

**MINUTES OF THE FOWLER CITY COUNCIL  
AND FOWLER PUBLIC FINANCING AUTHORITY  
JOINT MEETING  
NOVEMBER 7, 2017**

Mayor Pro-Tem Parra called the meeting to order at 7:00 p. m. Roll call was taken.

Councilmembers/Directors Present: Hammer, Kazarian, Rodriquez, Parra  
Councilmembers/Directors Absent: Cardenas

City Staff Present: City Manager/City Clerk Davis, Police Chief Alcaraz, Public Works Director Weisser, City Attorney Wolfe, Fire Chief Lopez, Interim Finance Director Sanchez

The Flag Salute and Pledge of Allegiance were followed by an Invocation delivered by Councilmember Rodriquez. There were no public presentations.

**COMMUNICATIONS**

City Manager Davis mentioned an invitation to a holiday party, sponsored by the SSJVD Division of the League of California Cities, to be held on December 8, 2017 at the Dinuba Golf Course. S.K.F. will be having a groundbreaking ceremony the following day for their Energy Efficiency Program. Also, the Veteran's Day Ceremony will take place Saturday, November 11, 2017, at 11:00 a. m. at the Fowler Veterans Monument.

**STAFF REPORTS**

**CITY MANAGER'S REPORT**

City Manager Davis explained that a series of resolutions were before the Council and Public Financing Authority, required as part of the conditions of approval for the USDA loan for the new fire station. The resolutions pertain to financing mechanisms, and related lease, trust, and assignment agreements between the City and Financing Authority, and a debt management policy for the related debt service on the loan.

Public Financing Authority:

**Adoption of Resolution No. PFA 2017-02**

After discussion, Director Kazarian made a motion to adopt Resolution No. PFA 2017-02, "A Resolution of the Board of Directors of the Fowler Public Financing Authority Authorizing Sale and Delivery of Certificates of Participation to Finance Capital Projects; Approving the Forms of and Authorizing the Execution and Delivery of a Site Lease, a Lease Agreement, a Trust Agreement, and an Assignment Agreement in Connection Therewith; and Authorizing Certain Other Related Actions with Respect Thereto" (with the right of the Chairperson or Authorized Representative to make necessary amendments). The motion was seconded by Director Rodriquez and carried by a

unanimous voice vote: Ayes: Hammer, Kazarian, Parra, Rodriquez. Noes: None. Absent: Cardenas.

City Council:

#### **Adoption of Resolution No. 2384**

Councilmember Rodriquez made a motion to adopt Resolution No. 2384, “A Resolution of the City Council of the City of Fowler Authorizing Sale and Delivery of Certificates of Participation to Finance Capital Projects; Approving the Forms of and Authorizing the Execution and Delivery of a Lease Agreement, a Site Lease, a Trust Agreement and an Assignment Agreement in Connection Therewith; and Authorizing Certain Other Related Actions with Respect Thereto” (with the right of the Mayor, City Manager, or Administrator to make necessary amendments). The motion was seconded by Councilmember Hammer, and carried by unanimous voice vote: Ayes: Hammer, Kazarian, Parra, Rodriquez. Noes: None. Absent: Cardenas.

#### **Adoption of Resolution No. 2385**

Councilmember Hammer made a motion to adopt Resolution No. 2385, “A Resolution of the City Council of the City of Fowler Authorizing and Providing for the Incurrence of Indebtedness for the Purpose of Providing a Portion of the Cost of Acquiring, Constructing, Enlarging, Improving, and/or Extending Its New Fowler Fire Station Facility to Serve an Area Lawfully Within Its Jurisdiction to Serve” (with the right of the Mayor, City Manager, or Administrator to make necessary amendments). The motion was seconded by Councilmember Rodriquez, and carried by a unanimous voice vote: Ayes: Hammer, Kazarian, Parra, Rodriquez. Noes: None. Absent: Cardenas.

#### **4) Adoption of Debt Management Policy**

The Debt Management Policy was discussed, including provisions regarding variable and fixed interest rates. It was asked that future staff reports for proposed loans communicate the market conditions as well as the type of interest rates that will be placed on the loans. Councilmember Kazarian made a motion to approve the Debt Management Policy, seconded by Councilmember Rodriquez. The motion carried by a unanimous voice vote: Ayes: Hammer, Kazarian, Parra, Rodriquez. Noes: None. Absent: Cardenas.

City Manager Davis reported that earlier in the day, Tom Buford submitted a site plan and application for a major business expansion project - a new travel center. The center will include restaurants, a tire center, hotel and other amenities near their location on Manning Avenue and Highway 99.

#### **PUBLIC WORKS DIRECTOR'S REPORT**

Public Works Director Weisser circulated a Water Usage report. Three part-time maintenance workers have been hired. He mentioned that graffiti has increased around town, and stressed the need for local businesses to comply with the law on securing their

aerosol paint cans. He mentioned the need to update the GIS system so that water main maps can be downloaded into a program for more precise identification of water main locations. He spoke of several occurrences of costly water main breakage incidents over the past few years, due to incorrect marking of water lines prior to excavation.

Public Works Director Weisser answered questions on the status of plans for sidewalk repair needed near Adams and Vista Avenues. He and Engineer Peters have identified some funding through Fresno COG for a future project that they could tie the Monis sidewalk repair into. The project could be done as early as next year. It was suggested that he research implementing a program that would identify school safety zone pedestrian areas for needed sidewalk repair.

### **FINANCE DIRECTOR'S REPORT**

Interim Finance Director Sanchez reported that there will soon be a credit/debit card option available for customers to pay their utility bills. Staff is continuing to work on the update to the utility billing and finance software.

### **POLICE DEPARTMENT REPORT**

No report was given.

### **FIRE DEPARTMENT REPORT**

The volunteer firefighters are scheduled for CPR training. The engines are scheduled for maintenance and the pumps are scheduled for a re-certification process.

### **CITY ATTORNEY'S REPORT**

No report was given.

### **CONSENT CALENDAR**

The Consent Calendar consisted of: A) Ratification of Warrants - November 7, 2017; B) Approve Minutes of the City Council Meeting - October 17, 2017. Councilmember Kazarian made a motion to approve the Consent Calendar; seconded by Councilmember Rodriquez. The motion carried by unanimous voice vote: Ayes: Parra, Hammer, Kazarian, Rodriquez. Noes: None. Absent: Cardenas.

### **COMMITTEE REPORTS**

City Manager Davis asked that the Council consider and approve the appointment of Monique Velasquez-Lopez to the vacancy on the Recreation Commission. Councilmember Hammer made a motion to appoint Monique Velasquez-Lopez to the Recreation Commission, seconded by Councilmember Rodriquez. The motion carried by unanimous voice vote: Ayes: Hammer, Kazarian, Parra, Rodriquez; Noes: None. Absent: Cardenas.

Mayor Pro-Tem Parra attended the Sikh Parade event.

Councilmember Hammer said that the Trunk-or-Treat event was very successful and highly attended. He mentioned the upcoming Veteran's Day Ceremony. The Recreation Commission is planning the annual Christmas Tree Lighting ceremony. He announced that Scott Griffin has been selected to be the next superintendent for the Fowler Unified School District.

Councilmember Kazarian attended the Sikh Parade and Trunk-or-Treat events. He attended a surprise birthday party celebration for Arpie Dick, sponsored by Dollar General. The 5 Cities Economic Development Authority moved forward with his suggestion to have an Ad Hoc committee work on connecting the cities and improving retail opportunities.

Councilmember Rodriguez attended the Sikh Parade. He mentioned that the Fowler High School Band performed in Pismo Beach and won the Sweepstakes.

### **CLOSED SESSION**

The meeting was adjourned to a closed session at 8:02 p. m. to discuss, pursuant to Government Code Section 54956.9, Conference with Legal Counsel - Anticipated Litigation. Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9 (Deciding Whether to Initiate Litigation) 1 case. The meeting reconvened at 8:14 p. m. with no reportable action taken.

### **ADJOURNMENT**

Having no further business, Councilmember/Director Hammer made a motion, seconded by Councilmember/Director Rodriguez to adjourn. The motion carried and the meeting adjourned at 8:14 p. m.