



**RECREATION COMMISSION OF THE CITY OF FOWLER
MEETING AGENDA
TUESDAY, FEBRUARY 8, 2022
6:00 P.M.
CITY COUNCIL CHAMBER
128 SOUTH 5TH STREET
FOWLER, CA 93625**

In compliance with the Americans with Disabilities Act, if you need assistance or accommodations to access the City Council Chambers or participate in this meeting, please contact Maria Aguilar, Administrative Assistant, at (559) 834-3113 x118. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Recreation Commission meetings are open to the public at the physical address listed above. There are numerous ways to participate in the Recreation Commission meetings: you may attend in person, you may appear by telephone as described below, or you may submit written comments via email to maguilar@ci.fowler.ca.us. Please include your name and reference the agenda item you are commenting on, if any. Written comments received that do not specify an agenda item will be marked for the public comment portion of the agenda. Emails received by 8:00 am on the date of the meeting will be provided to the Recreation Commission at the meeting and made part of the record of proceedings but will not be read aloud.

Consistent with Government Code 54953 as amended by AB 361, and City Council Resolution No. 2522, this meeting may be accessed by members of the public or Recreation Commission members via remote teleconference.

The telephone number listed below will provide access to the meeting via teleconference. Please note: when joining the teleconference you will be asked for your name which will be used to identify you during any public comment period.

Telephone Number: 978-990-5175

Meeting ID: 494026#


Persons accessing the meeting via teleconference will have an opportunity to provide comments at appropriate times during the meeting. To eliminate background noise or other interference from telephonic participation, it is requested that any person accessing the meeting via teleconference have their phone set on “mute” while on the teleconference except when offering comment during the meeting.

Any writing or document that is a public record and provided to a majority of the Recreation Commission regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.fowlercity.org.

1. Meeting Called to Order
2. Roll Call
3. Public Presentation – (This portion of the meeting reserved for persons desiring to address the Commission on any matter not on this agenda. Presentations are limited to five minutes per person and no more than 15 minutes per topic).

4. APPROVE Minutes of the January 11, 2022 Recreation Commission Meeting
5. Monthly Budget Report
6. Easter Event
 - a. Finalize
 - b. Report on Event donation contacts-Yvonne Hernandez
7. Springfest (commissioner responsibilities/event timeline)
8. Farmer's Market (weekly schedule of entertainment, themes, etc.)
9. 4th of July Celebration
10. Sesquicentennial
11. Commissioner Reports and Comments
12. Next meeting March 8, 2022
13. Adjournment

CERTIFICATION: I, Maria Aguilar, Administrative Assistant for the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on Friday, February 4, 2022.



Maria Aguilar

Administrative Assistant



**MEETING MINUTES
CITY OF FOWLER RECREATION COMMISSION
CITY COUNCIL CHAMBERS
128 SOUTH 5TH STREET, FOWLER CA. 93625
JANUARY 11, 2022**

Pursuant of section 2-2.206 of the City of Fowler Code of Ordinances, the Recreation Commission shall hold meetings at least once each month, at a time and place set by resolution, and shall adopt rules for the conduct of business and shall instruct the secretary to keep accurate record of its minutes, resolutions, transactions, and other business. Such records shall be a public record and shall be maintained in the office of the City Clerk.

All meetings shall be open to the public and shall abide by the provisions of the Ralph M. Brown Act. A majority of the Commission shall constitute a quorum for the conduct of business. (Ord. 78-1, 4-5-78)

Pursuant to the notice of meeting duly given, a meeting of the City of Fowler Recreation Commission was held on Tuesday, January 11, 2022, at 6:00 p.m. in person at the City of Fowler City Council Chambers located at 128 South 5th Street, Fowler, Ca. 93625.

Chairman Patric Jones called the meeting to order at 6:01pm.

Upon completion of roll call a quorum was established based on the following attendance:

Roll Call: Patric Jones (Chairman), Henrietta Martin (Vice Chairman), Stephanie Mejia (Secretary), Roy Alatorre, Jose Alvarez and Wilson Parker

Commissioner Absent: Monique Velasquez-Lopez

City Staff Present: City Manager, Wilma Quan
Recreation Department Coordinator, Yvonne Hernandez

City Council Liaison Present: City Councilman, Juan Mejia

PUBLIC PRESENTATIONS

Chairman Jones opened the meeting to any public presentations by those present or joining via teleconference. City Manager Wilma Quan informed the commission of upcoming events which include the following:

Kickoff for the Blossom Trail Festival – Friday, February 4th at 10am – Fresno County is asking the City of Fowler to host this event in person. The venue selected by Major Cardenas is Fowler Packing. Commissioner Mejia and Coordinator Hernandez will be working to coordinate and present this event and the entire Commission is invited to attend. Seeking donations from local business to represent our community and local businesses.

City of Fowler Sesquicentennial Celebration (150 Years) will take place in 2022. Upon approval by City Council, Randy McFarland along with the Commission and other members yet to be appointed will be working on developing the celebration activities.

There being no further business, the public portion of the meeting was concluded.

APPROVAL OF THE MINUTES

Chairman Jones asked if there are any additions or corrections to the minutes of the November 9, 2021 Recreation Commission Meeting. There being no further additions, and upon motion by Commissioner Wilson and second by Commissioner Martin, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby approves the minutes of the November 9, 2021 City of Fowler Recreation Commission meeting.

Upon completion of this resolution, Chairman Jones stepped down from the Chairman position in preparation for the re-organization of commission officers.

RE-ORGANIZATION OF RECREATION COMMISSION OFFICERS

Secretary Mejia led the re-organization discussion for the 2022 officer positions by reading section 2-2.205 of the City of Fowler Municipal Code:

Fowler Municipal Code Section 2-2.205 - Officers.

The Recreation Commission shall elect a chairman who will preside over the meetings. The chairman shall appoint a vice-chairman and a secretary. The chairman, vice-chairman, and secretary shall serve for a term of one year, commencing January 1 annually. (Ord. 78-1, 4-5-78)

Upon opening the session for Chairman nominations, Commissioner Wilson nominated Commissioner Patric Jones for another term as Chairman of the Recreation Commission. This motion was seconded by Commissioner Martin. There being no further nominations, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby appoints Patric Jones as Chairman of the City of Fowler Recreation Commission for another one (1) year term.

Chairman Jones appointed Commissioner Mejia as Secretary for another one (1) year term. Chairman Jones appointed Commissioner Alatorre as Vice Chairman to which he declined. Chairman Jones then appointed Commissioner Martin as Vice Chairman. All positions are effective as of January 2022 and will expire January 1, 2023.

MONTHLY BUDGET REPORT

Coordinator Hernandez verbally gave the monthly budget report stating that previous numbers given have been corrected to reflect the actual balance for this fiscal year with a new balance of \$3,803. These funds will be needed for the Easter Egg Hunt and Spring Fest events. No additional funds required for the 4th of July event as the fireworks show is already paid and there are new decorations already purchased. There being no further additions, and upon motion by Commissioner Wilson and second by Commissioner Alvarez, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby accepts the January 2022 budget report as presented by Recreation Department Coordinator Yvonne Hernandez.

CHRISTMAS ON MERCED STREET EVENT RECAP

Chairman Jones lead a discussion on the recent tree lighting event on Merced Street inviting the Commission to provide their personal feedback on the event as well as feedback provided by other members of the community. Members of the Commission reported that feedback was overwhelmingly positive with highlights being the live reindeer, train rides, pictures with Santa and family ornaments on the Christmas tree. Opportunities to optimize in 2022 would include larger window of time to submit ornaments, tables and chairs for dining, and overall event growth to accommodate the increased number of community attendance. Additional discussion ensued with personal stories and memories from community members and the positive impact within our community including the uptick in sales for local businesses.

Coordinator Hernandez reported that over 1,500 people attended the event including food and craft vendors.

Additional event elements for consideration in 2022 include snow, a live nativity and potentially a theme for the Christmas Tree. Commissioner Mejia would provide additional details for Commission consideration.

Commissioner Alvarez expressed his gratitude for the positive contributions of new ideas from the team critical to the revitalization of the community events within the past year. Chairman Jones and the team recognized the efforts of Commissioner Mejia, Coordinator Yvonne, City Manager Quan, and City Council Liaison Mejia along with the entire team's contribution to make our collaborative vision become reality.

CHILDREN'S SHOPPING DAY EVENT RECAP

Chairman Jones lead a discussion on feedback from the Commission. Discussion ensued regarding the increase in cost from the dollar store to \$1.25 and how this will impact the event. Regarding the length of the event, an extension was needed to accommodate all participants pushing the end time to 3pm. Commission will consider timing and budget as the 2022 event gets closer.

EASTER EGG EVENT

Chairman Jones led the discussion for the April 9th Egg Hunt event. The Commission determined that another scavenger hunt would be the event format with more activities in the park and specific activities for younger participants. The event would again include online registrations, raffles, and more attractions in the park with vendors and a petting zoo. The

Commission requested that updates to the online registration portal, vendor applications, and incoming donations begin immediately. Upon motion by Chairman Jones and seconded by Commissioner Alvarez, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby approves the live animal petting zoo for the 2022 Easter Egg Scavenger Hunt event.

Commissioner Mejia will bring additional event specifics to the next meeting for consideration.

COMMISSIONER REPORTS AND COMMENTS

Commissioner Mejia and Councilman Mejia presented the concept of Pets and Pancakes at Donny Wright Park as an event option for pet enthusiast within the community. The event would feature all you can eat pancakes (for humans) and various pet friendly vendors (food and gift). This event would also feature service stations such as rabies shots, microchips and pet adoption partners. Only vaccinated pets and friendly pets would be permitted to attend, and a waiver would be required for participants. This item would be considered for further discussion.

Chairman Jones recommended “Heat & Sweet” a chili and dessert cook-off for the community with the Recreation Commission acting as the judges for the event. After further discussion it was determined that this would make a great addition to one of the already scheduled Farmer’s Market events.

Commissioner Alatorre recommended bringing back an Outdoor Business Expo to help support and bring awareness to the community of the active family-owned business within Fowler.

Coordinator Hernandez provided a full year overview of the 2022 Recreation Commission calendar of events which included the following:

EVENT	DATE
Spring Fest	Saturday, March 26 th
Easter Scavenger Hunt	Saturday, April 9 th
Fabulous Fireworks Show	Monday, July 4 th
Farmers Market every Wednesday	Wednesday, July 27 th - Wednesday, October 19 th
Trunk or Treat	Wednesday, Oct 26 th
Tree Lighting	Saturday, December 3 rd
Children’s Shopping Day	Saturday, December 10 th

Commissioner Mejia suggested that the Commission leave space on the calendar to accommodate the upcoming City of Fowler Sesquicentennial Celebration taking place in 2022.

NEW AGENDA ITEMS TO BE ADDED FOR NEXT MEETING

Chairman Jones recommended the addition of two (2) more voting members and three (3) non-voting members to the Recreation Commission. City Manager Quan reported that this needed approval from City Council.

Additionally, Chairman Jones informed the Commission that in June of 2022 the following Commissioner’s terms will expire: Jose Alvarez, Henrietta Martin, and Monique Velasquez-Lopez. The City Council will be informed of these Commissioner’s intent.

OTHER MATTERS

Chairman Jones reported that the next Recreation Commission meeting was scheduled for Tuesday, February 8, 2022.

ADJOURNMENT

A motion was made by Commissioner Martin and seconded by Commissioner Alvarez to adjourn the meeting which was concluded at 7:26 pm.

Patric Jones
Commissioner Chairman

Stephanie Mejia
Commission Secretary