

**MINUTES OF THE FOWLER CITY COUNCIL AND  
FOWLER PUBLIC FINANCING AUTHORITY  
SPECIAL JOINT MEETING  
JULY 26, 2016**

Mayor/Chairman Cardenas called the meeting to order at 6:00 p. m. Roll call was taken.

Councilmembers/Directors Present: Cardenas, Parra, Hammer, Monis, & Simonian

City/FPFA Staff Present: City Manager/Executive Director Elias, City Clerk/Secretary Davis, Finance Director/Treasurer McDonald, Police Chief Brand, Public Works Director Weisser, City Attorney Wolfe, Fire Chief Lopez

**PUBLIC PRESENTATIONS**

Melissa Squeo of Fowler spoke of a problem with delivery trucks parking in front of her home when making deliveries to a business next door. City Manager Elias noted that the area has a mixture of residential next to commercial properties bordering on Merced Street, however, the Fowler Zoning Ordinance doesn't allow delivery trucks to park on Merced Street.

**FISCAL YEAR 2016-17 BUDGET**

Finance Director McDonald gave highlights of the Fiscal Year 2016-17 City and Public Financing Authority (PFA) budgets. A summary page showed estimated General Fund revenues and resources in the amount of \$4,776,401, including Utility Users Tax revenue. Estimated appropriations totaled \$4,064,759, and a fund balance of \$711,642 was projected for June 30, 2017. The PFA budget showed revenues of \$491,823 and debt service expenditures of \$443,171. Concerning the Water Enterprise fund, Mr. McDonald stated that he is in the process of analyzing water revenue as it relates to the rate increase in September 2015. A new financial software system has been budgeted to provide better information reporting abilities and a mechanism for online utility payments. City Manager Elias added that this year's budget has stayed in line with expenses similar to the prior year. A two percent Cost of Living Adjustment was budgeted, to be implemented later in the year.

Fowler Public Financing Authority:

**ADOPTION OF RESOLUTION NO. PFA 2016-01**

Vice-Chairman Parra made a motion, seconded by Director Simonian, to adopt Resolution No. PFA 2016-01, "A Resolution of the Fowler Public Financing Authority, County of Fresno, State of California, Adopting the Financing Authority Annual Budget and Appropriating Revenue of the Agency for the 2016-2017 Fiscal Year." The motion carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Monis, & Simonian. Noes: None. Abstain/absent: None.

City Council:

**ADOPTION OF RESOLUTION NO. 2355 - ADOPTING THE CITY BUDGET FOR THE 2016-2017 FISCAL YEAR**

After a discussion, Councilmember Hammer made a motion, seconded by Mayor Pro-Tem Parra, to adopt Resolution No. 2355, "A Resolution of the City Council of the City of Fowler, County of Fresno, State of California, Adopting the City Annual Budget and Appropriating Revenue of the City for the 2016-2017 Fiscal Year." The motion carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Monis, & Simonian. Noes: None. Abstain/absent: None.

**ADOPTION OF RESOLUTION NO. 2356 - ANNUAL APPROPRIATIONS LIMIT**

Councilmember Monis made a motion, seconded by Councilmember Hammer, to adopt Resolution No. 2356, "A Resolution of the City Council of the City of Fowler, County of Fresno, State of California, Establishing the Appropriation Limit for Fiscal Year 2016-2017 Pursuant to Article XIII B of the California Constitution." The motion carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Monis, & Simonian. Noes: None. Abstain/absent: None.

**APPROVE REQUEST TO RE-CLASSIFY ALL FORMER INTER-FUND ADVANCES**

Finance Director McDonald requested that the Council approve the reclassifying of former inter-fund advances as transfers. In reviewing past financial statements he found that there were some very old short-term advances to various funds that have remained on the financial statements since the 1990's. In conferring with legal counsel and the auditors, it was determined that the City Council could approve the reclassification and recognize the one-time gain/loss in the FY1 5/16 General Ledger.

Councilmember Hammer made a motion, seconded by Mayor Pro-Tem Parra, to approve the request to re-classify all former inter-fund advances listed in past financial statements as transfers in conjunction with the fiscal year audit and closing entries. The motion carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Monis, & Simonian. Noes: None. Abstain/absent: None.

**ADJOURNMENT**

Having no further business, Councilmember/Director Hammer made a motion to adjourn, seconded by Mayor Pro-Tem/Vice-Chairman Parra. The motion carried and the meeting adjourned at 7:00 p. m.