



**RECREATION COMMISSION OF THE CITY OF FOWLER
MEETING AGENDA
TUESDAY, NOVEMBER 9, 2021
6:00 P.M.
CITY COUNCIL CHAMBER
128 SOUTH 5TH STREET
FOWLER, CA 93625**

In compliance with the Americans with Disabilities Act, if you need assistance or accommodations to access the City Council Chambers or participate in this meeting, please contact Maria Aguilar, Administrative Assistant, at (559) 834-3113 x118. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Recreation Commission meetings are open to the public at the physical address listed above. There are numerous ways to participate in the Recreation Commission meetings: you may attend in person, you may appear by telephone as described below, or you may submit written comments via email to maguilar@ci.fowler.ca.us. Please include your name and reference the agenda item you are commenting on, if any. Written comments received that do not specify an agenda item will be marked for the public comment portion of the agenda. Emails received by 8:00 am on the date of the meeting will be provided to the Recreation Commission at the meeting and made part of the record of proceedings but will not be read aloud.

Consistent with Government Code 54953 as amended by AB 361, and City Council Resolution No. 2522, this meeting may be assessed by members of the public or Recreation Commission members via remote teleconference.

The telephone number listed below will provide access to the meeting via teleconference. Please note: when joining the teleconference you will be asked for your name which will be used to identify you during any public comment period.

Telephone Number: 978-990-5175

Meeting ID: 494026#

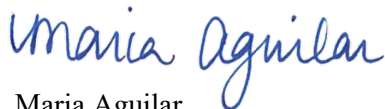
Persons accessing the meeting via teleconference will have an opportunity to provide comments at appropriate times during the meeting. To eliminate background noise or other interference from telephonic participation, it is requested that any person accessing the meeting via teleconference have their phone set on “mute” while on the teleconference except when offering comment during the meeting.

Any writing or document that is a public record and provided to a majority of the Recreation Commission regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.fowlercity.org.

1. Meeting Called to Order
2. Roll Call
3. Public Presentation – (This portion of the meeting reserved for persons desiring to address the Commission on any matter not on this agenda. Presentations are limited to five minutes per person and no more than 15 minutes per topic).

4. APPROVE Minutes of the October 12, 2021, Recreation Commission Meeting
5. Budget Report
6. Review Trunk or Treat
 - a. Add to 2022 Trunk or Treat: dog show event, and/or kids costume contest
7. Christmas Tree Lighting
 - a. Discuss community tree ornament drop off location
 - b. Finalize locations for attractions, food, and craft booths
8. Children's Shopping Day
9. Report and County regulations on a community cook-off
10. Coordination and negotiation for all future contracts and agreements for Rec/City Events
11. Commissioner Reports and Comments
12. Any new agenda item to be added for next meeting
13. Next meeting December 14, 2021
14. Adjournment

CERTIFICATION: I, Maria Aguilar, Administrative Assistant for the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on, Friday, November 5, 2021.



Maria Aguilar

Administrative Assistant

MEETING MINUTES
CITY OF FOWLER RECREATION COMMISSION
CITY COUNCIL CHAMBERS
128 SOUTH 5TH STREET, FOWLER CA. 93625
OCTOBER 12, 2021

Pursuant to section 2-2.206 of the City of Fowler Code of Ordinances, the Recreation Commission shall hold meetings at least once each month, at a time and place set by resolution, and shall adopt rules for the conduct of business and shall instruct the secretary to keep accurate record of its minutes, resolutions, transactions, and other business.
Such records shall be a public record and shall be maintained in the office of the City Clerk.

All meetings shall be open to the public and shall abide by the provisions of the Ralph M. Brown Act. A majority of the Commission shall constitute a quorum for the conduct of business. (Ord. 78-1, 4-5-78)

Pursuant to the notice of meeting duly given, a meeting of the City of Fowler Recreation Commission was held on Tuesday, October 12, 2021, at 6:00 p.m. in person at the City of Fowler City Council Chambers located at 128 South 5th Street, Fowler, Ca. 93625.

Chairman Patric Jones called the meeting to order at 6:01pm

Upon completion of roll call a quorum was established based on the following attendance:

Roll Call: Roy Alatorre, Jose Alvarez, Patric Jones (Chairman), Stephanie Mejia, Wilson Parker

Commissioner Absent: Henrietta Martin, Monique Velasquez-Lopez

City Staff Present: Recreation Department Coordinator, Yvonne Hernandez

City Council Liaison Present: City Councilman, Juan Mejia

PUBLIC PRESENTATIONS

There being no presentations from the public in person or via the teleconference, this portion of the meeting was concluded.

APPROVAL OF THE MINUTES

Chairman Jones asked if there are any additions or corrections to the minutes of the September 14, 2021 Recreation Commission Meeting. There being no further additions, and upon motion by Chairman Jones and second by Commissioner Alvarez, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby approves the minutes of the September 14, 2021 City of Fowler Recreation Commission meeting.

COMMISSION REPORTS

Chairman Jones continued the discussion on the option of adding a standing line item to the agenda titled "Commissioner Reports" which would allow for each member of the Commission to provide updates, developments, or event ideas. Discussion ensued resulting in the unanimous approval of the following resolution made by Commissioner Alvarez and seconded by Commissioner Mejia.

RESOLVED, that the Commission hereby approves the addition of Commissioner Reports to the monthly agenda.

FALL FEST - CITYWIDE YARD SALE RECAP

Chairman Jones and Recreation Department Coordinator, Hernandez reported on the recent City of Fowler Fall Fest event from Saturday, September 15th. It was reported that the event participation was not as high as previous years likely due to the pandemic and other conflicting events taking place in the valley. The Commission would prefer to go back to Spring Fest in March of 2022. Yvonne reported that vendors were pleased with the sales of that day but prefer for items to be donated to the Salvation Army at the end instead of thrown away to Waste Management.

TRUNK OR TREAT

Hernandez presented the 2021 walk-through Trunk or Treat event details slated to run along Merced street. The event would consist of approximately 30 cars passing out candy to residents. The Public Works team is working with Hernandez to block of streets beginning at 2:45pm on October 27th. Trunk or Treat cars can set up and decorate at 3:00pm and are required to stay until 7:00pm. The event would include a maze, food vendors, craft vendors, music and karaoke. Hernandez recommended that cars purchase a minimum of 2,000 pieces of candy per car and informed the Commission that they must purchase their own candy if they plan to have a car in the line. Commissioner responsibilities were assigned accordingly at the entrance of the event to assist with traffic flow and to assist with setting up the maze – all Commissioners should arrive at the event at 2:45pm. Hernandez also reported that the Police Association in partnership with the Fowler Lion's Club, donated funds to help provide the maze experience to the community. Additional discussion ensued regarding the straw maze compared to the inflatable option.

Councilman Mejia reported on the response from legal council on the use of ownership of an inflatable corn maze as a follow-up from the previous Commission meeting.

Upon further discussion, the Commission approved the inflatable maze with recognition to the Fowler Lions Club and the Police Association for their monetary contribution to ensure the maze was provided to the community.

Commissioner Parker informed the Commission that he would not be present for the Trunk or Treat event.

CHRISTMAS TREE LIGHTING CEREMONY

Chairman Jones recapped the attractions slated for the event and asked the Commission to present ideas to contribute to the Christmas Tree Lighting experience in light of the donation made by Councilman and Commissioner Mejia of the Live Reindeer Petting Zoo and Trackless Train Ride. Commissioner Mejia recommended additional attraction options for consideration. Hernandez challenged the commission to bring new ideas to make the event extra special as a follow-up from her original request at the September Commission meeting. It was recommended that the Trackless Train Ride be adopted by the Recreation Commission instead of donated and paid for from the allotted budget. Upon the close of the discussion and upon motion by Chairman Jones and second by Commissioner Parker, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby approves the Trackless Train Ride to be sponsored and paid for by the City of Fowler Recreation Commission.

Commissioner Mejia presented ornaments for consideration for the main street Christmas tree. Guidelines, supply lists, instruction videos and additional details were discussed. Discussion ensued regarding the preferences surrounding each ornament and the positive feedback provided by City Works regarding the logistics of each piece. Upon the close of the discussion and upon motion by Chairman Jones and second by Commissioner Parker, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby approves the small bell, bow, and ball ornaments for the City of Fowler Christmas tree.

Chairman Jones reminded the Commission that Dr. Jimenez was the guest of honor scheduled to light the tree. There were no objections from the Commission.

CHILDREN'S SHOPPING DAY

Chairman Jones lead a discussion on the plan to purchase supplies and gifts for the Children's Shopping Day on December 11th from 11:00am to 3:00pm. Hernandez would be responsible for shopping ahead of time. Hernandez requested that the Commission be present to wrap gifts at the Senior Center at 9:30am the morning of the event.

**NEW AGENDA ITEMS TO BE ADDED FOR NEXT MEETING &
COMMISSIONER REPORTS AND COMMENTS**

Chairman Jones requested that a cook-off type event be considered. Discussion ensued regarding rules and restrictions associated with selling, tasting, or judging entrees. Hernandez would check with Fresno Health Department guidelines and report back at the next meeting.

Commissioner Alatorre requested that a Dog Show event or Halloween costume dog show be considered. This could be part of the Trunk or Treat event in 2022 as well as a potential costume contest for kids as well.

BUDGET UPDATE

Hernandez briefly reported that the payment for the 2022 fireworks show would be \$18k for an 18-minute show. This would be a one-year contract.

OTHER MATTERS

Chairman Jones reported that the next Recreation Commission meeting was scheduled for Tuesday, November 9, 2021.

ADJOURNMENT

A motion was made by Commissioner Parker and seconded by Commissioner Alvarez to adjourn the meeting which was concluded at 7:46pm.

Patric Jones
Commissioner Chairman

Stephanie Mejia
Commission Secretary