



**RECREATION COMMISSION OF THE CITY OF FOWLER  
MEETING AGENDA  
TUESDAY, FEBRUARY 14, 2023  
6:00 P.M.  
CITY COUNCIL CHAMBER  
128 SOUTH 5TH STREET  
FOWLER, CA 93625**

In compliance with the Americans with Disabilities Act, if you need assistance or accommodations to access the City Council Chambers or participate in this meeting, please contact Maria Aguilar at (559) 834-3113 x118. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility.

Recreation Commission meetings are open to the public at the physical address listed above. There are numerous ways to participate in the Recreation Commission meetings: you may attend in person, you may appear by telephone as described below, or you may submit written comments via email to [maguilar@ci.fowler.ca.us](mailto:maguilar@ci.fowler.ca.us). Please include your name and reference the agenda item you are commenting on, if any. Written comments received that do not specify an agenda item will be marked for the general public comment portion of the agenda. Emails received by 8:00 am on the date of the meeting will be provided to the Recreation Commission at the meeting and made part of the record of proceedings but will not be read aloud.

En cumplimiento con la Acta de Americanos con Discapacidades si necesita asistencia o adaptaciones para acceder a las Cámaras del Concejo de la Ciudad o participar en esta reunión, comuníquese con el secretario de la ciudad al (559) 834-3113 x102. También puede ponerse en contacto con el secretario si necesita servicios de traducción. La notificación al menos 48 horas antes de la reunión permitirá a la Ciudad hacer arreglos razonables para garantizar la accesibilidad.

Consistent with Government Code 54953 as amended by AB 361, and Recreation Commission Resolution No. 2522, this meeting may be accessed by members of the public or Recreation Commission members via remote teleconference.

The telephone number listed below will provide access to the meeting via teleconference.

Please note: when joining the teleconference you will be asked for your name which will be used to identify you during any public comment period.

Telephone Number: 978-990-5175


Meeting ID: 494026#

Persons accessing the meeting via teleconference will have an opportunity to provide comments at appropriate times during the meeting. To eliminate background noise or other interference from telephonic participation, it is requested that any person accessing the meeting via teleconference have their phone set on "mute" while on the teleconference except when offering comment during the meeting.

Any writing or document that is a public record and provided to a majority of the Recreation Commission regarding an open session item on the agenda will be made available for public inspection at City Hall, in the City Clerk's office, during normal business hours. In addition, such writings and documents may be posted on the City's website at [www.fowlercity.org](http://www.fowlercity.org).

1. Meeting Called to Order
2. Roll Call
3. Public Presentation – (This portion of the meeting reserved for persons desiring to address the Commission on any matter not on this agenda. Presentations are limited to five minutes per person and no more than 15 minutes per topic).
4. APPROVE Minutes of the January 10, 2023, Recreation Commission Meeting
5. Monthly Budget Report
6. Spring Fest
7. Easter Event
8. 4<sup>th</sup> of July
9. Boy Scouts Flag Retirement
10. Pop-up Museum Permanent Home
11. Commissioner Reports and Comments
12. Request for Future Agenda Items
13. Next meeting March 14, 2023
14. Adjournment

CERTIFICATION: I, Maria Aguilar, Administrative Assistant for the City of Fowler, California, hereby certify that the foregoing agenda was posted for public review on Friday, February 10, 2023.



Maria Aguilar

Administrative Assistant

**MEETING MINUTES**  
**CITY OF FOWLER RECREATION COMMISSION**  
**CITY COUNCIL CHAMBERS**  
**128 SOUTH 5<sup>TH</sup> STREET, FOWLER CA. 93625**  
**JANUARY 10, 2022**

Pursuant to section 2-2.206 of the City of Fowler Code of Ordinances, the Recreation Commission shall hold meetings at least once each month, at a time and place set by resolution, and shall adopt rules for the conduct of business and shall instruct the secretary to keep accurate record of its minutes, resolutions, transactions, and other business. Such records shall be a public record and shall be maintained in the office of the City Clerk.

All meetings shall be open to the public and shall abide by the provisions of the Ralph M. Brown Act. A majority of the Commission shall constitute a quorum for the conduct of business. (Ord. 78-1, 4-5-78)

Pursuant to the notice of meeting duly given, a meeting of the City of Fowler Recreation Commission was held on Tuesday, January 10, 2023, at 6:00 p.m. in person at the City of Fowler City Council Chambers located at 128 South 5<sup>th</sup> Street, Fowler, Ca. 93625.

**1. MEETING CALLED TO ORDER**

Chairman Jones called the meeting to order at 6:00 pm.

**2. ROLL CALL**

Upon completion of roll call a quorum was established based on the following attendance:

<b>Commissioners Present:</b>	Patric Jones (Chairman), Stephanie Mejia (Secretary), Monique Velasquez-Lopez, Wilson Parker, Roy Alatorre,
<b>Commissioners Absent:</b>	Jose Alvarez, Susie Rico-Vasquez (Vice Chairman)
<b>City Staff Present:</b>	Recreation Department Supervisor, Yvonne Hernandez
<b>City Council Liaison Absent:</b>	Fowler City Councilman, Juan Mejia

**3. PUBLIC PRESENTATIONS**

There being no presentations from the public, this portion of the meeting was concluded.

**4. APPROVAL OF THE MINUTES**

Upon motion by Commissioner Parker and second by Commissioner Jones, the following resolution was approved unanimously.

**RESOLVED, that the Commission hereby approves the minutes of the November 8, 2022 City of Fowler Recreation Commission meeting.**

**5. RE-ORGANIZATION OF OFFICERS**

Upon opening the session for Chairman nominations, Commissioner Velasquez-Lopez nominated Commissioner Susie Rico-Vasquez as Chairman of the Recreation Commission. This motion was seconded by Commissioner Mejia and Commissioner Rico-Vasquez was elected as Chairman for a one (1) year term. After further discussion ensued, Chairman Rico-Vasquez appointed Commissioner Mejia as Vice Chairman and Commissioner Velasquez-Lopez as Secretary. All positions are effective as of January 2023 and will expire January 1, 2024 at which time new officers will be nominated and appointed.

**6. MONTHLY BUDGET REPORT**

Supervisor Hernandez gave the monthly budget report stating that \$16,903 is remaining in the annual budget plan. \$6,903 is available for the events scheduled for the remainder of this fiscal year.

**7. CHRISTMAS TREE LIGHTING REVIEW**

Supervisor Hernandez reported on the high attendance and positive response from moving the event mid-week.

## **8. CHILDREN'S SHOPPING DAY REVIEW**

Supervisor Hernandez reported on the recent shopping experience and the commission discussed exciting ideas for the next event in 2023.

## **9. 2023 CALENDAR OF EVENTS**

Supervisor Hernandez reported on the annual events planned for 2023.

2023 Recreation Event	Date
Spring Fest - Citywide Yard Sale	March 25, 2023
Easter Egg Scavenger Hunt	April 1, 2023
Fowler Fabulous 4 <sup>th</sup> of July	July 4, 2023
Wednesday Nights in the Park	September 6, 2023 - October 25, 2023
Trunk or Treat	October 31, 2023
Christmas on Merced Street	December 6, 2023
Kidz Shopping Day	December 9, 2023
Non-Recreation Event - City Council Participation	
Veterans Day Event	November 11, 2023

## **10. SPRING FEST**

Supervisor Hernandez reported on the details of the Spring Fest event with the following specifics. Commissioners arrive at 5:45am (on the corner of 3<sup>rd</sup> and Merced Street), vendor setup 6:00pm, event runs 8am - noon.

## **11. EASTER EVENT**

Supervisor Hernandez updated the commission on the new plan for the Easter event which will all take place in Panzak Park.

## **12. COMMISSIONER REPORTS AND COMMENTS**

Commissioner Mejia gave an update on the Time Capsule ceremony from December 28.

## **13. REQUEST FOR FUTURE AGENDA ITEMS**

All upcoming events currently on the Recreation Commission calendar including previous event recap. Pancakes and Pets event.

## **14. NEXT MEETING: SCHEDULED FOR TUESDAY, FEBRUARY 14, 2023 at 6:00pm.**

## **15. ADJOURNMENT**

A motion was made by Commissioner Wilson and seconded by Commissioner Mejia to adjourn the meeting which was concluded at 7:01pm.