

**FOWLER CITY COUNCIL MEETING
AGENDA
MAY 19, 2020
7:00 P.M.
CITY COUNCIL CHAMBER
128 S. 5TH STREET
FOWLER, CA 93625**

This meeting will be conducted pursuant to the provisions of Paragraph 11 of the Governor's Executive Order N-25-20 which suspends certain requirements of the Ralph M. Brown Act, and as a response to mitigating the spread of COVID-19, the meeting will not be open to the public. The telephone number listed below will provide access to the City Council meeting via teleconference.

Please note: when joining the meeting you will be asked your name which will be used to identify you during any public comment period.

**Telephone Number: 978-990-5175
Meeting ID: 494026#**

It is requested that any member of the public attending while on the teleconference to have his/her/their phone set on "mute" to eliminate background noise or other interference from telephonic participation.

Any writing or document that is a public record and provided to a majority of the City Council regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.fowlerciv.org.

1. Meeting called to order
2. Roll call
3. Public Presentations - (This portion of the meeting reserved for persons desiring to address the Council on any matter not described on this agenda. Presentations are limited to 5 minutes per person and no more than 15 minutes per topic.)

With respect to the approval of resolutions and ordinances, the reading of the title thereto shall be deemed a motion to waive a reading of the complete resolution or ordinance and unless there is a request by a Councilmember that the resolution or ordinance be read in full, further reading of the resolution or ordinance shall be deemed waived by unanimous consent of the Council.

4. Public Hearing – Consider and Adopt Resolution No. 2466, “A Resolution of the City Council of the City of Fowler, California Confirming Diagram and Assessment Annual Levy – 2020-21 Landscaping and Storm Drainage Facilities Maintenance District No. 1”
5. Communications
6. Staff Reports
 - A) City Manager's Report
 - ◆ COVID-19 Update and Discussion
 - B) Public Works Director's Report
 - 1) Approval of Sidewalk Repair Agreement
 - 2) Approve Proclamation Recognizing May 17 – 23, 2020 as “National Public Works Week”
 - C) Finance Department Report
 - D) Police Department Report
 - E) Fire Department Report
7. City Attorney's Report
8. Consent Calendar - *Items on the Consent Calendar are considered routine and shall be approved by one motion of the Council. If a Councilmember requests additional information or wants to comment on an item, **the vote should be held until the questions or comments are made, and then a single vote should be taken.** If a Councilmember **objects** to an item, **then** it should be removed and acted upon as a separate item.*
 - A) Ratification of Warrants – May 19, 2020
 - B) Approve Minutes of the City Council Meeting – May 5, 2020
9. Committee Reports (No action except where a specific report is on the agenda)

Mayor Cardenas
Mayor Pro Tem Hammer
Councilmember Kazarian
Councilmember Parra
Councilmember Rodriquez

10. Adjournment

Next Ordinance No. 2020-04

Next Resolution No. 2467

CERTIFICATION: I, Corina Burrola, Deputy City Clerk of the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on Friday, May 15, 2020.

A handwritten signature in black ink, appearing to read "Corina Burrola". The signature is written in a cursive, flowing style.

Corina Burrola
Deputy City Clerk

STAFF REPORT

TO: MAYOR & CITY COUNCIL
FROM: DAVID PETERS, CITY ENGINEER
SUBJECT: LANDSCAPING AND STORM DRAINAGE FACILITIES
MAINTENANCE DISTRICT NO. 1
DATE: MAY 19, 2020
CC: JEANNIE DAVIS, CITY MANAGER

RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2466 setting the assessments, and instructs the City Engineer to transmit assessments to the Assessor's office for fiscal year 2020-2021.

DISCUSSION:

The City provides for the operations and maintenance of landscaping and storm drainage facilities within various improved developments throughout the City of Fowler. The District, which was formed pursuant to the Landscaping and Lighting Act of 1972, provides for assessing parcels within these developed areas to fund these maintenance and operations activities. The District must be renewed annually through a series of City Council resolutions, culminating with a public hearing.

On May 5, 2020 the City Council passed a Resolution of Intent, approved the Engineer's report for the District, set the public hearing for May 19, 2020, and authorized proceedings for the annual levy and collection of assessments. Staff recommends that the City Council adopt a resolution setting the assessments and instructs the City Engineer to transmit the assessments to the Assessor's office assessments for fiscal year 2020-2021.

WHEN RECORDED MAIL TO:

NAME: City of Fowler
ADDRESS: 128 S. Fifth Street
CITY: Fowler
STATE: California
ZIP: 93625

RESOLUTION NO. 2466

**A RESOLUTION OF THE CITY COUNCIL
OF THE
CITY OF FOWLER, CALIFORNIA**

**CONFIRMING DIAGRAM AND ASSESSMENT
ANNUAL LEVY – 2020/21
LANDSCAPING AND STORM DRAINAGE FACILITIES
MAINTENANCE DISTRICT NO. 1**

WHEREAS, on March 12, 1985, pursuant to Part 2 of Division 15 of the Streets and Highways Code, the Landscaping and Lighting Act of 1972, the City Council of the City of Fowler did adopt its Resolution Initiating Proceedings for formation of the Landscaping and Storm Drainage Facilities Maintenance District No. 1 of the City of Fowler (herein "L&SDMD No. 1 "); and

WHEREAS, the Council did thereafter declare its intention to form and did form the said L&SDMD No. 1 and did levy and collect the first assessment and subsequent annual assessments for the maintenance and operation of the landscaping facilities in said L&SDMD No. 1; and did further direct the City Engineer to prepare and file a report; and,

WHEREAS, the said report has been prepared and filed with the City Clerk and is entitled the "Engineer's Report of the City of Fowler Landscaping and Storm Drainage Facilities Assessment District No. 1, 2020/21", a copy of which is attached hereto; and

WHEREAS, all of the property owners within the territory of L&SDMD No. 1 have consented to the formation of the said District and to the levy of assessments for tax year 2020/21 as shown on the attached exhibit.

NOW, THEREFORE, IT IS RESOLVED AND ORDERED, as follows:

1. The Council hereby determines that the territory within the L&SDMD No. 1, whose boundaries are set forth in the Engineer's Report of the City of Fowler L&SDMD No. 1 dated May 2020, and on file with the City Clerk will be the territory benefited by the maintenance and servicing of the improvements described in said Engineer's Report.

2. The hearing on said annual levy of assessment was held in accordance with law.
3. The Engineer's Report, the diagram for the assessment district, and the assessment of the estimated costs of the improvements contained therein and each and every part of said Report, is adopted, confirmed, and approved; the assessment of the total amount of the costs and the individual assessments thereof upon the several subdivisions of land in said L&SDMD No. 1 in proportion to the benefits to be received by said subdivisions, respectively, from said improvements, and of the expenses incidental thereto, be and the same hereby is finally approved and confirmed as the assessment to pay the costs.
4. The Council hereby orders the levy of the assessments described in said Resolution of Intention and the Engineer's Report.
5. The assessment diagram showing the assessment district referred to in said Resolution of Intention and also the subdivisions of land within the District, as contained in said Engineer's Report, be and it is hereby, finally approved and confirmed as the diagram of the properties to be assessed to pay the costs of the improvements.
6. The City Clerk shall file the diagram and assessment, as confirmed, or a certified copy thereof, with the Auditor of the County of Fresno.

The foregoing resolution was regularly introduced and adopted by the City Council of the City of Fowler at a regular meeting held on the 19th day of May, 2020, at the City Hall in the City of Fowler, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

David Cardenas, Mayor of the City of Fowler

ATTEST:

Jeannie Davis, City Clerk of the City of Fowler

**CITY OF FOWLER
SIDEWALK REPAIR AGREEMENT**

This Sidewalk Repair Agreement ("Agreement") is entered into between the City of Fowler, a California general law city ("City") and the individual or entity identified below ("Owner") with respect to the following recitals, which are a substantive part of this Agreement. This Agreement shall be effective on the date signed by City, which shall occur after execution by Owner ("Effective Date").

RECITALS

- A. California Streets and Highways Code section 5610 et seq. requires that property owners maintain abutting sidewalks so as not to endanger persons or property.
- B. The Streets and Highways Code allows the City to compel property owners to repair sidewalks and, if they do not, for the City to repair the sidewalk at the property owner's expense.
- C. Owner has requested City to make repairs to the sidewalk abutting Owner's property, as described in Section I, and City has agreed to make said repairs ("Project").
- D. City is willing to share in the costs of the project for necessary repairs by providing the labor and covering any associated labor costs for the necessary repairs, provided Owner pays for the cost of material for the necessary repairs, as provided in this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual agreements herein, City and Contractor agree as follows:

AGREEMENT

1. Scope of Project; Work to be Performed. The following definitions and details are applicable to the Project.

A. Owner: _____

B. Property: _____

C. Description of Project:

D. Project Schedule: _____ to _____.

City shall perform all work on the Project with City's own forces or with a contractor(s) of City's choosing. City is authorized to engage contractors in its sole discretion, including arborists and/or contractors to perform tree work, and may make such determination after work on the Project commences, if necessary or desirable. City shall not be responsible for irrigation or sprinkler

system work on Owner's property and City will not repair or replace any irrigation or sprinkler system(s) damaged or effected by the Project. Any such irrigation or sprinkler system work or repairs on Owner's property shall be at Owner's sole expense. City shall perform the work required to complete the Project within a reasonable time, as resources permit. The Project Schedule identified above is an estimate only and subject to change with respect to both commencement and completion.

2. Cost Sharing. Owner and City agree to share in the cost of the Project. The estimated costs identified in this section are estimates only and subject to change whether before or after commencement of the Project. Owner and City shall be responsible for their respective final costs for the Project even if the estimates expressed herein are exceeded.

A. Labor Costs. City shall be responsible and pay for the cost of labor for the Project, through the use of City's own forces or engaging contract labor, with the exception of tree removal/maintenance costs identified below.

B. Material Costs. Owner shall be responsible and pay for the cost of all materials for the Project, including materials obtained by contractor(s) for the Project. An itemized list of materials and estimated prices shall be provided to Owner by City upon request.

The estimated cost of materials for the Project is: \$ _____.

C. Tree Removal/Maintenance Costs. Owner shall be responsible and pay for the cost of tree removal and/or maintenance, including labor and materials, whether such work is performed by City's own forces or a contractor(s).

The estimated cost of tree removal/maintenance for the Project is: \$ _____.

3. Payment by Owner. Owner shall pay City the total Material Costs and Tree Removal/Maintenance Costs incurred for the Project performed pursuant to this Agreement. City shall submit an invoice to Owner containing the Material Costs breakdown for the Project following completion of the Project. Owner shall tender payment to City within thirty (30) days after receipt of invoice.

Owner may make payments to City in monthly installments of not less than \$ _____ until paid in full. A service charge of \$ _____ shall be added to the total invoiced amount if Owner chooses to make installment payments.

4. Failure to Pay; Collection Procedures. In the event Owner fails to timely pay the invoiced amount or any installment payment, City may utilize any collection method, including, without limitation, the collection methods and procedures set forth in Fowler Municipal Code Chapter 5-23. The payments to be made under this Agreement shall be deemed "abatement costs" for purposes of Chapter 5-23.

5. Notice. Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party or any other person shall be in writing and shall be deemed given and received when delivered to the recipient by first-class mail (or an equal or better form of delivery) at the following addresses:

Owner:
Name: _____

City:
City of Fowler
Attn: Public Works Director

Address: _____

Address: 128 S. Fifth Street
Fowler, CA 93625

Phone: _____

Phone: (559) 834-3113

Email: _____

6. Authority. The signatories to this Agreement warrant and represent that they have the legal right, power, and authority to execute this Agreement and bind their respective parties.

7. Waiver. No delay or omission by City in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude City from any or further exercise of any right or remedy.

8. Severability. In the event any term or provision of this Agreement is declared to be invalid or illegal for any reason, this Agreement will remain in full force and effect and will be interpreted as though such invalid or illegal provision were not a part of this Agreement. The remaining provisions will be construed to preserve the intent and purpose of this Agreement and the parties will negotiate in good faith to modify any invalidated provisions to preserve each party's anticipated benefits.

Now, therefore, the City and Owner have executed this Agreement on the date(s) set forth below.

OWNER

CITY OF FOWLER

By: _____

By: _____
Dario Dominguez, Public Works Director

Date: _____

Date: _____



STAFF REPORT

DATE: May 19, 2020

TO: Honorable Mayor and City Councilmembers

FROM: Dario Dominguez, Public Works Director

SUBJECT: Proclamation recognizing May 17 through May 23, 2020 as "National Public Works Week"

RECOMMENDED ACTIONS:

Proclamation recognizing May 17 through May 23, 2020 as "National Public Works Week" in the City of Fowler.

DISCUSSION:

National Public Works Week (NPWW) is a celebration of the tens of thousands of men and women in North America who provide and maintain the infrastructure and services collectively known as public works.

Instituted as a public education campaign by the American Public Works Association (APWA) in 1960, NPWW calls attention to the importance of public works in community life. The Week seeks to enhance the prestige of the often-unsung heroes of our society the professionals who serve the public good every day with quiet dedication. Public works agencies and professionals are encouraged to take the opportunity to make their stories known in their communities. Some special highlights of NPWW include a United States Senate resolution affirming the first National Public Works Week in 1960, letters of acknowledgment from Presidents Dwight Eisenhower and Lyndon Johnson, and a Presidential Proclamation signed by John F. Kennedy in 1962.

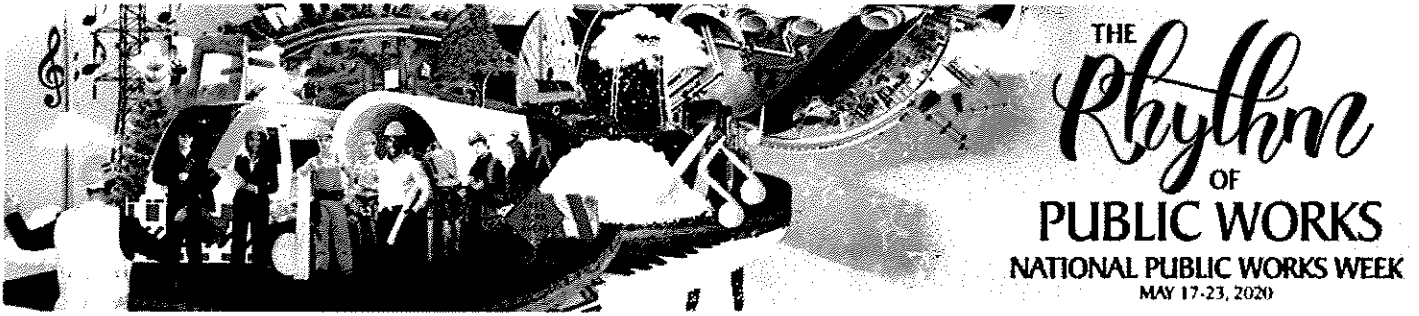
National Public Works Week is observed each year during the third full week of May. Through NPWW and other efforts, we seek to raise the public's awareness of public works issues and to increase confidence in public works employees who are dedicated to improving the quality of life for present and future generations.

FISCAL IMPACT:

The proposed action will not have an impact on our budget.

ATTACHMENTS:

1. Proclamation - National Public Works Week May 2020



City of Fowler

National Public Works Week Proclamation

May 17 – 23, 2020

“It Starts Here”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of The City of Fowler; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

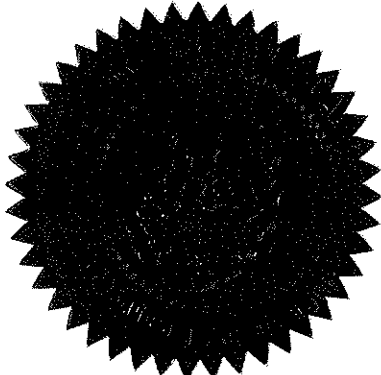
WHEREAS, it is in the public interest for the citizens, civic leaders and children in the City of Fowler to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2020 marks the 60th annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

RESOLVED, I, David Cardenas, Mayor, do hereby designate the week May 17 – 23, 2020 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the State (to be affixed),

DONE at the City of Fowler, State of California this 19th day of May 2020



David Cardenas, Mayor

CITY OF FOWLER
 WARRANTS LIST
 May 19, 2020

<u>ACCOUNTS PAYABLE CHECKS</u>	<u>CHECK NUMBERS</u>	<u>CHECK DATES</u>	<u>AMOUNT</u>
Regular checks	36452-36463 36495-36521	May 7, 2020 May 15, 2020	\$ 39,345.65 \$ 34,229.71
TOTAL ACCOUNTS PAYABLE CHECKS			\$ 73,575.36
<u>PAYROLL COSTS</u>			
First May Bi-Monthly Payroll		May 15, 2020	89,246.69
TOTAL PAYROLL COSTS			\$ 89,246.69
TOTAL CASH DISBURSEMENTS			\$ 162,822.05

NOTE:
 Check #36464-#36494 Void checks - printer issues

ITEM

SUPERION
DATE: 05/15/2020
TIME: 18:00:14

CITY OF FOWLER
CHECK REGISTER - BY FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.check_no between '36452' and '36463'
ACCOUNTING PERIOD: 11/20

FUND - 209 - RECYCLE GRANT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR NAME	DEPT	ACCT	DESCRIPTION	SALES TAX	AMOUNT	
1001	36455	05/07/20	12608 FOWLER HIGH SCHOOL	209	5710	SOBER GRAD 2020	0.00	1,000.00	
TOTAL CASH ACCOUNT								0.00	1,000.00
TOTAL FUND								0.00	1,000.00

SUPERION
 DATE: 05/15/2020
 TIME: 18:00:14

PAGE NUMBER: 3
 ACCTPAZ1

CITY OF FOWLER
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.check_no between '36452' and '36463'
 ACCOUNTING PERIOD: 11/20

FUND - 225 - LTF - ARTICLE 8

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36457	05/07/20	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	391.30
1001	36457	05/07/20	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	26.45
1001	36457	05/07/20	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	59.52
1001	36457	05/07/20	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	149.50
1001	36457	05/07/20	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	262.88
1001	36457	05/07/20	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	5,454.16
1001	36457	05/07/20	10237	P G & E - SACRAMENT	2250	5170	UTILITIES	0.00	987.99
TOTAL CHECK								0.00	7,331.80
1001	36459	05/07/20	10273	SAN JOAQUIN SUPPLY	2250	5170	UTILITIES	0.00	98.42
TOTAL CASH ACCOUNT								0.00	7,430.22
TOTAL FUND								0.00	7,430.22

SUPERION
 DATE: 05/15/2020
 TIME: 18:00:14

PAGE NUMBER: 4
 ACCTPAZ1

CITY OF FOWLER
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.check_no between '36452' and '36463'
 ACCOUNTING PERIOD: 11/20

FUND - 500 - WATER		CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCT	DESCRIPTION	SALES TAX	AMOUNT
1001	36457	05/07/20	10237	P G & E - SACRAMENT	5000	5170	UTILITIES	0.00	2,778.21		
1001	36457	05/07/20	10237	P G & E - SACRAMENT	5000	5170	UTILITIES	0.00	978.50		
1001	36457	05/07/20	10237	P G & E - SACRAMENT	5000	5170	UTILITIES	0.00	17,576.75		
TOTAL CHECK											
1001	36463	05/07/20	10725	VERIZON WIRELESS	5000	5160	SERVICES	0.00	38.01		
TOTAL CASH ACCOUNT											
TOTAL FUND											
TOTAL REPORT											

SUPERIOR
 DATE: 05/15/2020
 TIME: 18:00:58

CITY OF FOWLER
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.check_no between '36495' and '36521'
 ACCOUNTING PERIOD: 11/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCT	DESCRIPTION	SALES TAX	AMOUNT
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6020	6020	5084	COBRA	0.00	3.50
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6025	6025	5084	COBRA	0.00	3.50
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6030	6030	5084	COBRA	0.00	3.50
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6120	6120	5084	COBRA	0.00	3.50
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6130	6130	5084	COBRA	0.00	3.50
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6150	6150	5084	COBRA	0.00	3.50
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6160	6160	5084	COBRA	0.00	3.50
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6200	6200	5084	COBRA	0.00	3.50
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU 6700	6700	5084	COBRA	0.00	31.50
TOTAL CHECK									
1001	36496	05/15/20	14110	AED MARKET	6130	5310	SUPPLIES	0.00	555.00
1001	36496	05/15/20	14110	AED MARKET	6130	5715	SUPPLIES	0.00	740.00
TOTAL CHECK									
1001	36497	05/15/20	10006	AGRICHEM	6260	5203	SUPPLIES	0.00	464.72
1001	36499	05/15/20	12285	ATT	6120	5160	SERVICES	0.00	537.30
1001	36500	05/15/20	12489	BATTERY SYSTEMS INC	6260	5200	SUPPLIES	0.00	61.14
1001	36502	05/15/20	11291	THE BUSINESS JOURNA	6025	5150	PUBLICATION	0.00	152.75
1001	36502	05/15/20	11291	THE BUSINESS JOURNA	6025	5150	PUBLICATION	0.00	152.75
TOTAL CHECK									
1001	36503	05/15/20	12654	COMCAST CABLE	6120	5160	SERVICES	0.00	2,081.25
1001	36504	05/15/20	14067	DOUGLAS AUTOMATICS	6200	5200	SUPPLIES	0.00	99.79
1001	36505	05/15/20	10100	ECN POLYGRAPH & INV	6120	5220	SERVICES	0.00	200.00
1001	36506	05/15/20	14243	FOWLER ACE HARDWARE	6120	5120	SUPPLIES	0.00	9.79
1001	36506	05/15/20	14243	FOWLER ACE HARDWARE	6120	5715	SUPPLIES	0.00	191.32
TOTAL CHECK									
1001	36507	05/15/20	10488	FOWLER UNIFIED SCHO	6120	5210	FUEL	0.00	5,310.24
1001	36508	05/15/20	10124	FRESNO COUNTY TREAS	6120	5220	RMS/JMS FEES	0.00	72.81
1001	36508	05/15/20	10124	FRESNO COUNTY TREAS	6120	5270	BOOKING FEES	0.00	1,374.56
1001	36508	05/15/20	10124	FRESNO COUNTY TREAS	6120	5271	DISPATCHING SERVICE	0.00	7,692.03
TOTAL CHECK									
1001	36509	05/15/20	14156	FRESNO ECONOMIC OPP	6700	5105	MEALS	0.00	1,690.10
1001	36509	05/15/20	14156	FRESNO ECONOMIC OPP	6700	5105	MEALS	0.00	3,255.34
TOTAL CHECK									
1001	36510	05/15/20	10201	METRO UNIFORM & ACC	6120	5086	CORTEZ UNIFORM	0.00	115.40
1001	36510	05/15/20	10201	METRO UNIFORM & ACC	6120	5086	CORTEZ UNIFORM	0.00	389.62
TOTAL CHECK									
1001	36511	05/15/20	11653	MUNICIPAL CODE CORP	6025	5220	ORDINANCE	0.00	357.41

SUPERIOR
 DATE: 05/15/2020
 TIME: 18:00:58

CITY OF FOWLER
 CHECK REGISTER - BY FUND

PAGE NUMBER: 2
 ACCTPAZI

SELECTION CRITERIA: transact.check_no between '36495' and '36521'
 ACCOUNTING PERIOD: 11/20

FUND - 100 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCNT	DESCRIPTION	SALES TAX	AMOUNT
1001	36512	05/15/20	10249	QUILL	6020	5100	SUPPLIES	0.00	10.46
1001	36512	05/15/20	10249	QUILL	6700	5100	SUPPLIES	0.00	12.52
1001	36512	05/15/20	10249	QUILL	6130	5100	SUPPLIES	0.00	19.77
1001	36512	05/15/20	10249	QUILL	6200	5100	SUPPLIES	0.00	28.32
1001	36512	05/15/20	10249	QUILL	6020	5100	SUPPLIES	0.00	30.48
1001	36512	05/15/20	10249	QUILL	6030	5100	SUPPLIES	0.00	37.62
1001	36512	05/15/20	10249	QUILL	6020	5100	SUPPLIES	0.00	48.09
1001	36512	05/15/20	10249	QUILL	6130	5100	SUPPLIES	0.00	59.92
1001	36512	05/15/20	10249	QUILL	6700	5100	SUPPLIES	0.00	71.62
1001	36512	05/15/20	10249	QUILL	6020	5100	SUPPLIES	0.00	93.48
TOTAL CHECK								0.00	412.28
1001	36513	05/15/20	13354	QUINN CAT	6200	5200	SUPPLIES	0.00	538.04
1001	36513	05/15/20	13354	QUINN CAT	6130	5205	AUTO MAINTENANCE	0.00	4,633.55
TOTAL CHECK								0.00	5,171.59
1001	36514	05/15/20	10251	R & R AUTO REPAIR S	6200	5205	AUTO MAINTENANCE	0.00	142.21
1001	36514	05/15/20	10251	R & R AUTO REPAIR S	6200	5205	AUTO MAINTENANCE	0.00	216.51
TOTAL CHECK								0.00	358.72
1001	36515	05/15/20	11179	R G EQUIPMENT	6260	5200	SUPPLIES	0.00	37.50
1001	36515	05/15/20	11179	R G EQUIPMENT	6260	5200	SERVICES	0.00	39.64
1001	36515	05/15/20	11179	R G EQUIPMENT	6260	5200	SUPPLIES	0.00	176.38
TOTAL CHECK								0.00	253.52
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	6260	5210	FUEL	0.00	89.09
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	89.42
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	6260	5210	FUEL	0.00	96.90
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	6130	5210	FUEL	0.00	102.10
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	130.69
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	6200	5210	FUEL	0.00	247.35
TOTAL CHECK								0.00	755.55
1001	36517	05/15/20	13355	SITE ONE	6260	5121	SUPPLIES	0.00	95.60
1001	36518	05/15/20	10289	SOUTH COUNTY VETERI	6270	5220	SERVICES	0.00	60.94
1001	36519	05/15/20	10085	STATE OF CA DEPARTM	6120	5220	SERVICES	0.00	64.00
1001	36520	05/15/20	10303	SWANSON-FAHRENEY FOR	6120	5205	AUTO MAINTENANCE	0.00	62.22
1001	36521	05/15/20	13543	UNIFIRST CORPORATIO	6700	5185	SUPPLIES	0.00	24.44
TOTAL CASH ACCOUNT								0.00	32,793.68
TOTAL FUND								0.00	32,793.68

SUPERION
DATE: 05/15/2020
TIME: 18:00:58

CITY OF FOWLER
CHECK REGISTER - BY FUND

PAGE NUMBER: 3
ACCTPAZ1

SELECTION CRITERIA: transact.check_no between '36495' and '36521'
ACCOUNTING PERIOD: 11/20

FUND - 210 - GAS TAX

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCT	-----DESCRIPTION-----	SALES TAX	AMOUNT
1001	36498	05/15/20	10007	ALERT-O-LITE, INC	2100	5195	SUPPLIES	0.00	421.89
TOTAL CASH ACCOUNT									
TOTAL FUND									

SUPERION
 DATE: 05/15/2020
 TIME: 18:00:58

PAGE NUMBER: 4
 ACCTPA21

CITY OF FOWLER
 CHECK REGISTER - BY FUND

SELECTION CRITERIA: transact.check_no between '36495' and '36521'
 ACCOUNTING PERIOD: 11/20

FUND - 500 - WATER

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DEPT	ACCT	DESCRIPTION	SALES TAX	AMOUNT
1001	36495	05/15/20	11149	ADMINISTRATIVE SOLU	5000	5084	COBRA	0.00	3.50
1001	36501	05/15/20	10024	BSK LABORATORIES	5000	5310	SERVICES	0.00	182.00
1001	36501	05/15/20	10024	BSK LABORATORIES	5000	5310	SERVICES	0.00	460.00
TOTAL CHECK									
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	92.34
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	92.43
1001	36516	05/15/20	11195	ROBERT V JENSEN INC	5000	5210	FUEL	0.00	183.87
TOTAL CHECK									
TOTAL CASH ACCOUNT									
									1,014.14
TOTAL FUND									
									1,014.14
TOTAL REPORT									
									34,229.71

**MINUTES OF THE FOWLER CITY COUNCIL MEETING
MAY 5, 2020**

Mayor Cardenas called the meeting to order at 7:01 p. m. Roll call was taken.

Councilmembers Present: Cardenas, Kazarian, Rodriquez. Hammer and Parra (via Telephone)

City Staff Present: City Manager/City Clerk Davis, City Attorney Cross, Public Works Director Dominguez, Deputy City Clerk Burrola. Police Chief Alcaraz and City Engineer Peters (via Telephone)

PUBLIC PRESENTATIONS

Ryan Bedrosian, Fowler resident, spoke about the possibility of opening up businesses in the City of Fowler during this pandemic.

PUBLIC HEARING TO CONSIDER AND ADOPT RESOLUTION NO. 2464, ESTABLISHING A FEE SCHUEDLE FOR COPIES OF PUBLIC RECORDS

City Manager Davis said this is the second public hearing to consider the copying fees for public records. As part of a recent litigation case the agreement was to review the City's coping costs, survey surrounding communities and take the publics input on copying costs and bring it back to the Council for consideration of updating the copying costs for public records. The recommended coping cost is .25 black/white, .45 color.

Mayor Cardenas opened the public hearing for any public comments at 7:11 p.m. There were no public comments the public hearing closed at 7:13 p.m.

Councilmember Rodriquez made a motion to adopt Resolution No. 2464, "A Resolution of the City Council of the City of Fowler Establishing a Fee Schedule for Copies of Public Records", seconded by Councilmember Parra. The motion carried by roll call vote: Ayes: Cardenas, Hammer, Kazarian, Parra, Rodriquez. Noes: None. Abstain: None. Absent: None.

COMMUNICATIONS

City Manager Davis said starting Tuesday, May 18th, SKF will be doing a televising of their sewer systems.

STAFF REPORTS

Approve Resolution No. 2465

City Engineer Peters (via telephone) said the City provided for the operations and maintenance of landscaping and storm drainage facilities within various improved developments throughout the City of Fowler. The District provides for assessing parcels within these developed areas to fund these maintenance and operations activities. The assessments must be renewed annually through a series of City Council resolutions, culminating with a public hearing. In order to renew the districts, an assessment engineer must review and develop the benefit assessment for each parcel. Those assessments are based on the proposed budget for Fiscal Year 2020-2021.

Councilmember Kazarian expressed his concerns on maintaining the ponding basins and suggested that a breakdown for spending costs on landscaping and storm drainage for each tract be submitted for review on how the monies are being spent.

Councilmember Parra suggested that Public Works Director Dominguez and City Engineer Peters look into what it will take to get the ponding basins in better shape. City Engineer Peters explained that the assessment costs are set, in order to go back and increase the costs they would have to do a Propositions 218 election. A discussion took place on cost savings and how to maintain the ponding basins better.

Councilmember Kazarian made a motion to adopt Resolution No. 2465 with direction as discussed, "A Resolution of the City Council of the City of Fowler of Intention to Levy and Collect the Annual Assessments for Landscaping and Storm Drainage Facilities Maintenance District No. 1", seconded by Councilmember Rodriguez. The motion carried by roll call vote: Ayes: Cardenas, Hammer, Kazarian, Parra, Rodriguez. Noes: None. Abstain: None. Absent: None.

CITY MANAGER'S REPORT

COVID-19 Update and Discussion

City Manager Davis provided an update on new rules and regulations regarding COVID-19. Ms. Davis received information from the County of Fresno and the Governor's Office on guidance provided to begin a phased process of reopening businesses. The County's Department of Public Health is developing guidance aimed to help businesses reopen with a focus on measures to mitigate the spread of COVID-19 including physical distancing practices and recommendations for use of personal protective equipment.

Councilmember Kazarian said that some of the State guidelines are not clear and it might be helpful if the City could provide more guidance to the businesses. Other cities are opening up some businesses but it seems to be an act of defiance rather than what is actually permitted. A discussion took place on options in terms of opening up local businesses safely that is outside of the Governor's executive order. Mayor Cardenas expressed that cities need to comply with the Governor's orders, changes will be coming soon on modifying stay at home orders but until then we need to respect the Governor's guidelines. It was discussed to wait for final guidance from the Governor on the next phase and to bring the topic back for discussion for further detailed plans into reopening businesses.

Ms. Davis said Fresno EOC will be providing a community food giveaway once a month starting Wednesday, May 6th at the Edwin Blayney Senior Center. The community will also be receiving 100 boxes of food from the Every Neighborhood Partnership.

The Jack in the Box project is slowly moving along.

PUBLIC WORKS REPORT

Second Reading of Ordinance No. 2020-03

Public Works Director Dominguez said on April 21, 2020, the Council considered the first reading of Ordinance No. 2020-03. The second reading is being brought back with the amended language suggested by the Council, that all public project contracts under \$60,000 pursuant to the Act, other than those by force account (use of City employees), would require Council Approval.

Staff has the concern, however, that if all public works projects under \$60,000 (other than projects to be completed by use of City employees) must come before the Council for approval that is eliminates the purpose of streamlining projects under the UPPCAA provisions.

In view of this, Staff is proposing that the Council consider alternative ordinance language (Alternative #2) or other such language as the Council deems appropriate, regarding contracts under \$60,000: *Public projects of Sixty Thousand Dollars (\$60,000) or less may be performed by City employees by force amount, by negotiated contract, or by purchase order. Notwithstanding any provisions in the Fowler Municipal Code to the contrary, and provided the expenditure is within the budget limitation, the City Manager is authorized to approve the use of City employees for public projects, and may approve and sign any contract or purchase order for public projects not exceeding \$60,000, provided the City Manager reports the approval of any such contract or purchase order to the City Council at the next available City Council meeting.*

Councilmember Kazarian said he was in favor of the ordinance alternative in the language. He also expressed the need for providing a template on contractors that have been awarded for a project, were other bids looked at and was this lowest bid.

Councilmember Kazarian made a motion to waive the second reading and approve Ordinance No. 2020-03 (Alternative #2), "An Ordinance Adding Chapter 4 to Title 7 of the Fowler Municipal Code to Provide Informal Bidding Procedures Under the Uniform Public Construction Cost Accounting Act", seconded by Councilmember Rodriguez. The motion carried by roll call vote: Ayes: Cardenas, Hammer, Kazarian, Parra, Rodriguez. Noes: None. Abstain: None. Absent: None.

FINANCE DIRECTOR'S REPORT

No report was given.

POLICE DEPARTMENT REPORT

No report was given.

FIRE DEPARTMENT REPORT

Fire Chief Lopez was not present but did provide a monthly statistics report for the month of February.

CITY ATTORNEY'S REPORT

No report was given.

CONSENT CALENDAR

The consent calendar consisted of: A) Ratification of Warrants – May 5, 2020; B) Approve Minutes of the City Council Meeting – April 21, 2020.

Councilmember Kazarian made a motion to approve the consent calendar, seconded by Councilman Rodriguez. The motion carried by roll call vote: Ayes: Cardenas, Hammer, Kazarian, Parra, Rodriguez. Noes: None. Abstain: None. Absent: None.

COMMITTEE REPORTS

Mayor Cardenas attended a Fresno COG meeting on Thursday and said Resolution 2020-09 has been approved for the City of Fowler's 2019-20 Transportation Development Act claims for \$596,876.

Mayor Pro-Tem Hammer took the opportunity to thank Jocy's Restaurant and Councilmember Parra for providing a hot meal to the Senior citizens of Fowler last week.

Councilmember Parra said Fresno EOC will be at the Senior Center giving out food to the community tomorrow. Also a local business, California Hats, donated 40 face masks to the City of Fowler employees.

ADJOURNMENT

Having no further business, Councilmember Parra made a motion, seconded by Councilmember Rodriquez to adjourn. The motion carried and the meeting adjourned at 7:56p.m.