

City of Fowler  
 Department of Public Works  
 128 S. 5<sup>th</sup> Street  
 Fowler, CA 93625

Permit No. \_\_\_\_\_



For Inspection Service:  
 Telephone: (559) 834-4832  
 Email: development@ci.fowler.ca.us

**CITY OF FOWLER  
 APPLICATION FOR ROAD ENCROACHMENT**

- Standard Permit                       Permit Extension

In compliance with Section 7-3.01 City Code of the City of Fowler, California and with the Streets and Highways Code of the State of California, the undersigned hereby applies for permission to excavate, construct and/or otherwise encroach on the City Right-of-Way by performing the following work:

1. Project Location (address or street name):	2. Today's Date:
3. Cross Street (distance and direction from nearest intersection):	4. Portion of Right of Way (shoulder, sidewalk, roadway, etc.):

5. Work to be performed by:

Own Forces                       Other: Contractor Name \_\_\_\_\_  
 Phone Number: \_\_\_\_\_

6. Estimated Starting Date:	7. Estimated Completion Date:	8. Proposed Work Hours _____ AM _____ PM
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9. Check the following categories of work that describe the project:

<input type="checkbox"/> New Construction	<input type="checkbox"/> Street Light(s)	<input type="checkbox"/> Tree trimming
<input type="checkbox"/> Maintenance or Repair	<input type="checkbox"/> Sewer main, lateral	<input type="checkbox"/> Flags, signs, banners
<input type="checkbox"/> Curb & gutter, driveway approach, sidewalk, curb returns	<input type="checkbox"/> Storm drain, lateral, inlet	<input type="checkbox"/> Public utility modification
<input type="checkbox"/> Street Resurfacing	<input type="checkbox"/> Water main, service, BFP	<input type="checkbox"/> Special Event
	<input type="checkbox"/> Fire Hydrant(s)	<input type="checkbox"/> Other: _____

10. Will this project include: <input type="checkbox"/> Excavation <input type="checkbox"/> Boring	11. Max Depth (ft)	12. Average Depth (ft)	13. Average Width (ft)	14. Length (ft)	15. Surface type (AC, dirt, etc.)
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16. Will the project include pipe installation? <input type="checkbox"/> Yes <input type="checkbox"/> No	17. Type	18. Diameter	19. Pipe Product
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20. Description of work within City R/W: Attach complete plans, specs, calcs, maps, traffic control plan, etc., if applicable. Traffic control plans are required to be in accordance with the current edition of the California Department of Transportation " Manual of Uniform Traffic Control Devices."

21. Are any other agencies involved to include the county or state? If so which agency?

22. Related building permit number:

Contractor or Applicant (circle one or both):	Company:	Phone:
Address	City:	State:      Zip:
Applicant/Contractor Signature:	Contractor License No:	Email Address:

In consideration of the granting of this application, it is agreed that the applicant shall indemnify the City of Fowler and any and all of its officers, employees and agents and shall defend and hold them harmless from any and all claim or liability for personal injury or property damage due to any acts or failure to act in connection with any work permitted herein. Applicant further agrees to comply with all terms, conditions and specifications contained on the following pages.

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APPLICATION FOR ROAD ENCROACHMENT**

**PERMIT APPROVAL**

Permission is hereby granted to perform the above-described work subject to all terms, conditions and restrictions contained below and on the following pages. This permit is to be strictly construed and no work other than that specified is authorized hereby. This permit is expressly conditioned upon performance of the work. Failure to perform said work in accordance with City specifications shall be deemed an immediate revocation of this permit and without notice. Work shall be subject to City Inspection. Permittee shall notify City Inspector by phone at (559) 834-4832 or by email to development@ci.fowler.ca.us a minimum of 48 hours before starting work.

THIS PERMIT SHALL BE VOID UNLESS THE WORK HEREIN CONTEMPLATED SHALL HAVE BEEN COMPLETED BEFORE \_\_\_\_\_. To commence work or complete work after said date requires approved application for permit renewal or time extension. Grantor reserves the right to complete the work to restore the right-of-way as provided in Section 10 of the General Provisions.

Reviewer Comments:

\_\_\_\_\_ Date: \_\_\_\_\_

Soo Ho Park, PE  
City Engineer

Permit Fee: \_\_\_\_\_

LAST REVISED: 3/12/2024

**City of Fowler**  
**Encroachment Permit & Inspection Fees**

**Section 1 – Project Valuation**

Fees shall be charged to all persons receiving permits necessitated by the construction, installation or restoration of public right-of-way (R/W) improvements, consisting of curbs, gutters, driveway approaches, sidewalks, and asphalt paving, within an existing or proposed City Streets in the amounts determined as follows:

- (a) On the first \$50,000.00 of estimated cost of improvements - 7%
- (b) On the next \$350,000.00 of estimated costs of improvements - 4%
- (c) On the next \$1,150,000.00 of estimated costs of improvements - 3%
- (d) On all estimated costs over \$1,500,000.00- 1.5%

**Section 2 – Excavation**

Charges for excavation and or boring work related to encroachment installations within the public right-of-way is as follows:

- (a) All Excavation and/or boring within R/W for installation of underground facilities:  
Up to 100 L.F.....\$50.00  
Above 100 L.F .....\$50.00 plus \$25 per additional 100 L.F.
- (b) Excavation for sewer house laterals and water service laterals within the pavement area  
\$65.00 per lateral.

**Section 3 – General Fees**

The following charges apply to all encroachment permits:

- (a) Miscellaneous permits where no field inspection is required will have a minimum fee of \$120.00 to cover administrative costs.
- (b) Review of encroachment permits are charged by the hour at a rate of \$160.00 per hour.
- (c) After receiving two “revise & resubmit” reviews from City Staff on a given permit, permittees are required to pay a \$80.00 per each resubmittal past the second “revised & resubmit” review.
- (d) Request for permit extensions will have a fee of \$80.00 per extension.
- (e) If the City Engineer determines that a field inspection is required as part of review and acceptance of the improvements within the public right of way, the permittee shall pay for the estimated inspector’s time at the rate of \$190.00 per hour.

GENERAL PROVISION

1. **DEFINITION:** This permit issued under the City Code of the City of Fowler, California and the Streets and Highways Code of the State of California. The term "ENCROACHMENT" is used in this permit as defined in said provision. The term "GRANTOR" shall mean the City of Fowler, California.
2. **NO PRECEDENT ESTABLISHED:** This permit is granted with the understanding that no precedent shall be established on the question of permitting any certain kind of Encroachment within City right of way.
3. **SPECIFICATION AND REGULATIONS:** All construction shall conform to established specifications and regulations of the City of Fowler. This permit does not constitute approval of any violations of ordinance or regulations. Unless specified otherwise, construction shall conform to applicable requirements of City of Fowler Improvement Standards.
4. **KEEP PERMIT ON THE WORK:** This permit shall be kept at the site of the work and upon request must be shown to any representation of Grantor or any Law Enforcement Officer.
5. **PERMIT FROM OTHER AGENCIES:** This permit covers only those portions of the work located within the City road right-of-way. Permittee shall, whenever required by law, secure a written order or consent to the doing of the work from the California Public Utilities Commission, or any other public board having jurisdiction and this permit shall not be valid or effective until such order or consent is obtained.
6. **PROTECTION OF TRAFFIC:** Protection and control of the traveling public shall be in accordance with the requirements set forth in the current issue of the Manual of Warning Signs, Lights and Devices for Use in Performance of Work upon Highways, issued by California Department of Transportation. Unless otherwise noted on permit, the work shall be carried out in such a manner that public traffic is not obstructed. Adequate warning devices shall be installed and maintained by Permittee until completion of the work. Permittee agrees to reimburse Grantor for any costs that may be incurred by Grantor for correcting inadequate signing (this is not intended to relieve Permittee of his responsibility to provide adequate warning devices).
7. **CLEAN UP RIGHT-OF-WAY:** Upon completion of the work all lumber, scraps, and other surplus material shall be entirely removed, and the right-of-way left in a clean condition satisfactory to Grantor. All excavations shall be properly backfilled and left in safe condition. Cleanup shall include any necessary sweeping or cleaning of roadway surfaces to remove earth and debris deposited by spillage or tracking from work area.
8. **SUPERVISION OF GRANTOR:** All work to be done shall be subject to the inspection of and satisfaction of the Grantor. When requested by Grantor. Permittee shall immediately provide test reports or other certification specified by Grantor verifying compliance with the quality and performance requirements of this permit. Prior to commencing work, Permittee shall give 48-hours notice to Grantor or the person specified on the reverse side hereof, prior to starting work, resuming work after moving off this job and prior to paving. (Failure to notify the City as stated shall immediately terminate this permit).
9. **LIABILITY FOR DAMAGES:** Permittee shall indemnify the City of Fowler any of its officers, employees, servants and agents, and shall defend and hold them harmless from any and all claims or liability for personal injury or property damage due to any acts or failure to act in connection with the performance of the work permitted herein. It will be the responsibility of the Permittee to determine the location of any existing underground facilities within the work area and to arrange for any necessary relocation.
10. **MAKING REPAIRS:** Permittee shall promptly repair any and all damage to right-of-way surfaces and roadway facilities including any injury to any portion of the right-of-way which would not have occurred had the permit work not been done or the encroachment placed therein, unless Grantor gives notice of its election to make such repairs itself. If Grantor gives such notice, Permittee shall immediately purchase and have delivered at the site materials specified by Grantor. All payments for labor, equipment and other charges by Grantor for or on account of such work shall be made by Permittee within ten (10) days from the date of any bill, written order, or voucher sent by or approved by Grantor. Grantor may require a deposit in an amount sufficient to cover the estimated cost before starting such repairs.
11. **MAINTENANCE, REPAIR AND RELOCATION:** Permittee shall properly maintain and repair any encroachment authorized herein, unless such maintenance and repair by Permittee is exempted by law and shall exercise reasonable care in inspecting for and immediately repairing any injury to the highway which occurs as a result of the existence of said encroachment or as the result of any work done hereunder. If at any future date it is necessary, because of road relocation or changes in grade, to relocate this facility, the owner, his assigns, heirs and successors, hereby agrees to relocate the facility upon notice by the Grantor at no expense to the County, unless otherwise provided by law.
12. **PROSECUTION OF THE WORK:** Permittee shall diligently perform the work the minimum interference to public traffic and adjacent properties. Access to adjacent properties shall be maintained at all times unless otherwise permitted by property owners. Unreasonable delays in completing the work may be cause for permit revocation and forfeiture of future permit privileges. Grantor reserves the right to require a performance bond, of amount warranted by the nature of the work, prior to or during performance of the work.
13. **CARE OF DRAINAGE:** Established drainage not to be altered unless specifically authorized.
14. **SUBMIT LOCATION PLAN:** If requested by Grantor, Permittee shall furnish as built plans showing location and details of facilities installed by this permit.

**PIPES AND CONDUITS, ETC.**
15. **CROSSING ROADWAY:** Service and other small diameter pipes shall be jacked or otherwise forced underneath pavement without disturbing the surface thereof. Pavement or roadway shall not be cut or otherwise disturbed unless specifically permitted on the reverse side hereof. Service pipes are not permitted inside of culvert structures used as drainage facilities.
16. **DEPTH OF PIPES:** There shall be a minimum of two (2) feet of cover over all pipes, conduits, and cables.
17. **BACKFILLING:** That the trench be filled as soon as possible and provide compactions as follows: (A) Under all surfaced roads, and driveways, and in the area lying within two feet beyond the edge of surfacing (or 14 feet from the centerline, whichever is greater), all of that section of trench which lies two feet below the road surface shall be compacted to 90% relative compaction (ASTM D-2937 & D-1557) or to the compaction equal to the native soil density, whichever is greater. The top two feet of the trench shall be compact to 95% relative compaction (ASTM D-2937 & D-1557). No free water will be permitted in the area to be compacted to 90% relative compaction \*(ASTM D2937 & D-1557) or to the compaction equal to the native soil density, whichever is greater.
18. **PAVEMENT RESURFACING:** Pavement on traffic lanes shall be repaired on the same day excavation is made unless otherwise permitted by the Director. Temporary asphalt surfacing material 2 inches in thickness may be used provided Permittee maintains same until final repair is made. Final repair shall be completed within 30-days unless extended by the City.
19. **MAINTAINS SURFACE:** Permittee shall maintain the surface over any and all structures placed hereunder for one year after completion.
20. **PIPES ALONG ROADWAY:** Pipes and utilities paralleling the pavement shall be located at such distance and at such depth from the pavement as specifically directed on the reverse side hereof. Cutting of tree roots is not permitted.
21. **PERMISSION FROM PROPERTY OWNERS:** Permittee shall secure permission from abutting property owners to enter and use their property.

**BASE AND PAVEMENT REPAIRS, ETC.**
22. **GRADES AND SPECIFICATIONS:** Base and pavement repairs and miscellaneous paving work shall be in accordance with the current specifications of the City of Fowler.

**CONCRETE CURBES, GUTTERS, SIDEWALKS AND APPROACHES**
23. **CONCRETE:** Portland cement concrete curbs, gutters, sidewalks & approaches shall be Class B concrete containing five sacks of cement per cubic yard of concrete.
24. **STANDARDS:** All concrete work shall conform to Improvement Standards of City of Fowler. Modifications or changes shall not be made except as noted in this permit.
25. **CURING:** All exposed concrete surfaces shall be cured with a clear curing compound equal to Hunt's Process.
26. **CONNECTION TO STREET:** A two-inch thickness (compacted) plant-mixed asphalt surfacing shall be placed between the driveway approach apron and the existing street surfacing.
27. **FINISH GRADING:** All necessary backfilling, excavation and grading between curb line and property line is considered part of the work and shall be completed by Permittee.
28. **THICKNESS:** A minimum thickness of two inches (compacted) of plant mixed surfacing shall be placed over a sub grade compacted to 90% relative compaction.
29. **DRAINAGE:** The surfacing shall be placed to such grade that the existing drainage pattern is not obstructed. Unless specifically noted on this permit, the paved gutter elevation shall be a minimum of three inches below the existing edge of pavement elevation.
30. **COMPLIANCE WITH APPROACH WIDTH STANDARDS:** The granting of permission to perform frontage paving is not intended to allow driveway approach widths to exceed standard maximum widths. In cases where the width of the frontage paving exceeds the allowable approach widths, the approach location(s) shall be defined by installation of six-inch high barriers or other suitable means approved by Grantor.