

**FOWLER CITY COUNCIL MEETING
AGENDA
JUNE 16, 2020
7:00 P.M.
CITY COUNCIL CHAMBER
128 S. 5TH STREET
FOWLER, CA 93625**

This meeting will be conducted pursuant to the provisions of Paragraph 11 of the Governor's Executive Order N-25-20 which suspends certain requirements of the Ralph M. Brown Act, and as a response to mitigating the spread of COVID-19, the meeting will not be open to the public. The telephone number listed below will provide access to the City Council meeting via teleconference.

Please note: when joining the meeting you will be asked your name which will be used to identify you during any public comment period.

**Telephone Number: 978-990-5175
Meeting ID: 494026#**

It is requested that any member of the public attending while on the teleconference to have his/her/their phone set on "mute" to eliminate background noise or other interference from telephonic participation.

Any writing or document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.fowlerciv.org.


1. Meeting called to order
2. Roll call
3. Public Presentations - (This portion of the meeting reserved for persons desiring to address the Council on any matter not described on this agenda. Presentations are limited to 5 minutes per person and no more than 15 minutes per topic.)

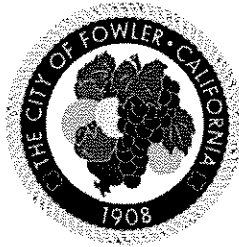
With respect to the approval of resolutions and ordinances, the reading of the title thereto shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

4. Communications
5. Staff Reports
 - A) Planning Department Report
 - ♦ Temporary Use Permit to Allow Outdoor Dining on Public Sidewalks and Other Public Rights-of-Way in the Form-Based Code Zone District (Adoption of Resolution No. 2470)
 - B) City Manager's Report
 - ♦ COVID-19 Update and Discussion
 - C) Public Works Director's Report
 - D) Finance Department Report
 - ♦ Discussion on Delaying the Fiscal Year 2021 Budget
 - E) Police Department Report
 - F) Fire Department Report
6. City Attorney's Report
7. *Consent Calendar - Items on the Consent Calendar are considered routine and shall be approved by one motion of the Council. If a Councilmember requests additional information or wants to comment on an item, **the vote should be held until the questions or comments are made, and then a single vote should be taken.** If a Councilmember objects to an item, then it should be removed and acted upon as a separate item.*
 - A) Ratification of Warrants – June 16, 2020
 - B) Approve Minutes of the City Council Meeting – May 19, 2020
 - C) Authorize the Finance Director to Open a City Money Market Account – Fowler City Caltrans Project
 - D) Approve Amendment 1 to Agreement – Fowler Panzak Park ADA Restroom
 - E) Receive and File 2020 FPPC Biennial Notice that No Amendments are Necessary to the Conflict of Interest Codes for the City/Successor Agency and Public Financing Authority
 - F) Adoption of Resolution No. 2467, " A Resolution of the City Council of the City of Fowler Granting the City Manager Budgetary Authority to Continue City Operations Pending Budget Adoption for Fiscal Year 2020-21"

- G) Adoption of Resolution No. 2468, " A Resolution of the City Council of the City of Fowler Requesting the Board of Supervisors of the County of Fresno to Consolidate and Canvas the Election and Permit the County Clerk/Registrar of Voters of Fresno County to Render Specific Services to the City of Fowler Relating to the Conduct of the Municipal Election to be Held in the City of Fowler on November 3, 2020, and Appropriating Funds to Pay for Said Services"
- H) Adoption of Resolution No. 2469, "A Resolution before the City Council of the City of Fowler County of Fresno, State of California Authorizing Application for, and Receipt of, Local Government Planning Support Grant Program Funds"
- I) Adoption of Resolution No. 2471, " A Resolution of the City Council of the City of Fowler for Request for Sole Source Procurement of ROMTEC Buildings and Pumping Systems for Design and Fabrication of Restroom Facility at Panzak Park for Community Development Block Grant (CDBG) Project Number 19231"
8. Committee Reports (No action except where a specific report is on the agenda)
- | | |
|-------------------------|---|
| Mayor Cardenas | Reappoint Roy Alatorre, Patric Jones, Wilson Parker and Adriana Prado to a another term on the Recreation Commission beginning July 1, 2020 |
| Mayor Pro Tem Hammer | |
| Councilmember Kazarian | |
| Councilmember Parra | |
| Councilmember Rodriquez | |
9. Adjournment
- | | |
|----------------------------|--------------------------|
| Next Ordinance No. 2020-04 | Next Resolution No. 2472 |
|----------------------------|--------------------------|

CERTIFICATION: I, Corina Burrola, Deputy City Clerk of the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on Friday, June 12, 2020.


Corina Burrola
Deputy City Clerk



"The Blossom Trail City"

DATE: 6/5/20

TO: Honorable Mayor and City Council Members

FROM: Randy Uyeda – Finance Director

SUBJECT: Request FY 2021 Budget Delay

BACKGROUND: Two major events transpired in the first quarter of 2020 which prevents the accurate compilation of the FY 2021 Budget.

First, the pandemic has had a detrimental effect on the City's revenues stream and is forecasted to have an adverse impact on future revenues through 2022. In addition to the negative effect on Sales Tax revenues and other revenues sources, it is estimated that up to 25% of closed businesses will not survive resulting in the permanent loss of sales tax and jobs.

The second major event is the civil rights riots. When "sheltering-in" regulations were finally relaxed, riots forced the closure and/or reduced hours of business operations. Historically, the hot summer months along with massive unemployment is the "perfect storm" for the possibility of riots and under the current scenario we could be looking at further riots as we continue into the summer. Although the riots are not currently affecting the City there is a very real concern that the recent gatherings can result in the resumption of the Covid 19 infections causing another round of "lock downs".

There is a third issue not commonly known that has had a major impact on City revenues. Prior to the pandemic, fuel consumption was declining and we are not quite sure of the cause. HdL, our sales tax consultants polled several gas stations (both vehicle and commercial diesel) and found that starting in December fuel consumption was declining. This along with further declines due to the pandemic and the reduction in fuel prices continues to have a major impact on Fowler's sales tax revenues. We are looking at a possible shortfall of \$300,000 for Fiscal 2020.

The outlook for the future is not very positive. What is not discussed in the news is the long term effect of the above events. First, webinars and financial newsletters are in agreement that the events listed above will continue to impact City revenues through the year 2022 and possibly longer and that we will never recover to the "pre pandemic" levels for the next few years. Loss of businesses and the resulting increase in unemployment will continue to slow the economic growth. This in conjunction with funding cuts in the Fed/State budgets will have an adverse effect on the City. Second the concern that the pandemic will return in the winter along with the flu resulting in another round of "lock downs". The Valley's cold, damp winter weather represents the perfect environment for the viruses.

The California Society of Municipal Finance Officers in conjunction with HdL and other organizations is continuing to offer Webinars every Thursday and has been extremely valuable in providing updated and current financial information during these difficult times. One issue that has been mentioned is the possibility of Federal assistance provided through the State to assist cities in offsetting some of the loss revenues. Originally restricted to larger cities the organization has applied pressure to open the assistance to all cities and a new formula is being put into place to achieve a more equitable distribution of these funds.

FISCAL IMPACT: Currently projected is \$300,000 in loss sales tax revenues for FY 2020 and based on “rough” pandemic estimates and pre-riots, an 8% - 12% loss for FY 2021. This number is currently being revised by HdL pending the compilation of the 2nd quarter results. In addition to Sales Tax there will be reductions in other types of revenues such as the TOT, UUT, Property Taxes, etc. Just to add a positive note, shared sales tax revenues have increased due to the additional sales being generated via online ordering. This does not include the reduction in TOT or UUT and other related taxes and/or fees.

The majority of Fowler’s sales tax revenue is fuel and manufacturing. As stated earlier, fuel has already been impacted by the covid. Manufacturing will also begin to feel the effects if they have not already. Reduction/closure of manufacturing suppliers will have a “trickle down” effect and will lead to a slowdown of the end product.

RECOMMENDATION: The City approve adopting the FY 2020 budget for the first quarter of FY 2021 along with the provisions that were issued earlier: (1) all non-essential expenditures are on hold, (2) all expenditures over \$2500 must be pre-approved whether budgeted or not, including any approved on-going projects, (3) all capital projects not 100% grant funded are on hold except those projects already underway such as the General Plan, Impact Fee Study, Water meters, etc. That additional financial control can be implemented as necessary to control the City’s cashflow and reserves. Any and all financial matters falling outside of these parameters will be brought to Council for discussion and approval.

HdL is and has been a valuable source of financial information. The completion of the 2nd quarter HdL report is the major tool required for Finance to compile the FY 2021 Budget. Please note that even if revenues are forecasted to be better than anticipated Finance intends to hold the FY 2021 budget expenditures to a reduced FY 2020 level. Because of the long term effects of this pandemic, the City needs to continue to build its’ reserves. Finance is also compiling a list of City wide projects to be presented to the Council at a later date to determine the future course of Fowler.

Fowler is not the only City to request a delay in producing the FY 2021 budget, Fresno City for the first time in its’ history is also requesting the postponement as are several other cities. Cities that have approved budgets are going back to the “drawing board” to revise their budgets based on recent events.

As usual I am always available at your convenience for further discussions. While it seems to be a negative report I am confident that Fowler has the resources to “weather” the current situation and with oversight will continue to move in a positive direction.

CITY OF FOWLER
WARRANTS LIST
June 16, 2020

<u>ACCOUNTS PAYABLE CHECKS</u>	<u>CHECK NUMBERS</u>	<u>CHECK DATES</u>	<u>AMOUNT</u>
Regular checks	36522-36577	June 1 thru June 8	\$ 113,183.11
TOTAL ACCOUNTS PAYABLE CHECKS			<u>\$ 113,183.11</u>
<u>PAYROLL COSTS</u>			
Second May Bi-Monthly Payroll		May 31, 2020	87,136.10
First June Bi-Monthly Payroll		June 15, 2020	87,644.88
TOTAL PAYROLL COSTS			<u>\$ 174,780.98</u>
TOTAL CASH DISBURSEMENTS			<u>\$ 287,964.09</u>

NOTE:

Check #36524	Void check - Multi stub
Check #36542	Void check - Multi stub
Check #36569	Void check

SUPERION
DATE: 06/12/2020
TIME: 14:28:43

CITY OF FOWLER
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.check_no between '36522' and '36577'
ACCOUNTING PERIOD: 12/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6020	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6020	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6030	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6120	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6130	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6150	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6160	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6400	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6700	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6020	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6025	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6030	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6120	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6130	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6150	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6160	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6400	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	6700	5084	COBRA	0.00	63.00
TOTAL	CHECK								
1001	36523	06/01/20	11862	YVONNE HERNANDEZ	6700	5260	MILEAGE REIMB	0.00	78.77
1001	36523	06/01/20	11862	YVONNE HERNANDEZ	6700	5260	MILEAGE REIMB	0.00	116.44
TOTAL	CHECK								195.21
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	40.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	77.25
1001	36525	06/01/20	10194	LOZANO SMITH	100	1150	TCP	0.00	80.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	80.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	100.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	160.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	200.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	200.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	220.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	300.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	360.00
1001	36525	06/01/20	10194	LOZANO SMITH	100	2082	MAXCO	0.00	460.35
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	593.60
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	673.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	880.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	1,180.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	1,252.75
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	1,346.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	2,327.75
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	2,340.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	2,380.00
1001	36525	06/01/20	10194	LOZANO SMITH	6060	5620	SERVICES	0.00	2,833.78
1001	36525	06/01/20	10194	LOZANO SMITH	100	2082	MAXCO	0.00	18,084.48
TOTAL	CHECK								
1001	36527	06/08/20	12194	AG WEST DISTRIBUTIN	6200	5121	SUPPLIES	0.00	10.75
1001	36528	06/08/20	10549	AT&T MOBILITY	6120	5160	SERVICES	0.00	273.50

SUPERION
DATE: 06/12/2020
TIME: 14:28:43

CITY OF FOWLER
CHECK REGISTER - BY FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.check_no between '36522' and '36577'
ACCOUNTING PERIOD: 12/20

FUND - 100 - GENERAL FUND

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001		36530	06/08/20	10026	BCT CONSULTING	6025	5230	SERVICES	0.00	163.35
1001		36530	06/08/20	10026	BCT CONSULTING	6030	5230	SERVICES	0.00	1,500.00
TOTAL	CHECK								0.00	1,663.35
1001		36532	06/08/20	10022	BORCHARDT, CORONA & 6030		5220	FINAL 18 AUDIT FEES	0.00	2,895.00
1001		36533	06/08/20	14020	BRYANT L. JOLLEY, C 6030		5621	AUDIT WORK 18/19	0.00	2,400.00
1001		36535	06/08/20	11291	THE BUSINESS JOURNA 6025		5150	PUBLICATIONS	0.00	176.25
1001		36535	06/08/20	11291	THE BUSINESS JOURNA 6025		5150	PUBLICATIONS	0.00	387.75
TOTAL	CHECK								0.00	564.00
1001		36536	06/08/20	10043	CARROT-TOP INDUSTRI 6200		5121	FLAGS	0.00	160.64
1001		36536	06/08/20	10043	CARROT-TOP INDUSTRI 6200		5121	FLAGS	0.00	222.59
TOTAL	CHECK								0.00	383.23
1001		36538	06/08/20	11163	COOK'S COMMUNICATIO 6130		5205	SERVICES	0.00	2,930.02
1001		36540	06/08/20	13084	CREEPY CRAWLIES EXT 6020		5185	SERVICES	0.00	90.00
1001		36540	06/08/20	13084	CREEPY CRAWLIES EXT 6700		5185	SERVICES	0.00	95.00
TOTAL	CHECK								0.00	185.00
1001		36541	06/08/20	10087	DEPARTMENT OF TRANS 6200		5202	SIGNALS & LIGHTING	0.00	212.40
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	3.26
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SERVICES	0.00	3.75
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	3.80
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	4.12
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	4.34
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	4.35
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	4.35
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	4.66
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	4.76
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	5.00
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	5.44
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	6.05
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	6.52
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	6.52
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	7.61
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	7.62
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	7.62
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	8.27
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	8.27
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	8.66
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	9.36
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	10.89
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	10.89
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	11.53
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SERVICES	0.00	11.67
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	12.95
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	13.61
1001		36543	06/08/20	14245	FOWLER ACE HARDWARE 6200		5121	SUPPLIES	0.00	14.16

SUPERIOR
DATE: 06/12/2020
TIME: 14:28:43

CITY OF FOWLER
CHECK REGISTER - BY FUND

PAGE NUMBER: 3
ACCTPA21

SELECTION CRITERIA: transact.check_no between '36522' and '36577'
ACCOUNTING PERIOD: 12/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	15.25
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	18.51
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	19.60
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	19.71
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	21.78
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	27.23
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	28.31
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	28.61
1001	36543	06/08/20	14245	FOWLER ACE HARDWARE	6200	5121	SUPPLIES	0.00	60.45
TOTAL	CHECK							0.00	449.48
1001	36544	06/08/20	14246	FOWLER ACE HARDWARE	6020	5121	SERVICES	0.00	2.73
1001	36544	06/08/20	14246	FOWLER ACE HARDWARE	6020	5121	SUPPLIES	0.00	4.35
1001	36544	06/08/20	14246	FOWLER ACE HARDWARE	6020	5121	SUPPLIES	0.00	5.76
1001	36544	06/08/20	14246	FOWLER ACE HARDWARE	6020	5121	SUPPLIES	0.00	5.99
1001	36544	06/08/20	14246	FOWLER ACE HARDWARE	6020	5121	SUPPLIES	0.00	6.53
1001	36544	06/08/20	14246	FOWLER ACE HARDWARE	6020	5121	SUPPLIES	0.00	13.06
1001	36544	06/08/20	14246	FOWLER ACE HARDWARE	6020	5121	SUPPLIES	0.00	30.24
1001	36544	06/08/20	14246	FOWLER ACE HARDWARE	6020	5121	SUPPLIES	0.00	34.74
TOTAL	CHECK							0.00	103.40
1001	36546	06/08/20	14248	FOWLER ACE HARDWARE	6130	5121	SERVICES	0.00	2.35
1001	36546	06/08/20	14248	FOWLER ACE HARDWARE	6130	5121	SUPPLIES	0.00	3.80
1001	36546	06/08/20	14248	FOWLER ACE HARDWARE	6130	5121	SUPPLIES	0.00	8.14
TOTAL	CHECK							0.00	14.29
1001	36547	06/08/20	14249	FOWLER ACE HARDWARE	6260	5121	SERVICES	0.00	1.20
1001	36547	06/08/20	14249	FOWLER ACE HARDWARE	6260	5121	SUPPLIES	0.00	4.89
1001	36547	06/08/20	14249	FOWLER ACE HARDWARE	6260	5121	SUPPLIES	0.00	9.80
1001	36547	06/08/20	14249	FOWLER ACE HARDWARE	6260	5121	SUPPLIES	0.00	10.89
1001	36547	06/08/20	14249	FOWLER ACE HARDWARE	6260	5121	SUPPLIES	0.00	14.16
1001	36547	06/08/20	14249	FOWLER ACE HARDWARE	6260	5121	SUPPLIES	0.00	19.60
1001	36547	06/08/20	14249	FOWLER ACE HARDWARE	6260	5121	SUPPLIES	0.00	58.82
TOTAL	CHECK							0.00	119.36
1001	36548	06/08/20	14252	FOWLER ACE HARDWARE	6700	5121	SUPPLIES	0.00	11.97
1001	36549	06/08/20	10306	FOWLER FLORAL SHOP,	6020	5121	SUPPLIES	0.00	204.33
1001	36551	06/08/20	13451	FRONTIER COMMUNICAT	6700	5160	SERVICES	0.00	68.55
1001	36552	06/08/20	12810	GLOBAL CTI	6020	5160	SERVICES	0.00	120.00
1001	36554	06/08/20	10141	H & H TIRE SERVICES	6120	5205	FLAT REPAIR	0.00	20.00
1001	36554	06/08/20	10141	H & H TIRE SERVICES	6260	5200	TRAILER TIRES	0.00	501.91
TOTAL	CHECK							0.00	521.91
1001	36555	06/08/20	14259	IMAGESOURCE	6150	5182	COPIER LEASE	0.00	11.55
1001	36555	06/08/20	14259	IMAGESOURCE	6160	5182	COPIER LEASE	0.00	11.55
1001	36555	06/08/20	14259	IMAGESOURCE	6700	5182	COPIER LEASE	0.00	23.10
1001	36555	06/08/20	14259	IMAGESOURCE	6020	5182	COPIER LEASE	0.00	53.90
1001	36555	06/08/20	14259	IMAGESOURCE	6120	5182	COPIER LEASE	0.00	53.90

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FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL	CHECK								
1001	36556	06/08/20	14270	LEAK BUSTERS ROOFIN	6020	5190	LATE FEE	0.00	154.00
1001	36557	06/08/20	10191	LIFE ASSIST, INC	6130	5310	SUPPLIES	0.00	223.08
1001	36558	06/08/20	10885	NELSONS POWER CENTE	6260	5121	SERVICES	0.00	56.23
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	133.94
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	11.67
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	75.88
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	122.85
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	179.87
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	187.66
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	465.15
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	2,751.57
1001	36559	06/08/20	10237	P G & E - SACRAMENT	6200	5170	UTILITIES	0.00	3,794.65
TOTAL	CHECK								
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	100	2074	RJ HILL TTM 5952	0.00	47.80
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	100	2068	WOODSIDE TRACT 6274	0.00	54.60
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	100	2060	UNITED HEALTH CTR	0.00	57.20
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	100	2060	MGLL TRRC SPR 20-02	0.00	74.80
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	100	2060	BAJWA CUP 19-02	0.00	272.40
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	6150	5520	LLA 2020-01	0.00	549.00
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	6150	5520	SERVICES	0.00	8,590.00
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	6150	5520	SERVICES	0.00	14,493.10
1001	36561	06/08/20	13655	PROVOST & PRITCHARD	6150	5520	SERVICES	0.00	24,138.90
TOTAL	CHECK								
1001	36562	06/08/20	10249	QUILL	6130	5100	SUPPLIES	0.00	7.07
1001	36562	06/08/20	10249	QUILL	6020	5100	SUPPLIES	0.00	19.57
1001	36562	06/08/20	10249	QUILL	6020	5100	SUPPLIES	0.00	44.67
1001	36562	06/08/20	10249	QUILL	6120	5100	SUPPLIES	0.00	755.10
TOTAL	CHECK								
1001	36564	06/08/20	11179	R G EQUIPMENT	6200	5200	SERVICES	0.00	826.41
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6160	5210	FUEL	0.00	266.73
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	11.82
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6130	5210	FUEL	0.00	34.98
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6260	5210	FUEL	0.00	42.84
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	63.45
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6260	5210	FUEL	0.00	76.81
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6260	5210	FUEL	0.00	77.73
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	83.55
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	84.48
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	120.28
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6260	5210	FUEL	0.00	123.70
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6260	5210	FUEL	0.00	129.79
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	152.89
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	1,002.32
TOTAL	CHECK								
1001	36567	06/08/20	13355	SITE ONE	6260	5121	SUPPLIES	0.00	398.70
1001	36568	06/08/20	14260	SOCIAL VOCATIONAL S	6200	5220	SERVICES	0.00	584.62

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FUND - 100 - GENERAL FUND

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FUND - 210 - GAS TAX

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001		36574	06/08/20	10506	VULCAN MATERIALS CO	2100	5195	SUPPLIES	0.00	131.62
1001		36574	06/08/20	10506	VULCAN MATERIALS CO	2100	5195	SUPPLIES	0.00	153.54
1001		36574	06/08/20	10506	VULCAN MATERIALS CO	2100	5200	SUPPLIES	0.00	188.31
TOTAL	CHECK								0.00	473.47
TOTAL	CASH ACCOUNT								0.00	473.47
TOTAL	FUND								0.00	473.47

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FUND - 225 - LTF - ARTICLE 8

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36537	06/08/20	14131	CENTRAL VALLEY SWEE	2250	5220	STREET SWEEPING	0.00	2,550.00
1001	36559	06/08/20	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	117.86
TOTAL CASH ACCOUNT									2,667.86
TOTAL FUND									2,667.86

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CITY OF FOWLER
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ACCOUNTING PERIOD: 12/20

FUND - 500 - WATER

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	5000	5084	COBRA	0.00	3.50
1001	36522	06/01/20	11149	ADMINISTRATIVE SOLU	5000	5084	COBRA	0.00	3.50
TOTAL	CHECK							0.00	7.00
1001	36529	06/08/20	13635	BARNES WELDING SUPP	5000	5121	SUPPLIES	0.00	46.85
1001	36531	06/08/20	14301	BHATHAL, BALKAR	500	2050	UB REFUND	0.00	66.40
1001	36534	06/08/20	10024	BSK LABORATORIES	5000	5310	SERVICES	0.00	42.00
1001	36534	06/08/20	10024	BSK LABORATORIES	5000	5310	SERVICES	0.00	63.00
1001	36534	06/08/20	10024	BSK LABORATORIES	5000	5310	SERVICES	0.00	182.00
TOTAL	CHECK							0.00	287.00
1001	36539	06/08/20	14299	COURTIS, JIM & MAGG	500	2005	UB REFUND	0.00	100.00
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SERVICES	0.00	1.32
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	2.15
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	3.04
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	8.71
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	10.00
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	10.89
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	18.51
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	20.83
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	25.05
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	28.32
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	542.50
1001	36545	06/08/20	14247	FOWLER ACE HARDWARE	5000	5121	SUPPLIES	0.00	671.32
TOTAL	CHECK							0.00	240.00
1001	36550	06/08/20	12567	FRESNO MOBILE RADIO	5000	5160	SERVICES	0.00	70.94
1001	36553	06/08/20	14300	GONZALEZ/RIVERA, RI	500	2050	UB REFUND	0.00	765.83
1001	36559	06/08/20	10237	P G & E - SACRAMENT	5000	5170	UTILITIES	0.00	781.08
1001	36560	06/08/20	11071	PAPE MACHINERY ACCT	5000	5200	REPAIRS	0.00	50.80
1001	36563	06/08/20	10251	R & R AUTO REPAIR S	5000	5205	AUTO MAINTENANCE	0.00	41.67
1001	36565	06/08/20	12672	R&B COMPANY	5000	5121	SUPPLIES	0.00	69.48
1001	36565	06/08/20	12672	R&B COMPANY	5000	5121	SUPPLIES	0.00	215.17
1001	36565	06/08/20	12672	R&B COMPANY	5000	5121	SUPPLIES	0.00	326.32
TOTAL	CHECK							0.00	83.55
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	83.60
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	156.44
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	158.18
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	169.99
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	228.13
1001	36566	06/08/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	879.89
TOTAL	CHECK							0.00	161.78
1001	36571	06/08/20	13543	UNIFIRST CORPORATIO	5000	5185	SUPPLIES	0.00	

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FUND - 500 - WATER

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36571	06/08/20	13543	UNIFIRST CORPORATIO	5000	5185	SUPPLIES	0.00	161.78
TOTAL CHECK								0.00	323.56
1001	36572	06/08/20	14298	VASQUEZ, JOEL	500	2050	UB REFUND	0.00	33.40
1001	36573	06/08/20	10725	VERIZON WIRELESS	5000	5160	SUPPLIES	0.00	38.01
TOTAL CASH ACCOUNT								0.00	4,688.40
TOTAL FUND								0.00	4,688.40

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FUND - 710 - AB1600-GENERAL SERVICES

CASH ACCT	CHECK NO	ISSUE DT	VENDOR NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36561	06/08/20	13655 PROVOST & PRITCHARD	710	5520	SERVICES	0.00	35,149.26
TOTAL CASH ACCOUNT								35,149.26
TOTAL FUND								35,149.26

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ACCOUNTING PERIOD: 12/20

FUND - 900 - PUBLIC FINANCING AUTH

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36526	06/01/20	10214	NBS	900	5621	REISSUE CHK#35934	0.00	676.13
1001	36577	06/08/20	10214	NBS	900	5621	ADMIN FEE	0.00	676.13
TOTAL CASH ACCOUNT									1,352.26
TOTAL FUND									1,352.26
TOTAL REPORT									113,183.11

**MINUTES OF THE FOWLER CITY COUNCIL MEETING
MAY 19, 2020**

Mayor Cardenas called the meeting to order at 7:01 p. m. Roll call was taken.

Councilmembers Present: Cardenas, Kazarian, Hammer and Parra (via Telephone)

Councilmembers Absent: Rodriquez

City Staff Present: City Manager/City Clerk Davis, City Attorney Cross, Public Works
Director Dominguez

PUBLIC PRESENTATIONS

Blake Carpenter, United Health Center, said UHC is partnering with the City of Fowler to conduct COVID-19 testing at no cost to the City's residents. Testing will be done at Untied Health Center, 106 E. Main Street, Fowler by calling 800-492-4227 prior to testing.

PUBLIC HEARING TO CONSIDER AND ADOPT RESOLUTION NO. 2466

City Engineer Peters said on May 5, 2020 the City Council passed a Resolution of Intent, approving the Engineer's report for the Landscaping and Storm Drainage Facilities Maintenance District, set the public hearing for May 19, 2020, and authorized proceedings for the annual levy and collections of assessments. In addition to receiving public comments staff recommends that the City Council adopt a resolution setting the assessments and instruct the City Engineer to transmit the assessments to the Assessor's office for fiscal year 2020-2021.

Mayor Cardenas opened the public hearing for any public comments at 7:12 p.m. There were no public comments, the public hearing closed at 7:12 p.m.

Mayor Pro Tem Hammer made a motion to adopt Resolution No. 2466, "A Resolution of the City Council of the City of Fowler, California Confirming Diagram and Assessment Annual Levy – 2020-21 Landscaping and Storm Drainage Facilities Maintenance District No. 1", seconded by Councilmember Kazarian. The motion carried by roll call vote: Ayes: Cardenas, Hammer, Kazarian, Parra. Noes: None. Abstain: None. Absent: Rodriquez.

COMMUNICATIONS

None.

STAFF REPORTS

CITY MANAGER'S REPORT

COVID-19 Update and Discussion

City Manager Davis said Raul Gonzalez and David Pomaville, from the County of Fresno Department of Public Health have reached out to the City and they have had weekly discussions on COVID-19 issues and updates. Ms. Davis said they are attending via teleconference tonight to provide information and answer any questions on the reopening process.

David Pomaville, Director of Public Health, said the department has been communicating weekly with City government agencies. Mr. Pomaville stated there is a lot of confusion on reopening businesses during this pandemic. On March 19, 2020, the California State Public Health Officer and Director of the California Department of Public Health ordered all individuals living in the State of California to stay home or at their place of residence, which closed most of the schools and most work places, except for essential needs as needed to maintain continuity of operation of the federal critical infrastructure sectors.

On May 4 the state announced some retailers - clothing stores, florists, and bookshops - will be allowed to reopen with curbside pickup and physical distancing. Associated manufacturing and supply chains for those retail businesses will also be able to get back to work.

As of May 8, the stay home order was modified. We are now in the first phase of **Stage 2**. This means in addition to essential activity, curbside retail is allowed, along with the infrastructure to support it. Moving deeper into the governor's second phase of reopening allows eateries to host in-restaurant dining and permits shopping malls to open. A question has been brought up on allowing fireworks stands; Mr. Pomaville expressed concerns on how the firework stands operate and the safety of the public.

Raul Gonzalez, Fresno County Department of Public Health, said he has been meeting with the City Manager and Fire Chief weekly to provide current status on any new data. He said the City showed six totaled confirmed cases, one has recovered, leaving five open cases remaining in the City.

Ms. Davis said that EOC will be providing the Summer Lunch Program for kids starting June 8th.

She said the City received several thousand disposable masks donated by Central California Community Foundation. She also mentioned that the City was able to participate today with Fowler Unified School District's cap and gown pick up.

Ms. Davis expressed her gratitude to India Express, who provided a luncheon last Tuesday, in appreciation, of the City of Fowler staff.

PUBLIC WORKS REPORT

Approval of Sidewalk Repair Agreement

Public Works Director Dominguez spoke on the Sidewalk Repair Agreement stating that the agreement had not been implemented due to the issues of costs and the property owners' responsibility of maintaining the sidewalk. Mr. Dominguez said the City is willing to share in the costs of the project for necessary repairs by providing the labor and covering any associated costs for the necessary repairs, provided that the property owner pays for the cost of material for the necessary repairs.

City Manager Davis said recently it's been a goal of the City Council to bring back the sidewalk repair program. She said the City Attorney went through and revised the agreement. Ms. Davis said the City now has staffing and have hired individuals who can actually perform the sidewalk repairs.

Councilmember Kazarian said he's pleased that the agreement was brought to the Council but expressed his concerns on the language not being clear on tree removal and grinding of the tree stump, and asked if the City will be covering the costs for grinding the tree, or will it be on a case by case basis. He suggested that the language is necessary that the City would be covering the cost to a certain level of grinding without the full removal of the tree. Mayor Cardenas said it should be clarified whether the cost will be covered by the City or the property owner.

City Attorney Cross said the language can be amended to state, "Owner is responsible for and shall pay all costs of tree removal as part of the Project, including labor, equipment, materials, and the costs of an arborist whether such work is performed by City's own forces or a contractor(s). If it is determined that a tree need not be removed as part of the Project, but some other less invasive means such as grinding the tree roots is available to address the damaged sidewalk, such work shall be performed at the City's cost, including the labor, equipment, materials and the costs of an arborist for any such tree maintenance not including tree removal".

Councilmember Kazarian made a motion to approve the City's Sidewalk Repair agreement as amended, seconded by Mayor Pro Tem Hammer. The motion carried by roll call vote: Ayes: Cardenas, Hammer, Kazarian, Parra. Noes: None. Abstain: None. Absent: Rodriquez.

Approve Proclamation Recognizing May 17-23, 2020 as "National Public Works Week"

Public Works Director Dominguez said National Public Works Week is a celebration of thousands of men and woman in North America who provide and maintain the infrastructure and services collectively known as Public Works. National Public Works Week is observed each year during the third full week of May. Through NPWW it is to raise the public's awareness of public works issues and to increase confidence in public works employees who are dedicated to improve the quality of life for present and future generations.

Councilmember Kazarian made a motion to approve proclamation recognizing May 17-23, 2020 as "National Public Works Week", seconded by Mayor Pro Tem Hammer. The motion carried by roll call vote: Ayes: Cardenas, Hammer, Kazarian, Parra. Noes: None. Abstain: None. Absent: Rodriquez.

FINANCE DIRECTOR'S REPORT

Finance Director Uyeda was not present but did provide a nine month financial summary and important notes on the COVID-19 situation regarding the City's budget.

POLICE DEPARTMENT REPORT

Police Chief Alcaraz was not present but did provide the DOJ Part 1 Crime statistics for the month of March 2020.

FIRE DEPARTMENT REPORT

No report was given.

CITY ATTORNEY'S REPORT

No report was given.

CONSENT CALENDAR

The consent calendar consisted of: A) Ratification of Warrants – May 19, 2020; B) Approve Minutes of the City Council Meeting – May 5, 2020.

Councilmember Kazarian made a motion to approve the consent calendar, seconded by Councilmember Parra. The motion carried by roll call vote: Ayes: Cardenas, Hammer, Kazarian, Parra. Noes: None. Abstain: None. Absent: Rodriquez.

COMMITTEE REPORTS

Mayor Pro-Tem Hammer said he spoke with Recreation Coordinator, Yvonne Hernandez; she is waiting to hear on the Governor's directions for 4th of July event.

He said she has been visiting other local cities on how they are handling their Farmer's Market event during this pandemic.

Councilmember Parra expressed his gratitude to Fresno EOC for their food drive they provide on Wednesday, they'll continue to provide for the food drive every first Wednesday of the month.

ADJOURNMENT

Having no further business, Mayor Pro Tem Hammer made a motion, seconded by Councilmember Kazarian to adjourn. The motion carried and the meeting adjourned at 8:12 p.m.



ITEM 7C

STAFF REPORT

DATE June 2, 2020
TO: Honorable Mayor and City Councilmembers
FROM: Randy Uyeda, Finance Director
SUBJECT: New Bank Account – Consent Item

BACKGROUND: The City will be receiving funds for future Road Improvements in the 99 Highway/ Manning Ave intersection. In agreement with CalTrans, the City has elected to deposit advanced sums into an interest bearing Money Market account, otherwise funds would be held at CalTrans without interest and possibly be misplaced. To prevent any potential misuse use of these funds and to provide the best interest rate return, I would like to establish another Money Market account titled “City of Fowler – CalTrans Proj”.

FISCAL IMPACT: None

RECOMMENDATION: Authorize the Finance Director to open a City Money Market Account, to be called “Fowler City CalTrans Proj”.

AMENDMENT I TO AGREEMENT

THIS AMENDMENT I TO AGREEMENT, ("Amendment I"), is made this ____ day of _____, 2020 ("Effective Date"), by and between the COUNTY OF FRESNO, a political subdivision of the State of California, ("County"), and the CITY OF FOWLER, ("City").

WITNESSETH

WHEREAS, the County has been designated as the sponsoring agency to administer and implement the Community Development Block Grant (CDBG) Program activities of the County, and its participating cities, in accordance with the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and the laws of the State of California; and

WHEREAS, on January 21, 2020, the County and the City entered into Agreement 20-042, ("Agreement"), whereby \$116,444 in CDBG funds were made available to the City for the Fowler Panzak Park ADA Restroom, Project No. 19231 ("Project"); and

WHEREAS, the City now has an additional \$47,614 from its allocation of CDBG funds that may be made available to the Project to reduce local fund contribution under the Agreement; and

WHEREAS, the City has requested these additional CDBG funds in the amount of \$47,614 be made available to the Project for the purposes of this Agreement.

NOW THEREFORE, in consideration of their mutual promises as hereinafter set forth, the City and the County agree to amend the Agreement as follows:

1. Page 1, Lines 14-19, is amended to read:

"WHEREAS, the City has estimated that total cost of the Project is \$304,240, and the City has committed local funds to the Project in the amount of \$140,182, and is in need of \$164,058 in CDBG funding to complete the Project; and

WHEREAS, the County can provide \$164,058 in CDBG funds needed for the Project from the City's 2019-2020 CDBG allocation (\$116,444), and from the City's 2020-2021 CDBG allocation (\$47,614); and"

2. The proposed funding summary for the Project on Page 2, Lines 27 and 28, is amended to read:

1	"CDBG	\$164,058
2	Local Financial Contribution	<u>140,182</u>
	Total	\$304,240"

3 4. That the dollar figure set forth on Page 2, Line 24, Page 3, Line 12, and Page 4,
4 Line 16, is amended in each such place to read "\$164,058".

5 County and City agree that this Amendment I is sufficient to amend the Agreement,
6 and that upon execution of this Amendment I, the Agreement and this Amendment I together shall
7 be considered the Agreement.

8 The Agreement, as hereby amended, is ratified and continued. All remaining provisions,
9 terms, covenants, conditions, and promises contained in the Agreement shall remain in full force
10 and effect.

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1 IN WITNESS WHEREOF, the parties have executed this Amendment I as of the day and
2 year first hereinabove written.

3
4 CITY OF FOWLER

COUNTY OF FRESNO

5
6 By: _____
City Manager

Ernest Buddy Mendes, Chairman of the
Board of Supervisors of the
County of Fresno

8
9 Date: _____

Date: _____

10 ATTEST:

ATTEST:
Bernice E. Seidel
Clerk of the Board of Supervisors
County of Fresno, State of California

11
12
13 _____
14 City Clerk, City of Fowler

By: _____

15
16 APPROVED AS TO LEGAL FORM:

17
18 _____
19 City Attorney

20
21 FUND NO: 0001
22 SUBCLASS NO: 10000
23 ORG NO: 7205
24 ACCOUNT NO: 7885
PROJECT NO: N19231
ACTIVITY CODE: 7219

REMIT TO:

City of Fowler
Attn: Jeannie Davis, City Manager
128 South 5th Street
Fowler, CA 93625
Telephone: (559) 834-3113

2020 Local Agency Biennial Notice

Name of Agency: City of Fowler / Fowler Successor Agency
 Mailing Address: 128 S. 5th Street, Fowler, CA 93625
 Contact Person: Jeannie Davis, City Manager Phone No. (559) 834-3113
 Email: jdavis@ci.fowler.ca.us Alternate Email: cburrola@ci.fowler.ca.us

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☐ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) _____

☐ **The code is currently under review by the code reviewing body.**

☒ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2020**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

2020 Local Agency Biennial Notice

Name of Agency: Fowler Public Financing Authority
Mailing Address: 128 S. 5th Street, Fowler, CA 93625
Contact Person: Jeannie Davis, City Manager Phone No. (559) 834-3113
Email: jdavis@ci.fowler.ca.us Alternate Email: cburrola@ci.fowler.ca.us

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX)*:

☐ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other *(describe)* _____

☐ **The code is currently under review by the code reviewing body.**

☒ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2020**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

RESOLUTION NO. 2467

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOWLER GRANTING
THE CITY MANAGER BUDGETARY AUTHORITY TO CONTINUE CITY
OPERATIONS PENDING BUDGET ADOPTION FOR FISCAL YEAR 2020/2021**

WHEREAS, the City of Fowler is in the process of developing its one year budget for fiscal year 2020/2021, and it will not be ready for adoption by the City Council at the time fiscal year 2020/2021 begins; and

WHEREAS, it is important that the City Council have the time to study and adopt the budget which is in the best interest of the community; and

WHEREAS, The City incurs expenses in the normal course of operation and maintenance.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fowler hereby authorizes the City Manager to make expenditures necessary to continue and maintain City and department operations and services - no new expenditures or new capital expenditures will be allowed, except for emergency situations requiring a purchase action.

* * * * *

The foregoing resolution was adopted by the City Council of the City of Fowler at a regular meeting held on the 16th day of June, 2020, by the following vote to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

David Cardenas
Mayor

Jeannie Davis
City Clerk

RESOLUTION NO. 2468

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOWLER REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF FRESNO TO CONSOLIDATE AND CANVASS THE ELECTION AND PERMIT THE COUNTY CLERK/REGISTRAR OF VOTERS OF FRESNO COUNTY TO RENDER SPECIFIED SERVICES TO THE CITY OF FOWLER RELATING TO THE CONDUCT OF THE MUNICIPAL ELECTION TO BE HELD IN THE CITY OF FOWLER ON NOVEMBER 3, 2020, AND APPROPRIATING FUNDS TO PAY FOR SAID SERVICES

WHEREAS, the next Statewide General Election will take place on November 3, 2020; and

WHEREAS, the City of Fowler will hold a Regular Municipal Election on Tuesday, November 3, 2020, for the election of three (3) City Council Members, each for a full four-year term; and

WHEREAS, the City of Fowler desires for the Board of Supervisors of the County of Fresno to consolidate the City's Regular Municipal Election with the Statewide General Election pursuant to Part 3 of Division 10 of the Elections Code of the State of California (commencing with Section 10400) to be held on the same date, and that, within the City of Fowler, the precincts, vote center locations, ballot drop box locations, and election officers of the two (2) elections be the same; and that the Board of Supervisors permit the County Clerk/Registrar of Voters to canvass the returns of the Regular Municipal Election, and the election be held in all respects as if there were only one (1) election; and

WHEREAS, the City of Fowler also desires to request the Board of Supervisors of the County of Fresno to render specified services to the City of Fowler relating to the conduct of a Municipal Election pursuant to Section 10002 of the Elections Code of the State of California; and

WHEREAS, Section 10002 of the Elections Code of the State of California requires the City of Fowler to reimburse the County of Fresno in full for the services performed upon presentation of a bill to the City of Fowler.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fowler as follows:

1. Pursuant to the requirements of Section 10403 of the Elections Code of the State of California, the Board of Supervisors of the County of Fresno is hereby requested to consent and agree to the consolidation of the Regular Municipal Election and the Statewide General Election on November 3, 2020, for the purpose of the election of three (3) members of the City Council to be elected at-large, each for a full four-year term.
2. The County Clerk/Registrar of Voters of the County of Fresno is authorized to canvass the returns of the Regular Municipal Election. The election shall be held in all respects as if there were only one (1) election, and only one (1) form of ballot shall be used. In accordance with the provisions of Section 10403 of the Elections Code of the State of California, the City Council of

the City of Fowler acknowledges that the consolidated election will be held and conducted in accordance with the applicable provisions of law regulating the Statewide General Election pursuant to Section 10418 of the Elections Code of the State of California.

3. The Board of Supervisors of the County of Fresno is requested to permit and direct the County Clerk/Registrar of Voters to take any and all steps necessary for and related to the holding of the consolidated election in a manner consistent with law, including, without limitation: the provision of all election materials and equipment; publication of notices; the hiring, training and supervision of election officers and other election personnel; the printing and distribution of ballot materials; the translation of ballot materials; the collection of submitted ballots; the tallying and canvassing of votes; and the certification of election results.

4. A sum be appropriated and set aside from the appropriate funds of the City of Fowler to reimburse the County of Fresno in full for the services to be performed as herein requested and that said sum be paid to the County of Fresno upon demand and presentation of a bill to the City of Fowler.

The foregoing resolution was approved and adopted by the City Council of the City of Fowler at a regular meeting of the City Council held on June 16, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

ATTEST:

David Cardenas, Mayor

Jeannie Davis, City Clerk



TO: City of Fowler City Council

FROM: Dawn E. Marple, Planning Consultant

DATE: June 16, 2020

SUBJECT: Public Meeting to Authorize the City Manager to Submit an Application for Local Early Action Planning Grant Funds

I. Recommendation

Staff recommends the City Council adopt Resolution No. 2469 authorizing the City Manager to submit a grant application to the State of California Department of Housing and Community Development (HCD) requesting \$65,000 for Local Early Action Planning Grant (LEAP) program funds, and execute any agreements necessary for the use of funds.

II. Background & Project Description

On January 27, 2020, the California Department of Housing and Community Development (HCD) announced the release of a Notice of Funding Availability (NOFA) for approximately \$119,040,000 as part of the Local Early Action Planning Grants Program (LEAP or Program). LEAP is made available as a portion of the Local Government Planning Support Grants Program pursuant to Chapter 3.1 of the Health and Safety Code (Sections 50515 to 50515.05). Similar to the SB 2 Planning Grant, which the City of Fowler was awarded in 2019, LEAP provides one-time, non-competitive funding to jurisdictions for the preparation and adoption of planning documents, process improvements that accelerate housing production, and facilitate compliance in implementing the sixth cycle of the regional housing need assessment (RHNA). Applications will be accepted through July 1, 2020.

The minimum award of LEAP funding is \$25,000 while the maximum depends on the jurisdiction's size as of January 2019. Fowler is eligible for a \$65,000 maximum. Staff is requesting the full amount to further the progress on the General Plan Update that will ultimately provide support to further the City of Fowler's housing goals and facilitate compliance with the sixth cycle of the RHNA.

Staff intends to submit the grant application following Council approval of the Resolution of grant authorization. HCD anticipates a 60 to 90-day review and approval period of the grant. Staff is estimating the General Plan Update to be completed by the year 2023 and would expend the LEAP funds in approximately 18 months from the date of the grant award. The grant funding must be expended by December 31, 2023.

III. Environmental Review

The action being considered by the City Council is exempt from the California Environmental Quality Act (CEQA) because it is not a "project" pursuant to 15378(b)(4) because it is a fiscal activity which does not involve any commitment to any specific project which may result in a potentially significant impact on the environment.



CITY OF FOWLER **PLANNING & COMMUNITY DEVELOPMENT**

California

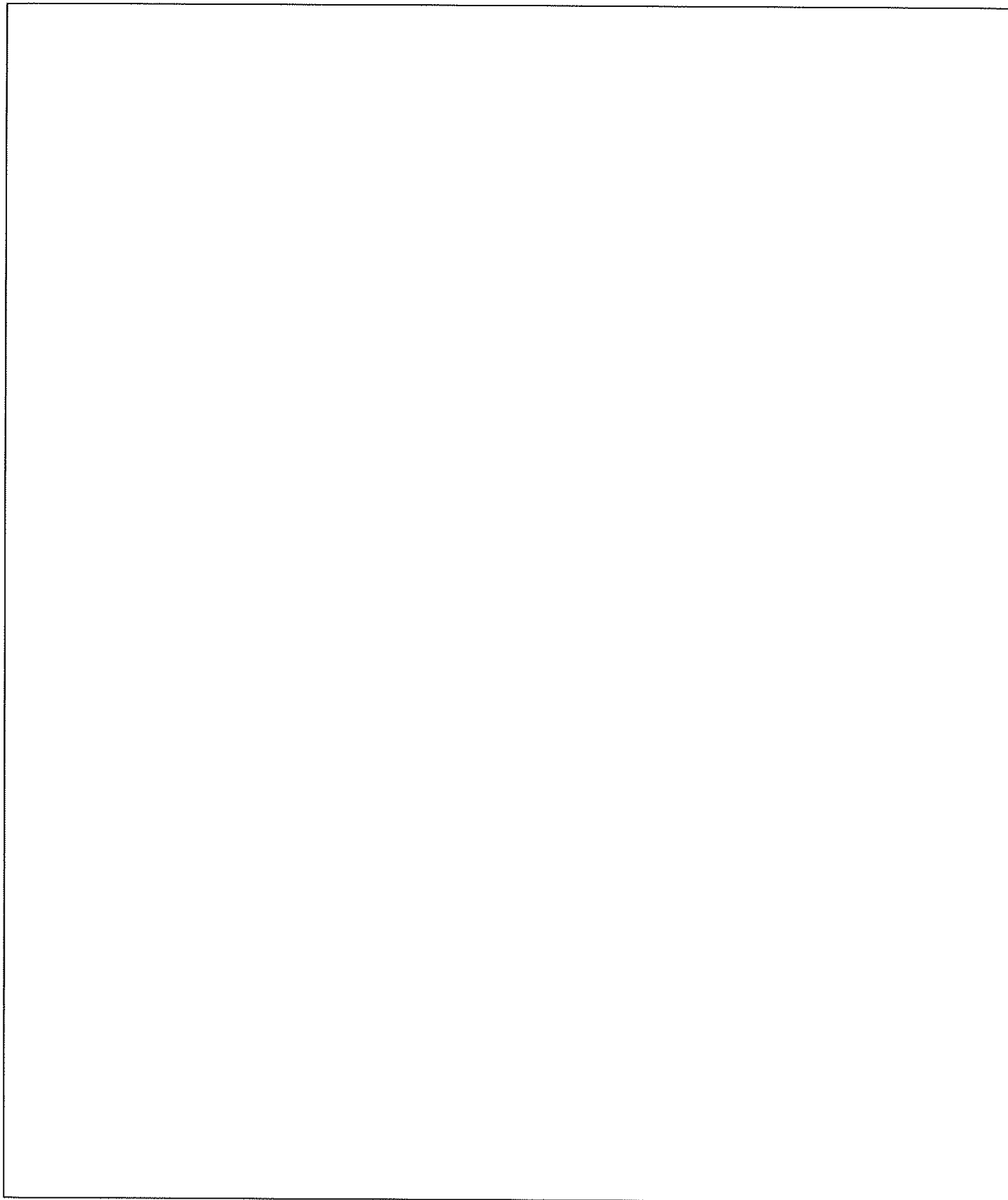
STAFF REPORT

Awarding this contract is not a project under The California Environmental Quality Act (Section 21000, et. seq. of the California Public Resources Code, hereafter CEQA) because the action has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

IV. Attachments

- A. LEAP Grant Application
- B. Resolution Number 2469

Appendix A



A. Applicant Information and Certification

Applicant (Jurisdiction) City of Fowler
Applicant's Agency Type City
Applicant's Mailing Address 128 S. 5th Street
City Fowler
State California Zip Code 93625
County Fresno
Website <http://fowlercity.org/>
Authorized Representative Name Jeannie Davis
Authorized Representative Title City Manager
Phone 559-834-3113 Fax 559-344-6958
Email jdavis@ci.fowler.ca.us
Contact Person Name Dawn E. Marple
Contact Person Title City Planner
Phone 559-834-3113 ext. 122 Fax
Email dmarple@ci.fowler.ca.us
Proposed Grant Amount \$ 65,000

Pursuant to Health and Safety Code Section 50515.03 through (d) of the Guidelines, all applicants must meet the following two requirements to be eligible for an award:

1. ***Does the application demonstrate a nexus to accelerating housing production as shown in Attachment 1?*** Yes ☒ No ☐
2. ***Does the application demonstrate that the applicant is consistent with State Planning or Other Priorities; Attachment 2?*** Yes ☒ No ☐
- Is a fully executed resolution included with the application package?*** Yes ☒ No ☐
- Does the address on the Government Agency Taxpayer ID Form exactly match the address listed above?*** Yes ☒ No ☐
- Is the applicant partnering with another eligible local government entity? If Yes, provide a fully executed copy of the legally binding agreement.*** Yes ☐ No ☒

As the official designated by the governing body, I hereby certify that if approved by HCD for funding through the Local Early Action Planning Program (LEAP), the City Manager assumes the responsibilities specified in the Notice of Funding Availability and certifies that the information, statements and other contents contained in this application are true and correct.

Signature: _____ Name: Jeannie Davis

Date: _____ Title: City Manager

B. Proposed Activities Checklist

Check all activities the locality is undertaking. Activities must match the project description.

- 1 ☒ Rezoning and encouraging development by updating planning documents and zoning ordinances, such as general plans, community plans, specific plans, implementation of sustainable communities' strategies, and local coastal programs
- 2 ☐ Completing environmental clearance to eliminate the need for project-specific review
- 3 ☐ Establishing housing incentive zones or other area based housing incentives beyond State Density Bonus Law such as a workforce housing opportunity zone pursuant to Article 10.10 (commencing with Section 65620) of Chapter 3 of Division 1 of Title 7 of the Government Code or a housing sustainability district pursuant to Chapter 11 (commencing with Section 66200) of Division 1 of Title 7 of the Government Code
- 4 ☐ Performing infrastructure planning, including for sewers, water systems, transit, roads, or other public facilities necessary to support new housing and new residents
- 5 ☐ Planning documents to promote development of publicly owned land such as partnering with other local entities to identify and prepare excess or surplus property for residential development
- 6 ☐ Revamping local planning processes to speed up housing production
- 7 ☐ Developing or improving an accessory dwelling unit ordinance in compliance with Section 65852.2 of the Government Code
- 8 ☐ Planning documents for a smaller geography (less than jurisdiction-wide) with a significant impact on housing production including an overlay district, project level specific plan, or development standards modifications proposed for significant areas of a locality, such as corridors, downtown or priority growth areas
- 9 ☐ Rezoning to meet requirements pursuant to Government Code Section 65583(c)(1) and other rezoning efforts to comply with housing element requirements, including Government Code Section 65583.2(c) (AB 1397, Statutes of 2018)
- 10 ☐ Upzoning or other implementation measures to intensify land use patterns in strategic locations such as close proximity to transit, jobs or other amenities
- 11 ☐ Rezoning for multifamily housing in high resource areas (according to Tax Credit Allocation Committee/Housing Community Development Opportunity Area Maps);
- 12 ☐ Establishing Pre-approved architectural and site plans
- 13 ☐ Preparing and adopting housing elements of the general plan that include an implementation component to facilitate compliance with the sixth cycle RHNA
- 14 ☐ Adopting planning documents to coordinate with suballocations under Regional Early Action Planning Grants (REAP) that accommodate the development of housing and infrastructure and accelerate housing production in a way that aligns with state planning priorities, housing, transportation equity and climate goals, including hazard mitigation or climate adaptation
- 15 ☐ Zoning for by-right supportive housing, pursuant to Government Code section 65651 (Chapter 753, Statutes of 2018)
- 16 ☐ Zoning incentives for housing for persons with special needs, including persons with developmental disabilities
- 17 ☐ Planning documents related to carrying out a local or regional housing trust fund
- 18 ☐ Environmental hazard assessments; data collection on permit tracking; feasibility studies, site analysis, or other background studies that are ancillary (e.g., less than 15% of the total grant amount) and part of a proposed activity with a nexus to accelerating housing production
- 19 ☐ Other planning documents or process improvements that demonstrate an increase in housing related planning activities and facilitate accelerating housing production
- 20 ☐ Establishing Prohousing Policies

C. Project Description

*Provide a description of the project and each activity using the method outlined below, and ensure the narrative speaks to **Attachment 1: Project Timeline and Budget**.*

- a. Summary of the Project and its impact on accelerating production*
- b. Description of the tasks and major sub-tasks*
- c. Summary of the plans for adoption or implementation*

Please be succinct and use Appendix A or B if more room is needed.

The City of Fowler is proposing to update its General Plan. Part of the update is to consider and analyze different avenues to accommodate an additional 900 housing units, a portion of which may satisfy the City's Regional Housing Needs Allocation for the sixth cycle Housing Element, once determined. Additional elements to be included in the General Plan are Environmental Justice and Climate Adaptation. Additionally, the General Plan Update will be accompanied by a Program EIR, which will eliminate much of the need to do project-specific environmental review.

D. Legislative Information**District****#****Legislator Name**

21

TJ Cox

**Federal
Congressional
District**

31

Joaquin Arambula

**State Assembly
District**

16

Shannon Grove

**State Senate
District**

Applicants can find their respective State Senate representatives at <https://www.senate.ca.gov/>, and their respective State Assembly representatives at <https://www.assembly.ca.gov/>.

Attachment 1: Project Timeline and Budget

Task	Est. Cost	Begin	End	Deliverable	Notes
Land use alternatives analysis	\$ 25,000	5/26/20	9/15/20	Selection of a preferred land use a	
General Plan Update	\$ 20,000	7/1/20	9/29/23	Adoption of General Plan	
Program EIR	\$ 20,000	12/1/20	9/29/23	Certification of Final EIR	

Total Projected Cost \$ 65000

Include high-level tasks, major sub-tasks (Drafting, Outreach, Public Hearings and Adoption), budget amounts, begin and end dates and deliverables. If other funding is used, please note the source and amount in the Notes section.

Attachment 2: Application Nexus to Accelerating Housing Production

Applicants shall demonstrate how the application includes a nexus to accelerating housing production by providing data regarding current baseline conditions and projected outcomes such as a reduction in timing, lower development costs, increased approval certainty, increases in number of entitlements, more feasibility, or increases in capacity. An expected outcome should be provided for each proposed deliverable. If necessary, use Appendix B to explain the activity and its nexus to accelerating housing production.

Select at least one	*Baseline	**Projected	***Difference	Notes
Timing (e.g., reduced number of processing days)				
Development cost (e.g., land, fees, financing, construction costs per unit)				
Approval certainty and reduction in discretionary review (e.g., prior versus proposed standard and level of discretion)				
Entitlement streamlining (e.g., number of approvals)				
Feasibility of development				
Infrastructure capacity (e.g., number of units)				
Impact on housing supply and affordability (e.g., number of units)	4,540 units at existing GP buildout	5,440 units at proposed GP buildout	900 housing units	

*** Baseline – Current conditions in the jurisdiction (e.g. 6-month development application review, or existing number of units in a planning area)**

****Projected – Expected conditions in the jurisdiction because of the planning grant actions (e.g. 2-month development application review)**

*****Difference – Potential change resulting from the planning grant actions (e.g., 4-month acceleration in permitting, creating a more expedient development process)**

Attachment 3: State and Other Planning Priorities Certification (Page 1 of 3)

Applicants must demonstrate that the locality is consistent with State Planning or Other Planning Priorities by selecting from the list below activities that are proposed as part of this application or were completed within the last five years. Briefly summarize the activity and insert a date of completion.

State Planning Priorities

**Date of
Completion**

Brief Description of the Action Taken

Promote Infill and Equity

Rehabilitating, maintaining, and improving existing infrastructure that supports infill development and appropriate reuse and redevelopment of previously developed, underutilized land that is presently served by transit, streets, water, sewer, and other essential services, particularly in underserved areas.

2/8/17 Assisted Housing Authority of the County of Fresno in pursuing low-income tax credits for two apartment complexes that would rehabilitate and increase low-income housing unit supply.

Seek or utilize funding or support strategies to facilitate opportunities for infill development.

Other (describe how this meets subarea objective)

Promote Resource Protection

Protecting, preserving, and enhancing the state's most valuable natural resources, including working landscapes such as farm, range, and forest lands; natural lands such as wetlands, watersheds, wildlife habitats, and other wildlands; recreation lands such as parks, trails, greenbelts, and other open space; and landscapes with locally unique features and areas identified by the state as deserving special protection.

Actively seek a variety of funding opportunities to promote resource protection in underserved communities.

Other (describe how this meets subarea objective)

Encourage Efficient Development Patterns

Ensuring that any infrastructure associated with development, other than infill development, supports new development that does the following:

(1) Uses land efficiently.

Attachment 3: State and Other Planning Priorities Certification (Page 2 of 3)

(2) Is built adjacent to existing developed areas to the extent consistent with environmental protection.

(3) Is located in an area appropriately planned for growth.

(4) Is served by adequate transportation and other essential utilities and services.

(5) Minimizes ongoing costs to taxpayers.

Other (describe how this meets subarea objective)

Other Planning Priorities

Affordability and Housing Choices

Incentives and other mechanisms beyond State Density Bonus Law to encourage housing with affordability terms.

Efforts beyond state law to promote accessory dwelling units or other strategies to intensify single-family neighborhoods with more housing choices and affordability.

Upzoning or other zoning modifications to promote a variety of housing choices and densities.

Utilizing surplus lands to promote affordable housing choices.

Efforts to address infrastructure deficiencies in disadvantaged communities pursuant to Government Code Section 65302.10.

Other (describe how this meets subarea objective)

Attachment 3: State and Other Planning Priorities Certification (Page 3 of 3)

Conservation of Existing Affordable Housing Stock

Policies, programs or ordinances to conserve stock such as an at-risk preservation ordinance, mobilehome park overlay zone, condominium conversion ordinance and acquisition and rehabilitation of market rate housing programs.

Policies, programs and ordinances to protect and support tenants such as rent stabilization, anti-displacement strategies, first right of refusal policies, resources to assist tenant organization and education and "just cause" eviction policies.

Other (describe how this meets subarea objective)

Climate Adaptation

Building standards, zoning and site planning requirements that address flood and fire safety, climate adaptation and hazard mitigation.

5/1/18 The City participated in the Fresno County Multi-Jurisdictional Local Hazard Mitigation Plan, which addressed wildfire risk, flooding, vulnerability risk, and other natural hazards.

Long-term planning that addresses wildfire, land use for disadvantaged communities, and flood and local hazard mitigation.

Community engagement that provides information and consultation through a variety of methods such as meetings, workshops, and surveys and that focuses on vulnerable populations (e.g., seniors, people with disabilities, homeless, etc.).

3/15/19 Held multiple workshops during Spring 2019 engaging a focused population relative to parks and recreation facilities in an under-served area of the City.

Other (describe how this meets subarea objective)

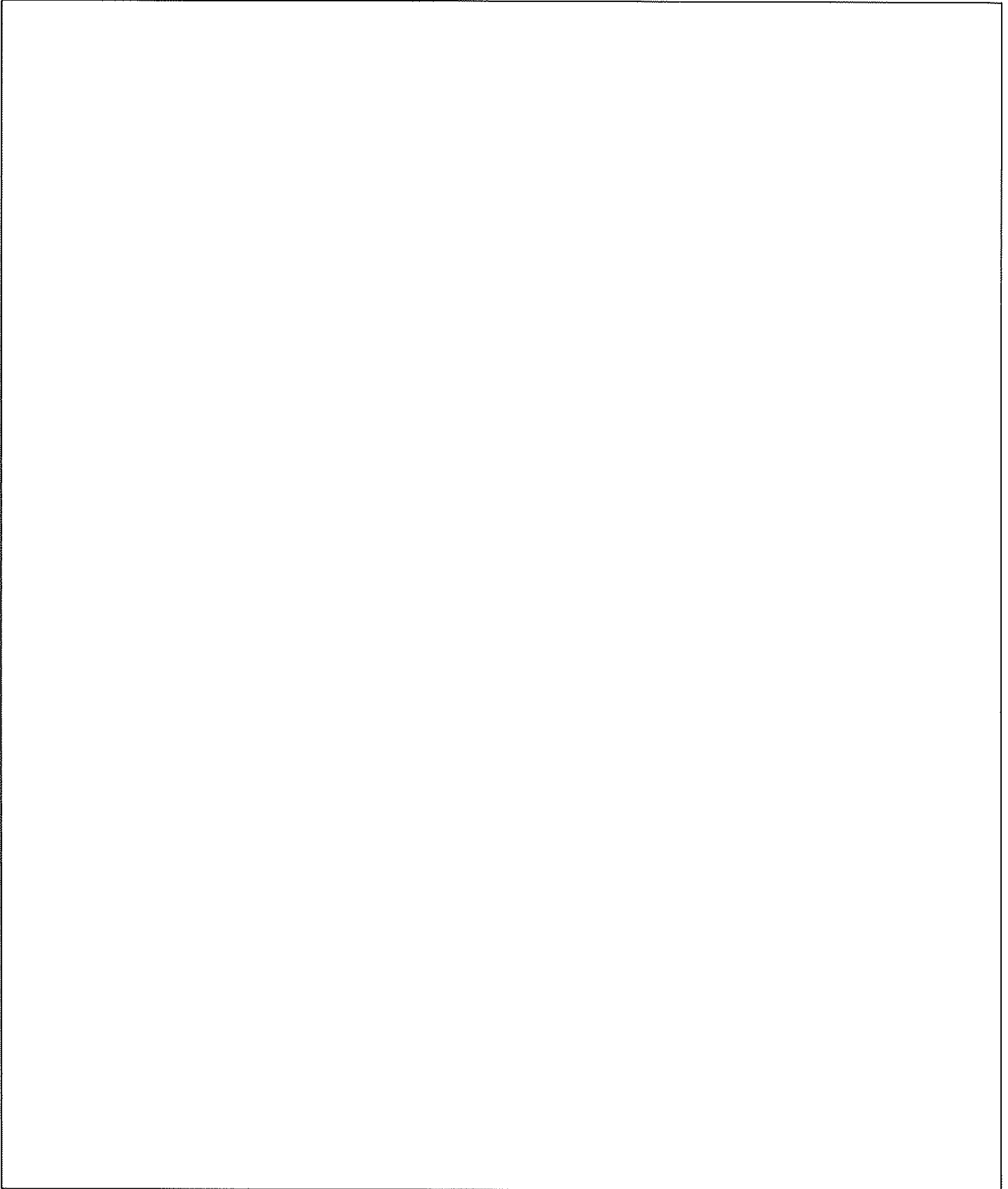
Certification: I certify under penalty of perjury that all information contained in this LEAP State Planning and Other Planning Priorities certification form (Attachment 2) is true and correct.

Certifying Officials Name: Jeannie Davis

Certifying Official's Title: City Manager

Certifying Official's Signature: _____ Date: _____

Appendix B



RESOLUTION NO. 2469
RESOLUTION BEFORE THE CITY COUNCIL
OF THE CITY OF FOWLER
COUNTY OF FRESNO, STATE OF CALIFORNIA

AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL
GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS

WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

WHEREAS, the City Council of the City of Fowler desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FOWLER ("APPLICANT") RESOLVES AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the City Manager of the City of Fowler is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement (Standard Agreement) for the amount of \$65,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in

conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

I hereby certify the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted by the City Council of the City of Fowler at a meeting held on the 16th day of June 2020 by the following vote:

AYES:

NAYS:

ABSTAIN:

ABSENT:

Mayor

Attest:

City Clerk



City of Fowler

128 S. 5TH STREET - FOWLER, CA 93625 - VOICE: (559) 834-3113 - FAX: (559) 834-0185

June 17, 2020

Jonathan Avedian, Staff Analyst
Department of Public Works and Planning
Community Development
2220 Tulare Street 6th Floor
Fresno, CA 93721

RE: Sole Source Procurement for Design and Fabrication of Panzak Park Restroom

Jonathan,

In accordance with the requirements for sole source procurement as outlined in 24 CFR Part 85.36(d)(4) of federal guidelines, the City of Fowler(City) has determined the need to contract with ROMTEC Buildings and Pumping Systems for design and fabrication of a new restroom facility at Panzak Park in the City of Fowler for Community Development Block Grant (CDBG) Project Number 19231.

From project inception, City Staff and Council desired to use the CDBG funding to purchase a pre-fabricated restroom. Initially, Staff focused on restroom structures that could be designed and constructed offsite and then transported to the City and installed via a crane system. During final design, it was determined that this would not be feasible due to several factors. The existing restroom location is surrounded by existing structures, such as a stage area, a covered picnic area, an equipment storage facility and several large mature trees (over 100' tall). This existing condition made entry to the site difficult for a crane or any other large vehicles to access the location. The most efficient use of the existing utility infrastructure is to place the new restroom where the existing structure is located. City Staff still desired a pre-manufactured restroom to purchase in advance of the contracted site work in order to minimize the construction window and down time for use of the park. The only manufacturer that could pre-fabricate the restroom and deliver to the site without the need of a crane system was ROMTEC. ROMTEC will deliver the restroom in separate bulk shipments (block walls, sinks, toilets, lighting, etc.) that will be offloaded and installed by a general contractor hired by the City. The opportunity to purchase the restroom plans and materials ahead of the City's contract for demolition and construction will allow provide the City with a two to three month advance in project schedule, allowing the restroom to be constructed in the fall of 2020, rather than the spring of 2021. This also allows City Staff to be more efficient with the monitoring of construction of the facility, since the restroom color, equipment, parts, and materials are already determined, and allows for the project to be completed within the time and budget identified in the request for funding document.

For the reasons stated above, the City of Fowler requests permission to use sole source procurement to contract directly with ROMTEC Buildings and Pumping Systems for design and pre-fabrication of the Panzak Park Restroom.

Please review the items listed above and provide approval of this direction. The City would like to move forward with the contract for the restroom as soon as possible. Should you have any questions, please contact me at 559-834-3113, extension 101

Sincerely,

Jeannie Davis
City Manager

RESOLUTION NO. 2471

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FOWLER FOR REQUEST FOR SOLE SOURCE PROCUREMENT OF ROMTEC BUILDINGS AND PUMPING SYSTEMS FOR DESIGN AND FABRICATION OF RESTROOM FACILITY AT PANZAK PARK FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT NUMBER 19231

RESOLVED, by the City Council of the City of Fowler, County of Fresno, California, that:

1. It is the intention of the said Council to act in accordance with the federal guidelines for sole source procurement as outlined in 24 CFR Part 85.36(d)(4), identifying that is only available through a single source and that a condition requiring urgency does not permit the use of competitive procurement.
 2. ROMTEC Buildings and Pumping Systems has provided the City of Fowler with a proposal for the proper design and provision of materials and plans for a new restroom facility at Panzak Park. This proposal has been reviewed by City Staff and has been found to be in accordance with standards necessary for
 3. ROMTEC Buildings and Pumping Systems is the only provider of a pre-fabricated restroom facility that will not require the need of a crane system for delivery and can accommodate the City's schedule for removal and replacement of the existing restroom at Panzak Park during the fall of 2020.
 4. Notice is hereby given that on the **16th day of June, 2020** at the hour of 7:00 p.m. in the regular meeting place of the City Council of the City of Fowler Council Chambers City Hall, 128 S. Fifth Street, Fowler, California, 93625 are hereby fixed as the time and place when and where all interested persons shall be heard on the question sole source procurement for restroom facilities for Panzak Park.
 5. A copy of this Resolution shall also be posted outside the City of Fowler Council Chambers at City Hall, 128 S. Fifth Street, Fowler California, 93625, at least 72 hours prior to the public hearing.
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I hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly and regularly adopted by the City Council of the City of Fowler at a meeting thereof held on the 16th day of June, 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

David Cardenas, Mayor

ATTEST:

Jeannie Davis, City Clerk