



**RECREATION COMMISSION OF THE CITY OF FOWLER
MEETING AGENDA
TUESDAY, MARCH 8, 2022
6:00 P.M.
CITY COUNCIL CHAMBER
128 SOUTH 5TH STREET
FOWLER, CA 93625**

In compliance with the Americans with Disabilities Act, if you need assistance or accommodations to access the City Council Chambers or participate in this meeting, please contact Maria Aguilar, Administrative Assistant, at (559) 834-3113 x118. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Recreation Commission meetings are open to the public at the physical address listed above. There are numerous ways to participate in the Recreation Commission meetings: you may attend in person, you may appear by telephone as described below, or you may submit written comments via email to maquilar@ci.fowler.ca.us. Please include your name and reference the agenda item you are commenting on, if any. Written comments received that do not specify an agenda item will be marked for the public comment portion of the agenda. Emails received by 8:00 am on the date of the meeting will be provided to the Recreation Commission at the meeting and made part of the record of proceedings but will not be read aloud.

Consistent with Government Code 54953 as amended by AB 361, and City Council Resolution No. 2522, this meeting may be accessed by members of the public or Recreation Commission members via remote teleconference.

The telephone number listed below will provide access to the meeting via teleconference. Please note: when joining the teleconference you will be asked for your name which will be used to identify you during any public comment period.

Telephone Number: 978-990-5175

Meeting ID: 494026#

Persons accessing the meeting via teleconference will have an opportunity to provide comments at appropriate times during the meeting. To eliminate background noise or other interference from telephonic participation, it is requested that any person accessing the meeting via teleconference have their phone set on “mute” while on the teleconference except when offering comment during the meeting.

Any writing or document that is a public record and provided to a majority of the Recreation Commission regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.fowlercity.org.

1. Meeting Called to Order
2. Roll Call
3. Public Presentation – (This portion of the meeting reserved for persons desiring to address the Commission on any matter not on this agenda. Presentations are limited to five minutes per person and no more than 15 minutes per topic).

4. APPROVE Minutes of the February 8, 2022, Recreation Commission Meeting
5. Monthly Budget Report
6. Springfest
7. Easter Event
 - a. Finalize
 - b. Report on Event donation contacts-Yvonne Hernandez
8. Farmer's Market (weekly schedule of entertainment, themes, etc.)
9. Sesquicentennial
10. Commissioner Reports and Comments
11. Next meeting April 12, 2022
12. Adjournment

CERTIFICATION: I, Maria Aguilar, Administrative Assistant for the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on Friday, March 4, 2022.


Maria Aguilar

Administrative Assistant

MEETING MINUTES
CITY OF FOWLER RECREATION COMMISSION
CITY COUNCIL CHAMBERS
128 SOUTH 5TH STREET, FOWLER CA. 93625
FEBRUARY 8, 2021

Pursuant to section 2-2.206 of the City of Fowler Code of Ordinances, the Recreation Commission shall hold meetings at least once each month, at a time and place set by resolution, and shall adopt rules for the conduct of business and shall instruct the secretary to keep accurate record of its minutes, resolutions, transactions, and other business.

Such records shall be a public record and shall be maintained in the office of the City Clerk.

All meetings shall be open to the public and shall abide by the provisions of the Ralph M. Brown Act. A majority of the Commission shall constitute a quorum for the conduct of business. (Ord. 78-1, 4-5-78)

Pursuant to the notice of meeting duly given, a meeting of the City of Fowler Recreation Commission was held on Tuesday, January 11, 2022, at 6:00 p.m. in person at the City of Fowler City Council Chambers located at 128 South 5th Street, Fowler, Ca. 93625.

Vice Chairman Henrietta Martin called the meeting to order at 6:03pm

Upon completion of roll call a quorum was established based on the following attendance:

Roll Call: Patric Jones (Chairman) arrival (6:11pm), Henrietta Martin (Vice Chairman), Stephanie Mejia (Secretary), Jose Alvarez, Monique Velasquez-Lopez

Commissioner Absent: Roy Alatorre, Wilson Parker

City Staff Present: Recreation Department Coordinator, Yvonne Hernandez

City Council Liaison Present: City Councilman, Juan Mejia (arrival at 7:10pm)

PUBLIC PRESENTATIONS

There being no presentations from the public in person or via the teleconference, this portion of the meeting was concluded.

APPROVAL OF THE MINUTES

Chairman Jones asked if there are any additions or corrections to the minutes of the January 11, 2022 Recreation Commission Meeting. There being no further additions, and upon motion by Commissioner Alvarez and second by Commissioner Velasquez-Lopez, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby approves the minutes of the January 11, 2022 City of Fowler Recreation Commission meeting.

BUDGET REPORTS

Coordinator Hernandez gave the monthly budget report stating that this fiscal year we budgeted \$36K and we currently have \$3,469.96 left in this fiscal budget until June 30, 2022. Extra expense of purchasing a light which will be used for evening events moving forward.

EASTER SCAVENGER HUNT

Chairman Jones asked for an update on the planning status of the hunt details. Commissioner Mejia presented a variety of options for the commission to choose from regarding activities, park attractions, and more. A majority of the ideas were approved. Final details would be confirmed at the March meeting.

SPRING FEST

Coordinator Hernandez gave an update on status of applications submitted and noted the time change for the event. Commissioners need to arrive by 5:45am streets open at 6:00am and we will meet on 3rd and Merced Street. Event is from 8am to noon. Working to secure a small number of food vendors. Unsold items would be taken home by the

vendors unless Goodwill or the Salvation Army are available to pick up remaining items. Waste Management can provide a dumpster for items to be discarded.

FARMER'S MARKET

Coordinator Hernandez welcomed themes or other ideas from the Commission in preparation for the Market nights. Raffle items from participating vendors, one sponsor each week. Classic cars, motorcycles, cook-off competition, etc. Discussion ensued regarding options to address the gnats in the park.

4TH OF JULY CELEBRATION

Coordinator Hernandez reminded the team that there are new decorations and a new banner to display. A new band has been secured and the sound engineer we have worked with for many years was no longer available, so a new sound engineer has been secured (newer equipment and better technology). Upon motion by Chairman Jones and seconded by Commissioner Alvarez, the following motion was approved unanimously:

RESOLVED, that the Commission has authorized up to \$2,000 to secure an audio engineer of choice for the 4th of July Fireworks event.

No other expenses for this event outside of the band and sound engineer are anticipated. Remaining balance for the fireworks display will be paid in the next fiscal year.

SESQUICENTENNIAL

Chairman Jones asked for an update on the status of the 150-year celebration. Commissioner Mejia reported that the first committee meeting has not happened yet but that updates would be forthcoming. Councilman Mejia reported that the Lion's Club has adopted the Sesquicentennial as the theme for the 2022 Fowler Fall Festival. Pioneering families would be asked to participate for this momentous event.

COMMISSIONER REPORTS AND COMMENTS

Chairman Jones asked for Commissioner updates. Commissioner Alvarez requested to be more involved in the activities related to each event instead of being stationed to one location. Coordinator Hernandez responded with gratitude for Commissioner Alvarez's comments which would be considered as we plan the logistics of future events.

Coordinator Hernandez reported on the Commissioner terms and that technically every member of the commission is operating under an expired term. Commissioner Hernandez and the City of Fowler Clerk will contact each member of the commission privately to discuss their intent moving forward. Ultimately the decision will up to the Major and a handful of applications have been submitted to the city so far. As of now the Major has not approved the intern positions originally requested by the commission.

OTHER MATTERS

Chairman Jones reported that the next Recreation Commission meeting was scheduled for Tuesday, March 8, 2022.

ADJOURNMENT

A motion was made by Commissioner Velasquez-Lopez and seconded by Commissioner Martin to adjourn the meeting which was concluded at 7:29pm.

Patric Jones
Commissioner Chairman

Stephanie Mejia
Commission Secretary