

**FOWLER CITY COUNCIL MEETING  
AGENDA  
OCTOBER 16, 2018  
7:00 P.M.  
CITY COUNCIL CHAMBER  
128 S. 5TH STREET  
FOWLER, CA 93625**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Council Chambers or to otherwise participate at this meeting, including auxiliary aids or services, please contact City Clerk Jeannie Davis at (559) 834-3113 ext. 302. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council meeting. The City of Fowler is an equal opportunity provider and employer.

Any writing or document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at [www.fowlerciv.org](http://www.fowlerciv.org).

1. Meeting called to order
2. Flag Salute and Pledge of Allegiance
3. Invocation
4. Roll call
5. Public Presentations - (This portion of the meeting reserved for persons desiring to address the Council on any matter not described on this agenda. Presentations are limited to 5 minutes per person and no more than 15 minutes per topic.)
6. Presentation: Fowler Improvement Association - Little Free Library

*With respect to the approval of resolutions and ordinances, the reading of the title thereto shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.*


7. Communications
8. Staff Reports
  - A) Consider First Reading of Ordinances:

1. First Reading of Ordinance No. 2018-02, "An Ordinance of the City Council of the City of Fowler Adding Section 3-5.12, to Chapter 5, of Title 3 of the Fowler Municipal Code Pertaining to the Imposition of an Additional Transactions and Use Tax"
  2. First Reading of Uncodified Ordinance No. 2018-03, "An Ordinance of the City Council of the City of Fowler Imposing an Additional Transactions and Use Tax to Be Administered by the California Department of Tax and Fee Administration"
- B) City Manager's Report
  - C) Public Works Report
  - D) Finance Department Report
  - E) Police Department Report
  - F) Fire Department Report
9. City Attorney's Report
  10. Consent Calendar - *Items on the Consent Calendar are considered routine and shall be approved by one motion of the Council. If a Councilmember requests additional information or wants to comment on an item, **the vote should be held until the questions or comments are made, and then a single vote should be taken.** If a Councilmember **objects** to an item, **then** it should be removed and acted upon as a separate item.*
    - A) Ratification of Warrants – October 16, 2018
    - B) Approve Minutes of the City Council Meeting – October 2, 2018
  11. Committee Reports (No action except where a specific report is on the agenda)
    - Mayor Cardenas
    - Mayor Pro-Tem Parra
    - Councilmember Hammer
    - Councilmember Kazarian
    - Councilmember Rodriquez
  12. Adjournment

Next Ordinance No. 2018-04

Next Resolution No. 2413

CERTIFICATION: I, Corina Burrola, Deputy City Clerk of the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on Friday, October 12, 2018.

  
 Corina Burrola  
 Deputy City Clerk

ORDINANCE NO. 2018 - 02

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FOWLER  
ADDING SECTION 3-5.12, TO CHAPTER 5, OF TITLE 3 OF THE FOWLER  
MUNICIPAL CODE PERTAINING TO THE IMPOSITION OF AN  
ADDITIONAL TRANSACTIONS AND USE TAX**

WHEREAS, the voters of Fowler qualified for a ballot initiative (“Initiative”), a one percent (1%) sales tax override, to be submitted to the voters of the City at the November 8, 2018 election; and

WHEREAS, should the voters approve the Initiative, the California Department of Tax and Fee Administration (“Department”) requires that an ordinance be in place for the collection of that tax; and

WHEREAS, the City Council desires to adopt two ordinances, one codified (reflecting the additional tax rate) and one uncodified (reflecting the additional tax rate and Department requirements), both contingent on the voters approving the Initiative.

NOW, THEREFORE, the City Council of the City of Fowler does hereby ordain as follows:

Section 1. Codification of Additional Transactions and Use Tax.

Section 3-5.12, of Chapter 5, of Title 3, is hereby added to the Fowler Municipal Code to read as follows:

**Section 3-5.12 - Additional transactions and use tax rate.**

Notwithstanding anything in this Chapter 5 to the contrary, effective on April 1, 2019, there shall be existing in the City a Transactions and Use Tax of one percent (1.00%). This tax is in addition to the City’s existing sales and use tax as set forth in Chapter 5, of Title 3 of the Fowler Municipal Code. The purpose of this Transactions and Use Tax is to fund general governmental services as set forth in Resolution No. 2413 and uncodified Ordinance No. 2018 -02, and this tax shall be subject to the provisions of uncodified Ordinance No. 2018 - 02. The voters approved the Transactions and Use Tax at a special election held for that purpose on November 6, 2018, by a majority of the voters.

Section 2: Effective and Adoption Date; Contingency on Voter Approval.

This ordinance relates to the levying and collecting of City transactions and use taxes and shall take effect immediately after its second reading, but shall have no force or effect, and shall not be sent for publication or considered adopted, unless a majority of the voters approve the Initiative at the November 6, 2018 election.

The foregoing ordinance was introduced at a regular meeting of the City Council held on \_\_\_\_\_, 2018, and was adopted at a regular meeting of said Council held on \_\_\_\_\_, 2018, by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
David Cardenas, Mayor

ATTEST:

\_\_\_\_\_  
Jeannie Davis, City Clerk

Dated: \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FOWLER  
IMPOSING AN ADDITIONAL TRANSACTIONS AND USE TAX TO BE  
ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE  
ADMINISTRATION**

WHEREAS, the voters of Fowler qualified for a ballot initiative (“Initiative”), a one percent (1%) sales tax override, to be submitted to the voters of the City at the November 8, 2018 election; and

WHEREAS, should the voters approve the Initiative, the California Department of Tax and Fee Administration (“Department”) requires that an ordinance be in place for the collection of that tax; and

WHEREAS, the City Council desires to adopt two ordinances, one codified (reflecting the additional tax rate) and one uncodified (reflecting the additional tax rate and Department requirements), both contingent on the voters approving the Initiative.

NOW, THEREFORE, the City Council of the City of Fowler does hereby ordain as follows:

Section 1. Title. This ordinance shall be known as the Additional Transactions and Use Tax Ordinance. The City of Fowler hereinafter shall be called "City." This ordinance shall be applicable in the incorporated territory of the City.

Section 2. Operative Date. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the effective date of this ordinance, as set forth below.

Section 3. Purpose. This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose an additional retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the State California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

Section 4. Contract with State. Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

Section 5. Transactions Tax Rate. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of one percent (1.00%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

Section 6. Place of Sale. For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

Section 7. Use Tax Rate. An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of one percent (1.00%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 8. Adoption of Provisions of State Law. Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

Section 9. Limitations on Adoption of State Law and Collection of Use Taxes. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.

3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

Section 10. Permit Not Required. If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

Section 11. Exemptions And Exclusions.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.



5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Section 12. Amendments. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

Section 13. Enjoining Collection Forbidden. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

Section 14. Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 15. Effective and Adoption Date; Contingency on Voter Approval. This ordinance relates to the levying and collecting of City transactions and use taxes and shall take effect immediately after its second reading, but shall have no force or effect, and shall not be considered adopted, unless a majority of the voters approve the Initiative at the November 6, 2018 election.

The foregoing ordinance was introduced at a regular meeting of the City Council held on \_\_\_\_\_, 2018, and was adopted at a regular meeting of said Council held on \_\_\_\_\_, 2018, by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
David Cardenas, Mayor

ATTEST:

\_\_\_\_\_  
Jeannie Davis, City Clerk

Dated: \_\_\_\_\_

CITY OF FOWLER  
 WARRANTS LIST  
 October 16, 2018

<u>ACCOUNTS PAYABLE CHECKS</u>	<u>CHECK NUMBERS</u>	<u>CHECK DATES</u>	<u>AMOUNT</u>
Regular checks	34352-34395	Oct. 11, 2018	\$ 61,988.17
<b>TOTAL ACCOUNTS PAYABLE CHECKS</b>			<b>\$ 61,988.17</b>
<u>PAYROLL COSTS</u>			
First October Bi-Monthly Payroll		October 15, 2018	82,650.57
<b>TOTAL PAYROLL COSTS</b>			<b>\$ 82,650.57</b>
<b>TOTAL CASH DISBURSEMENTS</b>			<b>\$ 144,638.74</b>

**ITEM 10 - A**

SUPERIOR  
 DATE: 10/11/2018  
 TIME: 14:46:29

CITY OF FOWLER  
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.check\_no between '34352' and '34395'  
 ACCOUNTING PERIOD: 4/19

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
1001	34352	10/11/18	10064	COLONIAL LIFE INSUR	100	2042	EMPLOYEE DEDUCTION	0.00	120.54
1001	34352	10/11/18	10064	COLONIAL LIFE INSUR	100	2044	EMPLOYEE DEDUCTION	0.00	292.92
TOTAL CHECK								0.00	413.46
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	6200	5080	EMPLOYEE BENEFITS	0.00	4,491.29
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	6120	5080	EMPLOYEE BENEFITS	0.00	9,796.22
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	6150	5080	EMPLOYEE BENEFITS	0.00	282.87
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	6025	5080	EMPLOYEE BENEFITS	0.00	311.16
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	6030	5080	EMPLOYEE BENEFITS	0.00	408.28
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	6400	5080	EMPLOYEE BENEFITS	0.00	583.25
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	6700	5080	EMPLOYEE BENEFITS	0.00	583.25
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	6020	5080	EMPLOYEE BENEFITS	0.00	691.16
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	100	2041	EMPLOYEE BENEFITS	0.00	1,870.75
TOTAL CHECK								0.00	19,018.23
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	6400	5080	EMPLOYEE BENEFITS	0.00	33.18
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	6700	5080	EMPLOYEE BENEFITS	0.00	33.18
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	6150	5080	EMPLOYEE BENEFITS	0.00	66.36
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	6160	5080	EMPLOYEE BENEFITS	0.00	66.36
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	6020	5080	EMPLOYEE BENEFITS	0.00	73.31
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	6030	5080	EMPLOYEE BENEFITS	0.00	105.74
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	6200	5080	EMPLOYEE BENEFITS	0.00	484.52
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	6120	5080	EMPLOYEE BENEFITS	0.00	802.92
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	100	2046	EMPLOYEE BENEFITS	0.00	1,155.23
TOTAL CHECK								0.00	2,800.80
1001	34355	10/11/18	11335	VISION SERVICE PLAN	6400	5080	EMPLOYEE BENEFITS	0.00	9.85
1001	34355	10/11/18	11335	VISION SERVICE PLAN	6700	5080	EMPLOYEE BENEFITS	0.00	9.85
1001	34355	10/11/18	11335	VISION SERVICE PLAN	6025	5080	EMPLOYEE BENEFITS	0.00	10.83
1001	34355	10/11/18	11335	VISION SERVICE PLAN	6160	5080	EMPLOYEE BENEFITS	0.00	19.70
1001	34355	10/11/18	11335	VISION SERVICE PLAN	6020	5080	EMPLOYEE BENEFITS	0.00	20.68
1001	34355	10/11/18	11335	VISION SERVICE PLAN	6030	5080	EMPLOYEE BENEFITS	0.00	23.62
1001	34355	10/11/18	11335	VISION SERVICE PLAN	6200	5080	EMPLOYEE BENEFITS	0.00	98.45
1001	34355	10/11/18	11335	VISION SERVICE PLAN	100	2048	EMPLOYEE BENEFITS	0.00	224.30
1001	34355	10/11/18	11335	VISION SERVICE PLAN	6120	5080	EMPLOYEE BENEFITS	0.00	236.29
TOTAL CHECK								0.00	653.57
1001	34356	10/11/18	10007	ALERT-O-LITE, INC	6260	5130	SUPPLIES	0.00	123.09
1001	34356	10/11/18	10007	ALERT-O-LITE, INC	6200	5130	SUPPLIES	0.00	267.78
TOTAL CHECK								0.00	390.87
1001	34357	10/11/18	14020	BRYANT L. JOLLEY, C	6030	5220	2017 & 2018 AUDIT W	0.00	2,250.00
1001	34358	10/11/18	11291	THE BUSINESS JOURNA	100	2060	PUBLICATIONS	0.00	150.00
1001	34358	10/11/18	11291	THE BUSINESS JOURNA	100	2060	PUBLICATION	0.00	350.00
1001	34358	10/11/18	11291	THE BUSINESS JOURNA	100	2060	PUBLICATION	0.00	440.00
TOTAL CHECK								0.00	940.00
1001	34359	10/11/18	10054	CHEVRON & TEXACO CA	6020	5210	FUEL	0.00	23.37
1001	34359	10/11/18	10054	CHEVRON & TEXACO CA	6120	5210	FUEL	0.00	258.73
TOTAL CHECK								0.00	282.10

SUPERION  
 DATE: 10/11/2018  
 TIME: 14:46:29

CITY OF FOWLER  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 2  
 ACCTPA21

SELECTION CRITERIA: transact.check\_no between '34352' and '34395'  
 ACCOUNTING PERIOD: 4/19

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCT	DESCRIPTION	SALES TAX	AMOUNT
1001	34362	10/11/18	10109	FMAAA	6700	5105	MEALS	0.00	11.73
1001	34363	10/11/18	13451	FRONTIER COMMUNICAT	6700	5160	SERVICES	0.00	73.60
1001	34364	10/11/18	12810	GLOBAL CTI	6020	5220	SERVICES	0.00	116.15
1001	34366	10/11/18	10141	H & H TIRE SERVICES	6120	5205	AUTO MAINTENANCE	0.00	20.00
1001	34366	10/11/18	10141	H & H TIRE SERVICES	6120	5205	AUTO MAINTENANCE	0.00	101.72
1001	34366	10/11/18	10141	H & H TIRE SERVICES	6120	5205	AUTO MAINTENANCE	0.00	281.04
1001	34366	10/11/18	10141	H & H TIRE SERVICES	6120	5205	AUTO MAINTENANCE	0.00	386.53
	TOTAL CHECK							0.00	789.29
1001	34369	10/11/18	12075	IMAGE 2000	6030	5220	SERVICES	0.00	20.60
1001	34372	10/11/18	13934	KIRBY BUILT SALES	6260	5190	ADA TABLES PANZAK P	0.00	2,872.30
1001	34373	10/11/18	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	2,042.12
1001	34375	10/11/18	10203	MID VALLEY PACKAGIN	6150	5110	SUPPLIES	0.00	69.11
1001	34375	10/11/18	10203	MID VALLEY PACKAGIN	6020	5110	SUPPLIES	0.00	69.11
1001	34375	10/11/18	10203	MID VALLEY PACKAGIN	6020	5110	SUPPLIES	0.00	103.66
1001	34375	10/11/18	10203	MID VALLEY PACKAGIN	6120	5110	SUPPLIES	0.00	138.20
	TOTAL CHECK							0.00	380.08
1001	34377	10/11/18	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	13.43
1001	34377	10/11/18	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	55.02
1001	34377	10/11/18	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	110.55
1001	34377	10/11/18	10237	P G & E - SACRAMENT	6130	5170	UTILITIES	0.00	148.36
1001	34377	10/11/18	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	288.12
1001	34377	10/11/18	10237	P G & E - SACRAMENT	6700	5170	UTILITIES	0.00	1,628.81
1001	34377	10/11/18	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	3,924.92
	TOTAL CHECK							0.00	6,169.21
1001	34379	10/11/18	12059	PITNEY BOWES	6020	5110	SUPPLIES	0.00	183.54
1001	34380	10/11/18	10251	R & R AUTO REPAIR S	6130	5110	SERVICES	0.00	748.20
1001	34382	10/11/18	10258	RESERVE ACCOUNT	6120	5175	POSTAGE	0.00	300.00
1001	34382	10/11/18	10258	RESERVE ACCOUNT	6020	5175	POSTAGE	0.00	300.00
	TOTAL CHECK							0.00	600.00
1001	34384	10/11/18	13187	SECOND CHANCE ANIMA	6270	5220	SERVICES	0.00	1,000.00
1001	34387	10/11/18	11489	SHOP N GO, INC.	6120	5205	CAR WASHES	0.00	1,113.00
1001	34388	10/11/18	10303	SWANSON-FAHRNEY FOR	6120	5205	AUTO MAINTENANCE	0.00	55.00
1001	34388	10/11/18	10303	SWANSON-FAHRNEY FOR	6200	5205	AUTO MAINTENANCE	0.00	394.39
1001	34388	10/11/18	10303	SWANSON-FAHRNEY FOR	6020	5205	AUTO MAINTENANCE	0.00	2,203.65
	TOTAL CHECK							0.00	2,653.04
1001	34389	10/11/18	11813	THE FRESNO BEE	6025	5110	DIST TAX MEASURE V	0.00	1,333.80

SUPERION  
 DATE: 10/11/2018  
 TIME: 14:46:29

CITY OF FOWLER  
 CHECK REGISTER - BY FUND

PAGE NUMBER: 3  
 ACCTPAZ1

SELECTION CRITERIA: transact.check\_no between '34352' and '34395'  
 ACCOUNTING PERIOD: 4/19

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
1001	34390	10/11/18	12791	THE MOWERS EDGE	6260	5200	SERVICES	0.00	161.15
1001	34391	10/11/18	10314	TOSHIBA AMERICA INF	6020	5180	LEASE TAX	0.00	215.32
1001	34391	10/11/18	10314	TOSHIBA AMERICA INF	6020	5180	LEASE PAYMENT	0.00	538.80
TOTAL CHECK								0.00	754.12
1001	34392	10/11/18	13543	UNIFIRST CORPORATIO	6400	5110	SUPPLIES	0.00	16.58
1001	34392	10/11/18	13543	UNIFIRST CORPORATIO	6020	5220	SUPPLIES	0.00	25.83
TOTAL CHECK								0.00	42.41
1001	34393	10/11/18	10333	UNITED PARCEL SERVI	6200	5110	SERVICES	0.00	38.23
1001	34394	10/11/18	12852	VALLEY FIRST CREDIT	6020	5100	SUPPLIES	0.00	13.87
1001	34394	10/11/18	12852	VALLEY FIRST CREDIT	6020	5100	SUPPLIES	0.00	16.04
1001	34394	10/11/18	12852	VALLEY FIRST CREDIT	6020	5100	SUPPLIES	0.00	118.23
TOTAL CHECK								0.00	148.14
1001	34395	10/11/18	10725	VERIZON WIRELESS	6120	5160	SERVICES	0.00	38.01
1001	34395	10/11/18	10725	VERIZON WIRELESS	6120	5160	SERVICES	0.00	51.38
1001	34395	10/11/18	10725	VERIZON WIRELESS	6200	5160	SERVICES	0.00	56.89
1001	34395	10/11/18	10725	VERIZON WIRELESS	6020	5160	SERVICES	0.00	63.58
1001	34395	10/11/18	10725	VERIZON WIRELESS	6130	5160	SERVICES	0.00	63.58
1001	34395	10/11/18	10725	VERIZON WIRELESS	6160	5160	SERVICES	0.00	63.58
1001	34395	10/11/18	10725	VERIZON WIRELESS	6120	5160	SERVICES	0.00	111.93
TOTAL CHECK								0.00	448.95
TOTAL CASH ACCOUNT								0.00	48,448.69
TOTAL FUND								0.00	48,448.69

SUPERION  
 DATE: 10/11/2018  
 TIME: 14:46:29

PAGE NUMBER: 4  
 ACCTPA21

CITY OF FOWLER  
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.check\_no between '34352' and '34395'  
 ACCOUNTING PERIOD: 4/19

FUND - 225 - LTF - ARTICLE 8

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
1001	34377	10/11/18	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	9.86
1001	34377	10/11/18	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	5,824.63
1001	34377	10/11/18	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	68.43
1001	34377	10/11/18	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	106.22
TOTAL CHECK									
TOTAL CASH ACCOUNT									
TOTAL FUND									

SUPERIOR  
DATE: 10/11/2018  
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CITY OF FOWLER  
CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.check\_no between '34352' and '34395'  
ACCOUNTING PERIOD: 4/19

FUND - 500 - WATER		CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	5000	5080	EMPLOYEE BENEFITS	0.00	2,699.28		
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	5000	5080	EMPLOYEE BENEFITS	0.00	148.31		
1001	34355	10/11/18	11335	VISION SERVICE PLAN	5000	5080	EMPLOYEE BENEFITS	0.00	97.47		
1001	34356	10/11/18	10007	ALERT-O-LITE, INC	5000	5130	SUPPLIES	0.00	116.56		
1001	34356	10/11/18	10007	ALERT-O-LITE, INC	5000	5130	SUPPLIES	0.00	117.96		
TOTAL CHECK								0.00	234.52		
1001	34360	10/11/18	13797	CRWA	5000	5250	MEMBERSHIP DUES	0.00	740.00		
1001	34361	10/11/18	10792	FASTENAL COMPANY	5000	5110	SUPPLIES	0.00	99.46		
1001	34364	10/11/18	12810	GLOBAL CTI	5000	5220	SERVICES	0.00	116.15		
1001	34365	10/11/18	14000	GUEVARA, MANUEL	500	2050	UB REFUND	0.00	67.09		
1001	34367	10/11/18	14001	HERNANDEZ, ROBERT	500	2050	UB REFUND	0.00	80.76		
1001	34368	10/11/18	14016	HERRERA, LILY	500	2050	UB REFUND	0.00	6.25		
1001	34369	10/11/18	12075	IMAGE 2000	5000	5220	SERVICES	0.00	110.97		
1001	34370	10/11/18	14013	KAPRIELIAN, CRAIG	500	2050	UB REFUND	0.00	100.00		
1001	34371	10/11/18	14015	KAUR, JASPAL	500	2050	UB REFUND	0.00	88.53		
1001	34374	10/11/18	14014	LYONS, ZACHARY & T	500	2050	UB REFUND	0.00	11.77		
1001	34376	10/11/18	14011	ORTEGA/M., RAFAEL &	500	2050	UB REFUND	0.00	100.00		
1001	34377	10/11/18	10237	P G & E - SACRAMENT	5000	5170	UTILITIES	0.00	889.31		
1001	34378	10/11/18	14017	PEREZ, ANDREW	500	2050	UB REFUND	0.00	39.99		
1001	34380	10/11/18	10251	R & R AUTO REPAIR S	5000	5205	AUTO MAINTENANCE	0.00	754.42		
1001	34381	10/11/18	10254	REDCAT TOWING	5000	5200	TOWING	0.00	90.00		
1001	34382	10/11/18	10258	RESERVE ACCOUNT	5000	5175	POSTAGE	0.00	400.00		
1001	34383	10/11/18	14019	RIOS, ANTONIO SANTI	500	2050	UB REFUND	0.00	77.99		
1001	34385	10/11/18	14018	SHERWOOD, JAMES	500	2050	UB REFUND	0.00	91.23		
1001	34386	10/11/18	14012	SHERWOOD, JAMES & A	500	2050	UB REFUND	0.00	100.00		
1001	34392	10/11/18	13543	UNIFIRST CORPORATIO	5000	5130	SUPPLIES	0.00	130.05		
1001	34395	10/11/18	10725	VERIZON WIRELESS	5000	5160	SERVICES	0.00	38.01		





SUPERION  
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 ACCTPA21

CITY OF FOWLER  
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.check\_no between '34352' and '34395'  
 ACCOUNTING PERIOD: 4/19

FUND - 850 - SUCCESSOR AGENCY										
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	----	DESCRIPTION----	SALES TAX	AMOUNT
1001	34353	10/11/18	13496	KEENAN & ASSOCIATES	8500	5080		EMPLOYEE BENEFITS	0.00	203.25
1001	34354	10/11/18	13647	SUN LIFE FINANCIAL	8500	5080		EMPLOYEE BENEFITS	0.00	10.60
1001	34355	10/11/18	11335	VISION SERVICE PLAN	8500	5080		EMPLOYEE BENEFITS	0.00	4.93
TOTAL CASH ACCOUNT										218.78
TOTAL FUND										218.78
TOTAL REPORT										61,988.17

**MINUTES OF THE FOWLER CITY COUNCIL MEETING  
OCTOBER 2, 2018**

Mayor Cardenas called the meeting to order at 7:01 p. m. Roll call was taken.

Councilmembers Present: Cardenas, Parra, Hammer, Kazarian, Rodriquez

City Staff Present: City Manager/City Clerk Davis, Public Works Supervisor/Fire Chief Lopez, City Attorney Wolfe, Finance Director Uyeda, Police Sergeant Miranda, City Planner Marple, Deputy City Clerk Burrola

The Flag Salute and Pledge of Allegiance were followed by a moment of silence and reflection.

**PUBLIC PRESENTATIONS**

John Anderson, Madera County resident, representing Senator Anthony Cannella introduced Robert Poytress who is running for State Senator for District 12. Robert Poytress said he is currently serving his first term as Madera County Supervisor. Prior to this election to the board, he served three terms on the Madera City Council and was Madera's first elected mayor.

Dorothy Lopez and other nearby residents spoke about a recent vehicle accident, and historical vehicle accidents, that have occurred at Adams and Fowler Avenues. They voiced their concerns for the safety of their family and people living in the area. Due to the layout of the intersection, the vehicles have crashed into their backyards, and injuries to residents and their property has resulted. Mayor Cardenas said he will have Public Works and the Police department look into what the City can do to help mitigate future accidents at this location.

Mayor Cardenas introduced four Fowler High School students that have been providing community service in cleaning up the alleys. Giselle Velasco and three other fellow students started a community service group and chose to clean the alley ways within the City. They donate their time on the weekends with the help of Giselle's father, Saul Velasco.

Steve Barela, Fowler resident, spoke about the street sweeping in the area of his residence. He expressed the street sweeping should be done thoroughly. Tomas Carrasco, Fowler resident, suggested live streaming City Council meetings.

**APPROVE REQUEST TO CLOSE CITY STREETS FOR GURDWARA GUR NANAK PARKASH PARADE**

Harpreet Binning, Gurdwara Gur Nanak Parkash representative, asked the Council to approve closing the streets for their annual parade on Sunday, November 25, 2018. Preparations and safety arrangements have been made with Caltrans, the Highway Patrol, Fresno County Sheriff's Department and Fowler Police Department.

Councilmember Rodriquez made a motion, seconded by Mayor Pro-Tem Parra, to approve the request to close City streets for the Gurdwara Gur Nanak Parkash Parade on Sunday, November 25, 2018. The motion carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Kazarian, Rodriquez. Noes: None. Abstain/Absent: None.

## **PUBLIC HEARING**

### **APPROVE/AUTHORIZE THE CITY ENGINEER TO SUBMIT THE 2019/20 COMMUNITY BLOCK GRANT (CDBG) APPLICATION ON BEHALF OF THE CITY OF FOWLER**

City Manager Davis said this item is a CDBG grant application from Fresno County that will be used for new ADA compliant restrooms at Panzak Park. A public hearing is required to authorize the City Engineer to submit the 2019/20 Community Development Block Grant. City Engineer Peters spoke about the CDBG project and provided a floor plan photo of the prefabricated bathrooms. The County of Fresno is accepting project applications for the 2019/20 funding cycle. The newly prefabricated restrooms would replace the existing restroom facility with a new ADA compliant unit, improve utilities and lighting and provide accessible access to the facility. The existing restrooms are not ADA compliant. The overall cost of the project will be \$304,000 and CDBG will fund about \$160,000. If the application is submitted now it will generally take about a year for the County of Fresno to complete the environmental and continue processing the application. Construction should begin about June 2020 and completed by October 2020.

The Mayor opened the duly noticed public hearing on the grant application at 7:54 p.m. George Bacon asked what the City spends on porta-potty rentals a year; Mayor Cardenas stated Waste Management provides the porta-potties at no cost to the City. With no further comments the public hearing closed at 7:56 p.m.

Councilmember Kazarian made a motion, seconded by Mayor Pro-Tem Parra, to approve and authorize the City Engineer to submit the 2019/20 Community Block Grant (CDBG) application on behalf of the City of Fowler. The motion carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Kazarian, Rodriquez. Noes: None. Abstain/Absent: None.

## **COMMUNICATIONS**

City Manager Davis reminded Council of the Big Fresno Fair opening ceremony, tomorrow, October 3, 2018. The Horse Race Day for Fowler is Sunday, October 14, 2018.

The League will be having their general membership meeting in Bakersfield, Thursday, October 4, 2018. Preparations for the Fowler Fall Festival and Band review are underway.

## **STAFF REPORTS**

### **CITY ENGINEER'S REPORT**

#### **CONSIDER APPROVAL, DEVELOPMENT IMPACT FEE REDUCTION FOR SITE PLAN REVIEW (SPR) 14-05 – PROPOSED MAXCO FACILITY ACCORDING TO THE CALCULATIONS SET FORTH IN A SPECIFIC FOCUSED FEE STUDY**

City Engineer Peters reported this item is related to the Maxco project that is currently under construction. While working towards issuing the building permit some issues arose regarding the development impact fees which were calculated to be \$1,030,301.44. The developer filed an

application for a reduction of the fees pursuant to Fowler Municipal Code Section 3-8.09, based upon the absence of a reasonable nexus between the impacts of the project and the amount of the fees. Due to the unique nature and size of the proposed facility, staff has performed a specific development impact fee assessment in order to appropriately calculate the development impact fees for the project. The City Engineer prepared a focused development impact fee study to determine appropriate impact fees for the project. The focused study calculated impact fees at \$560,945.25. Staff met with the developer and its representatives and further reviewed the fees. The City Engineer prepared the final fee determination letter, which established the development impact fees at the amount set forth in the focused study. The developer is in concurrence with the City's final determination.

Councilmember Kazarian made a motion, seconded by Councilmember Hammer, to approve development impact fee reduction for Site Plan Review (SPR) 14-05 – Proposed Box Manufacturing Facility (Maxco) accordance to the calculations set forth in a specific focused fee study. The motion carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Kazarian, Rodriquez. Noes: None. Abstain/Absent: None.

### **GROWTH MANAGEMENT REPORT – CITY PLANNER DAWN MARPLE**

City Planner Marple presented a report on development in the City as it relates to the City's growth management ordinance. In 2004 the City adopted a new land use, circulation, and economic development as part of their general plan 2025. The plan is based on the concept that the City would like to remain a small town in which residents can have a sense of identity and enjoy the community's physical, social, and economic assets. Ms. Marple provided two concepts that guided the development of the General Plan. 1) Establishing limits to urban growth that will maintain Fowler as a freestanding City surrounded by agricultural land. 2) Using growth management to implement general plan policies and quality of life objectives. There is a reporting requirement in the growth management ordinance and it requires the community development department to prepare a report to the Planning Commission and City Council detailing the total number of housing permits finalized from the previous year and any anticipated for the upcoming year. The Growth Management Ordinance established two primary growth objectives: 1) The desirable population and housing growth rate that should not exceed 6% in any one signal year. 2) The desirable population and housing growth rate should not exceed an average of 3% over any five-year period. Staff obtained some base line data from 2004 to 2017; only one year, 2007 exceeded the 6% annual growth objective. There are three years, 2008, 2009, and 2010 that exceeded the five-year rolling average growth objective of 3%. In 2017, 41 building permits for new dwelling units were finalized, and 69 new dwelling units are anticipated to be finalized in 2018. Those numbers fall well within both the annual and 5 year rolling growth objective. The growth management ordinance establishes criteria to determine priority processing for tentative maps and other entitlements for single family or multi-family projects, processing would be prioritized.

### **CITY MANAGER'S REPORT**

City Manager Davis said there is a workshop scheduled with Tree Fresno for the Highway Beautification Planning, October 16, 2018 at 6:00 p.m.

A Planning Commission meeting is scheduled this Thursday, October 4, 2018 to consider a CUP for the Jack in the Box project. She said the Taco Bell project is nearing completion; they are waiting on PG& E's approval.

### **PUBLIC WORKS REPORT**

Public Works Supervisor Lopez reported that the streets on Fresno between 8<sup>th</sup> and 10<sup>th</sup> Street have been slurried. He mentioned he has been working with the City Engineer and Code Enforcement Officer on improving handicap parking on Merced Street. Supervisor Lopez mentioned that comments made earlier regarding the accidents that have occurred at Adams and Fowler Avenues; he has been working on getting flashing stop signs placed at the intersection.

### **FINANCE DIRECTOR'S REPORT**

Finance Director Uyeda stated he has been working with the Auditors on getting the audit report completed for 2017 and 2018.

### **POLICE DEPARTMENT REPORT**

Police Sergeant Miranda said in honor of Breast Cancer Awareness Month, the Chief of Fowler Police Department has authorized a new police patch for the month of October. Fowler Police Department will be selling pink patches to the public. All of the proceeds will go to support Central Valley Cancer Support. Patches are \$10.00 and can be purchased at the Police Department.

### **FIRE DEPARTMENT REPORT**

No report was given.

### **CITY ATTORNEY'S REPORT**

No report was given.

### **CONSENT CALENDAR**

The consent calendar consisted of: A) Ratification of Warrants – October 2; B) Approve Minutes of the City Council Meeting – September 18, 2018.

Councilmember Kazarian made a motion to approve the Consent Calendar, seconded by Councilmember Rodriguez. The motion carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Kazarian, Rodriguez. Noes: None. Abstain/Absent: None.

### **COMMITTEE REPORTS**

Mayor Pro-Tem Parra attended the League of CA Cities Latino Caucus event at Fresno State where \$25,000 was donated towards scholarships.

Councilmember Hammer said this is the last month for the Farmers Market. He mentioned the upcoming Trunk or Treat event on October 31, 2018 and the Christmas Tree Lighting on Saturday, December 1, 2018.

Councilmember Kazarian attended meetings with CID and the Central Kings GSA to discuss the agreement on water.

Councilmember Rodriquez attended a Highway 99 Beautification meeting; in the meeting they discussed Adopting a Highway. The Caltrans Adopt-A-Highway Program provided an avenue for individuals, organizations, or businesses to help maintain sections of roadside within California State Highway System. Groups have the options to participate as volunteers or to hire a maintenance service provided to perform the work on their behalf.

### **CLOSED SESSION**

The meeting adjourned to a closed session at 8:12 p.m. pursuant to Government Code Section pursuant to Government Code Section 54956.8 – Conference with Real Property Negotiators: Property: 125 N. 6<sup>th</sup> Street. Agency Negotiators: Jeannie Davis. Negotiating party: Alyssa Lewis. Under Negotiation: Price, terms.

The meeting reconvened to open session at 8:29 p.m. with the following reportable action taken: Mayor Pro-Tem Parra made a motion to approve the sale of property 125 N. 6<sup>th</sup> Street to Alyssa Lewis in the amount of \$125,000 plus closing costs, subject to purchase and sales agreement to be approved by the City Attorney. The motion was seconded by Councilmember Kazarian, and carried by unanimous voice vote: Ayes: Cardenas, Parra, Hammer, Kazarian, Rodriquez. Noes: None. Abstain/Absent: None.

### **ADJOURNMENT**

Having no further business, Councilmember Rodriquez made a motion, seconded by Mayor Pro-Tem Parra adjourn. The motion carried and the meeting adjourned at 8:31 p.m.