



**RECREATION COMMISSION OF THE CITY OF FOWLER
MEETING AGENDA
TUESDAY, AUGUST 9, 2022
6:00 P.M.
CITY COUNCIL CHAMBER
128 SOUTH 5TH STREET
FOWLER, CA 93625**

In compliance with the Americans with Disabilities Act, if you need assistance or accommodations to access the City Council Chambers or participate in this meeting, please contact Maria Aguilar at (559) 834-3113 x118. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Recreation Commission meetings are open to the public at the physical address listed above. There are numerous ways to participate in the Recreation Commission meetings: you may attend in person, you may appear by telephone as described below, or you may submit written comments via email to maguilar@ci.fowler.ca.us. Please include your name and reference the agenda item you are commenting on, if any. Written comments received that do not specify an agenda item will be marked for the general public comment portion of the agenda. Emails received by 8:00 am on the date of the meeting will be provided to the Recreation Commission at the meeting and made part of the record of proceedings but will not be read aloud.

En cumplimiento con la Acta de Americanos con Discapacidades si necesita asistencia o adaptaciones para acceder a las Cámaras del Concejo de la Ciudad o participar en esta reunión, comuníquese con el secretario de la ciudad al (559) 834-3113 x102. También puede ponerse en contacto con el secretario si necesita servicios de traducción. La notificación al menos 48 horas antes de la reunión permitirá a la Ciudad hacer arreglos razonables para garantizar la accesibilidad.

Consistent with Government Code 54953 as amended by AB 361, and Recreation Commission Resolution No. 2522, this meeting may be accessed by members of the public or Recreation Commission members via remote teleconference.

The telephone number listed below will provide access to the meeting via teleconference.

Please note: when joining the teleconference you will be asked for your name which will be used to identify you during any public comment period.

Telephone Number: 978-990-5175

Meeting ID: 494026#

Persons accessing the meeting via teleconference will have an opportunity to provide comments at appropriate times during the meeting. To eliminate background noise or other interference from telephonic participation, it is requested that any person accessing the meeting via teleconference have their phone set on "mute" while on the teleconference except when offering comment during the meeting.

Any writing or document that is a public record and provided to a majority of the Recreation Commission regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at www.fowlercity.org.

1. Meeting Called to Order
2. Roll Call

3. Public Presentation – (This portion of the meeting reserved for persons desiring to address the Commission on any matter not on this agenda. Presentations are limited to five minutes per person and no more than 15 minutes per topic).
4. APPROVE Minutes of the July 12, 2022, Recreation Commission Meeting
5. Monthly Budget Report
6. Trunk or Treat
7. Christmas Tree Lighting
8. Children’s Shopping Day
9. Bike Safety Event
10. Commissioner Reports and Comments
11. City Council Liaison comments
12. Request for Future Agenda Items
13. Next meeting: September 13, 2022
14. Adjournment

CERTIFICATION: I, Maria Aguilar, Administrative Assistant for the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on Friday, August 5, 2022.



Maria Aguilar

Administrative Assistant

MEETING MINUTES
CITY OF FOWLER RECREATION COMMISSION
CITY COUNCIL CHAMBERS
128 SOUTH 5TH STREET, FOWLER CA. 93625
JULY 12, 2022

Pursuant of section 2-2.206 of the City of Fowler Code of Ordinances, the Recreation Commission shall hold meetings at least once each month, at a time and place set by resolution, and shall adopt rules for the conduct of business and shall instruct the secretary to keep accurate record of its minutes, resolutions, transactions, and other business.
Such records shall be a public record and shall be maintained in the office of the City Clerk.

All meetings shall be open to the public and shall abide by the provisions of the Ralph M. Brown Act. A majority of the Commission shall constitute a quorum for the conduct of business. (Ord. 78-1, 4-5-78)

Pursuant to the notice of meeting duly given, a meeting of the City of Fowler Recreation Commission was held on Tuesday, July 12, 2022, at 6:00 p.m. in person at the City of Fowler City Council Chambers located at 128 South 5th Street, Fowler, Ca. 93625.

1. MEETING CALLED TO ORDER

Chairman Jones called the meeting to order at 6:01 pm.

2. ROLL CALL

Upon completion of roll call a quorum was established based on the following attendance:

Commissioners Present:	Patric Jones (Chairman), Stephanie Mejia (Secretary), Susie Rico-Vasquez, Wilson Parker, Monique Velasquez-Lopez (arrival 6:15pm)
Commissioners Absent:	Roy Alatorre, Jose Alvarez
City Staff Present:	Recreation Department Coordinator, Yvonne Hernandez and City Manager, Wilma Tucker
City Council Liaison Present:	City Councilman, Juan Mejia
City Attorney Present:	Legal Counsel, Scott Cross

3. PUBLIC PRESENTATIONS

There being no presentations from the public, this portion of the meeting was concluded.

4. APPROVAL OF THE MINUTES

Upon motion by Commissioner Parker and second by Commissioner Rico-Vasquez, the following resolution was approved unanimously.

RESOLVED, that the Commission hereby approves the minutes of the June 14, 2022 City of Fowler Recreation Commission meeting.

5. MONTHLY BUDGET REPORT

Coordinator Hernandez gave the monthly budget report stating that an official update will be provided at the next meeting as payments are still being processed to close out the 4th of July event. Clarification was made that the Recreation Commission's budget runs on a fiscal year.

6. RECREATION COMMISSION – DUTIES, ROLES, AND RESPONSIBILITIES

Councilman Mejia reported that this item is on the agenda in order to bring clarity to ongoing questions surrounding the responsibilities of the commission and its officers. Open discussion ensued as Legal Counsel Scott Cross and City Manager Wilma Tucker provided in-depth insight to the Fowler City Municipal Code and Recreation Commission bylaws which govern this advisory committee. Additional discussion ensued regarding term limits, agenda creation, actionable items requiring a resolution, and other details requiring clarification by the commission. Recommendation was made to add a standing item to the June agenda annually regarding Commissioner terms.

7. APPOINTMENT OF THE VICE CHAIRMAN

Chairman Jones appointed Commissioner Rico-Vasquez as Vice Chairman, she accepted with honor.

8. FABULOUS 4TH OF JULY FIREWORK SHOW RECAP

Coordinator Hernandez reported that the event was well attended, weather was great, decorations made the stadium look awesome and the event was a success. Boy Scouts and Public Works assisted with clean-up. Room for improvement on the sound system so everyone in the stadium can hear clearly.

9. TRUNK OR TREAT

Discussion ensued regarding the upcoming Trunk or Treat event. Coordinator Hernandez was advised to secure attractions for various age groups (inflatable maze, smaller maze for young children, etc.), layout the event to ensure food trucks are close to the park tables and chairs, and that with the anticipated increase in attendance additional streets may need to be closed to accommodate attendees.

10. TREE LIGHTING

Coordinator Hernandez was advised to gather quotes for additional review by the Commission including but not limited to train rides, snow, carriage rides, Christmas carolers, etc. An additional update was provided on the ornaments for the Christmas tree again being provided by the community with family names. The tree would have a theme of gold to honor Fowler's sesquicentennial.

11. COMMISSIONER REPORTS AND COMMENTS

Commissioner Mejia informed the commission that in order to adapt to the new method of minute taking adopted by the City of Fowler, the Recreation Commission minutes would also transition to the action-only format.

12. CITY COUNCIL LIAISON COMMENTS

Councilman Mejia had no updates to report.

13. NEXT MEETING: SCHEDULED FOR TUESDAY, AUGUST 9, 2022

(NEW) REQUEST FOR FUTURE AGENDA ITEMS

(new agenda item to be added to all future agendas moving forward)

All events currently on the Recreation Commission calendar. Bicycle safety event. Children's shopping event.

14. ADJOURNMENT

A motion was made by Commissioner Parker and seconded by Commissioner Velasquez-Lopez to adjourn the meeting which was concluded at 7:49pm.