



**FOWLER CITY COUNCIL
FOWLER PUBLIC FINANCING AUTHORITY
SPECIAL JOINT MEETING
AGENDA
JULY 30, 2019
6:00 P.M.
CITY COUNCIL CHAMBER
128 S. 5TH STREET
FOWLER, CA 93625**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Council Chambers or to otherwise participate at this meeting, including auxiliary aids or services, please contact City Clerk Jeannie Davis at (559) 834-3113 ext. 302. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Council meeting. The City of Fowler is an equal opportunity provider and employer.

Any writing or document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.fowlercity.org.

1. Meeting called to order
2. Roll call
3. Public Presentations - (This portion of the meeting reserved for persons desiring to address the Council on any matter not described on this agenda. Presentations are limited to 5 minutes per person and no more than 15 minutes per topic.)
4. Presentation: Program Manager Lourdes Perez, Public Health Advocates
 - A) Consider/Approve Resolution No. 2436, "A Resolution of the City Council of the City of Fowler, County of Fresno Approving the Application for Statewide Park Development and Community Revitalization Program Grant Funds"
5. Consider and Take Action to Approve Fiscal Year 2019-2020 Budgets:

City of Fowler

- A) Consider and Adopt Resolution No. 2437, "A Resolution of the City Council of the City of Fowler, County of Fresno, State of California, Adopting the City Annual Budget and Appropriating Revenue of the City for 2019-2020 Fiscal Year"

- B) Consider and Adopt Resolution No. 2438, "A Resolution of the City Council of Fowler, County of Fresno, State of California, Establishing the Appropriation Limit for Fiscal Year 2019-2020 Pursuant to Article XIII B of the California Constitution"

Fowler Public Financing Authority

- C) Consider and Adopt Resolution No. PFA 2019-01, "A Resolution of the Fowler Public Financing Authority, County of Fresno, State of California, Adopting the Financing Authority Annual Budget and Appropriating Revenue of the Agency for the 2019-2020 Fiscal Year"
6. Discussion Regarding Honorary Street Naming
7. Adjournment

CERTIFICATION: I, Corina Burrola, Deputy City Clerk of the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on Friday, July 26, 2019.



Corina Burrola
Deputy City Clerk

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOWLER, COUNTY OF FRESNO APPROVING THE APPLICATION FOR
STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS**

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project;

NOW, THEREFORE, BE IT RESOLVED that the FOWLER CITY COUNCIL hereby: APPROVES THE FILING OF AN APPLICATION FOR THE FOWLER SPORTS PARK PROJECT; AND

1. Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient fund to complete the project; and
2. Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project, and
3. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and
4. Delegates the authority to the City Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and
5. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.
6. Will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

Approved and adopted the _____ day of _____, 2019.

Jeannie Davis, City Clerk

David Cardenas, Mayor

I, the undersigned, hereby certify that the foregoing Resolution Number 2436 was duly adopted by the Fowler City Council following a roll call vote:

Ayes:

Noes:

Absent:

Jeannie Davis, City Clerk

FOWLER
GRANT SCOPE/COST ESTIMATE FORM

GRANT SCOPE ITEMS ACQUISITIONS: List each parcel number, acreage, estimated date of purchase, and cost DEVELOPMENT: List each RECREATION FEATURE and MAJOR SUPPORT AMENITY	ESTIMATED COST
Construct new landscaping throughout park	\$2,557,069
Construct new lighting throughout park	\$831,458
Construct new parking lot	\$92,000
Construct new Softball Field , 4 fields	\$377,890
Construct new Soccer Field	\$299,575
Construct new Play Fountain / Splash Pad	\$158,815
Construct new Exercise Equipment	\$104,765
Construct new Bandshell / Stage	\$491,568
Construct new Bathroom/Concession	\$386,860
Total Estimated Cost for the RECREATION FEATURES and MAJOR SUPPORT AMENITIES (A)	\$5,300,000
Total Estimated PRE-CONSTRUCTION COST (B)	\$1,125,000
TOTAL PROJECT COST (A+B)	\$6,425,000
Requested GRANT Amount	\$6,425,000
Estimated amount of the GRANT to be charged to PRE-CONSTRUCTION COSTS (cannot exceed 25% of the GRANT)	\$1,125,000

The APPLICANT understands that this form will be used to establish the expected GRANT deliverables; all of the RECREATION FEATURES and MAJOR SUPPORT AMENITIES listed on this form must be completed and open to the public before the final GRANT payment will be made. The APPLICANT also understands that no more than 25% of the GRANT amount may be spent on PRE-CONSTRUCTION costs. See the ELIGIBLE COSTS charts starting on page . before creating a cost estimate.

 AUTHORIZED REPRESENTATIVE Signature

 Date

Updated 7/22/19

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STAFF REPORT

DATE: 7/24/19
TO: Honorable Mayor and City Councilmembers
FROM: Randy Uyeda, Finance Director
SUBJECT: FY 2019-2020 Budget

Overview of the proposed General and Water Fund Budget for FY 2019-20:

The current Chart of Accounts is inadequate and needs expansion which I will work on this year. For budgeting purposes I reclassified certain Special Department Expenses into more appropriate categories such as Professional Services.

The "Pre Audit FY 2018-19 Column" represents the 12 months ending 6/30/19. The City is still in the process of closing FY 2018-19 and various adjustments are still to be recorded. Actual salaries are still in the process of being allocated so may not match budget. There are actual expenses pertaining to 2018 in 2019 that will need to be pushed back to FY 2017-18 as the audit nears completion. Regardless of the adjustments the General Fund will still end on the positive for both FY 2018 and FY 2019.

The City will charge a portion of the CalPERS UFL (\$46,874 the increase over prior year portion) to the District Tax Fund as per the terms of the District Tax addendum and the Police Department is requesting a 2nd new car, approximately \$50,000 pending the Council's approval.

Revenues

1. Property Taxes – I forecasted a slight increase in property taxes based on current property developments. Property tax varies from year to year because it is based on actual collections by Fresno County and distributed as received. Should the property go into default, taxes are not distributed until said property is sold. I propose that we apply for the "teetered program". The majority of cities in Fresno County are "teetered" with the exception of the City of Fresno. Under this program the County distributes the full share of property taxes billed, regardless of collection. In return the County collects any penalties and interest for delinquent accounts. The interest we receive is minimal and the City benefits with receiving its' full share of property taxes.
2. Sales Tax – When the CDTFA was created they developed and implemented a new financial system. Unfortunately they have had problems and are just now getting the system fully operational. The result has been delayed payments to the Cities and historical data is unreliable. I utilize HdL, our Sales Tax consultants projections along with my judgement to determine the forecasted tax revenue. Although unaudited results show only \$1.3M, subsequent receipts will top \$1.44M.
3. District Sales Tax - I have advised HdL of both the MAXCO and the Adventist projects. HdL will research to insure collection of the District/Use Tax on materials delivered in our jurisdiction. I have also sent out guidelines to our Building Department on how to work with major construction projects to insure the collection of Use tax. Since its' implementation I have received 4 calls from various businesses asking for clarification of the District Tax. In all cases, the explanation was

accepted and not one entity complained or expressed negatives comments regarding the tax.

4. Grant Revenue – You will note that the COPS and Recycling grant funds are 0. These are restricted grants and now setup as separate Funds, 206 and 209 respectively. Street project revenue is the reimbursement from the state for the Adams Ave project and is not Grant dependent.
5. City Council – Status quo
6. Administration – Status Quo.
7. City Clerk – Special Dept projected expense shifted to Professional Services.
8. Finance – Actual Professional Fees include Audit fees pertaining to the 2017 along with additional auditing help, said costs offset with the delay of installing a new server. Additionally the 2017 audit portion will be pushed back into 2018. Otherwise I am leaving the budgeted amount as is to offset other system work such as Superior training and System Improvements. We are in the process of purchasing and installing the on-line payment system. The Permit system is not fully implemented and one of its primary purposes is to track developers deposits and associated expenses.
9. City Attorney – Status Quo
10. General Government – Status Quo
11. Police – Operating budget remains the same, they are still short of officers. They are requesting 2 new cars, one to be funded from the COPS grant (which has reserves of \$250,000) and the other car to be funded from the District Tax fund, if tax revenues are as anticipated and Council approval.
12. Fire – Operating budget remains the same.
13. Planning – The big change is the recording of the City Engineer and the City Planner from Professional Services to Plan/Engr Consultant. This is part of the account restructuring. Further, their fees will be consolidated into the Planning Department rather than interspaced through the various other departments such as Streets. We will continue to track those reimbursable fees as usual.
14. Building Dept – They are requesting the addition of a part time employee which accounts for the increase in budget. Salary appears high, it includes Nolly, part of Zennaida, and Code Enforcement.
15. Streets – Primarily the increase is due to the Adams Ave and Fowler Ave projects (offset by reimbursements from Fed/State funds) and the request for a tractor (they currently rent one).
16. Parks – Is asking for additional tables, bbq pits, and canopy which is offset by transfer the UUT fund.
17. Animal Control – minor reductions
18. Recreation – Minor increases
19. Senior Center – Increases due to Food Servings pending the reinstatement of the FMAAA grant and the estimated cost of lifeguards.
20. Water Fund – We recently had a fee increase and I have adjusted revenues to reflect a full year. Water is requesting the purchase of an Excavator and the replacement of the old style water meters (with spares). Other operating expenses have been reduced in part due to the creation of the new Water Well Maintenance Fund. We are still reviewing 2019 for additional items to be reversed and charged to the Water Well Maintenance Fund (which currently has reserves of \$473,057).
21. Fire Building – Is on schedule to be completed this year at Budgeted Costs

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOWLER,
COUNTY OF FRESNO, STATE OF CALIFORNIA, ADOPTING THE CITY
ANNUAL BUDGET AND APPROPRIATING REVENUE OF THE CITY
FOR THE 2019-2020 FISCAL YEAR**

WHEREAS, the City Manager has prepared and submitted to the City Council a proposed budget for the 2019-2020 fiscal year, starting July 1, 2019; and

WHEREAS, the City Council as the legislative body of the City has reviewed and modified this proposed budget; and

WHEREAS, the City Council has determined that it is necessary for the efficient management of the City that certain sums of revenue of the City be appropriated to various departments, offices, agencies and activities of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fowler as follows:

Section 1: A certain document on file in the office of the Finance Director of the City of Fowler being marked and designated "City of Fowler – Annual Budget – Fiscal Year 2019-2020" said document as prepared by the City Manager, amended by the City Council, is hereby adopted for the Fiscal Year, commencing July 1, 2019.

Section 2: The following sums of money are hereby appropriated from the revenue of the City of Fowler for activities of the City, including transfers and capital projects during the 2019-2020 fiscal year.

General Fund	\$4,920,555
Special Revenue Funds	1,700,941
Water Enterprise Fund	<u>1,439,052</u>
Total Budget	<u>\$8,060,548</u>

THE FOREGOING RESOLUTION of the City Council of the City of Fowler was duly and regularly introduced, passed and adopted at a regular meeting of the City Council on the 30th day of July 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

David Cardenas, Mayor

ATTEST:

Jeannie Davis, City Clerk

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
FOWLER, COUNTY OF FRESNO, STATE OF CALIFORNIA,
ESTABLISHING THE APPROPRIATION LIMIT FOR FISCAL
YEAR 2019-2020 PURSUANT TO ARTICLE XIIIB OF THE
CALIFORNIA CONSTITUTION**

WHEREAS, Article XIIIB of the California Constitution provides that the total annual appropriation subject to limitation of each governmental agency, including this City, shall not exceed the appropriation limit of such entity of government for the prior year adjusted for changes in inflation and population, except as otherwise provided for in said Article XIIIB and implementing State statutes; and

WHEREAS, pursuant to Proposition 111, the said Article XIIIB has been modified and the City Council of the City of Fowler may annually elect one of two options for the inflation growth and the population growth; and

WHEREAS, the City Council of the City of Fowler has selected the growth of the City as the population factor; and

WHEREAS, the City Council of the City of Fowler has calculated on Attachment A and determined that said appropriations limit for fiscal year 2019-2020 be established in the amount of \$8,866,048 and

WHEREAS, the Finance Director has made available to the public for the previous fifteen days the documentation used in the determination of the appropriations limit.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fowler that an appropriations limit in said amount be \$8,866,048 and the same is hereby established for fiscal year 2019-2020.

THE FOREGOING RESOLUTION of the City Council of the City of Fowler was duly and regularly introduced, passed and adopted at a special meeting of the City Council on the 30th day of July, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

David Cardenas, Mayor

ATTEST:

Jeannie Davis, City Clerk

**A RESOLUTION OF THE FOWLER PUBLIC FINANCING AUTHORITY,
COUNTY OF FRESNO, STATE OF CALIFORNIA, ADOPTING THE
FINANCING AUTHORITY ANNUAL BUDGET AND APPROPRIATING
REVENUE OF THE AGENCY FOR THE 2019-2020 FISCAL YEAR**

WHEREAS, the Executive Director has prepared and submitted to the Agency Board a proposed budget for the 2019-2020 fiscal year, starting July 1, 2019; and

WHEREAS, the Agency Board as the legislative body of the Public Financing Authority has reviewed and modified this proposed budget; and

WHEREAS, the Agency Board has determined that it is necessary for the efficient management of the Public Financing Authority that certain sums of revenue of the Public Financing Authority be appropriated to various departments, offices, agencies and activities of the Public Financing Authority.

NOW, THEREFORE, BE IT RESOLVED by the Agency Board of the Public Financing Authority as follows:

Section 1: A certain document on file in the office of the Finance Director of the Public Financing Authority being marked and designated "Public Financing Authority – Annual Budget – Fiscal Year 2019-2020 " said document as prepared by the Executive Director, amended by the Agency Board, is hereby adopted for the Fiscal Year, commencing July 1, 2019.

Section 2: The following sums of money are hereby appropriated from the revenue of the Public Financing Authority for activities of the Agency Board, including transfers and capital projects during the 2018-2019 fiscal year.

Public Financing Authority	\$424,385
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THE FOREGOING RESOLUTION of the Agency Board of the Public Financing Authority was duly and regularly introduced, passed and adopted at a special meeting of the Agency Board on the 30th day of July, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

David Cardenas, Chairman

ATTEST:

Jeannie Davis, Secretary